

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for December 14, 2011:**

**Meeting Called to Order by R. Dorio at 8:00 P.M.**

**Pledge of Allegiance**

R. Dorio requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Ralph Dorio – Present  
Vice Chairman – Carl Shotwell – Present  
Secretary – Karl Spolarich – Present  
Treasurer – Margaret Tobin – Absent  
Assistant Secretary/Treasurer – Matthew Noctor - Present

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the November 9, 2011, meeting were read by K. Spolarich. Motion to accept minutes as read made by C. Shotwell. Second was made by M. Noctor. All were in favor.

**Correspondence**

M. Noctor received a letter from Hartford Steam Boiler Inspection & Insurance Company stating that the boiler at 16 Pleasant Valley Road has not passed its annual inspection. He will forward this information to the fire department.

M. Noctor received a copy of the minutes from the New Jersey State Association of Fire Districts for its September 16, 2011, quarterly meeting.

M. Noctor received a tax report from the State of New Jersey Department of Labor and Workforce Development, Division of Employer Accounts.

M. Noctor received a check from VFIS in the amount of \$2,337.13 for the damage to 76-85 at a fire call.

### **Report of Fire Chief**

Monthly activity report for November 2011 read and submitted by Chief M. Riotta.

### **Report of Fire Department**

Asst. Chief G. Mitchell reported that the generator at Wasburn passed its final Township inspection and is now fully operational.

### **Report of Fire Official**

Monthly activity reports for September, October, and November 2011 read and submitted by Fire Official W. Cooper.

### **Old Business**

None.

### **New Business**

R. Dorio requested that a Planning Committee be formed to develop a long term plan for the fire district and the fire department. R. Dorio and C. Shotwell will serve as representatives of the Board with K. Spolarich serving as an alternate.

### **Resolution #11-018 – Length of Service Award Program**

M. Noctor made a motion to amend Resolution #09-016 – Length of Service Award Program to reflect the annual contribution amount for each year of future service for each eligible volunteer member as requested by Lincoln Financial Group, the Board's LOSAP provider. Second was made by C. Shotwell. All were in favor.

### **Resolution #11-019 Transfers of Funds**

K. Spolarich made a motion to make the following transfers of funds to the 2011 budget:

\$20,000.00 from account #50-0003 to account #50-0001

\$10,000.00 from account #50-0007 to account #50-0011

\$10,000.00 from account #50-0009 to account #50-0011

Second was made by M. Noctor. All were in favor.

### **Resolution #11-020 – Adoption of Temporary Budget for 2012**

K. Spolarich made a motion to adopt a temporary budget for 2012 until the fire district election scheduled for February 18, 2012. Second was made by M. Noctor. All were in favor.

### **Resolution #11-021 – Authorizing Reimbursement to Volunteer Firefighters**

M. Noctor made a motion to authorize reimbursement to volunteer firefighters for losses or expenses incurred in the performance of their duties in accordance with N.J.S.A. 40A:14-81.4. Eligible firefighters shall receive \$200.00 and eligible junior members shall receive \$100.00. Second was made by C. Shotwell. All were in favor.

### **Resolution #11-022 – 2012 Budget Presentation**

Proposed 2012 budget of the Board in the amount of \$589,866.00, with a total of \$464,361.00 to be raised by taxes, was presented for public discussion and approval. R. Dorio made a motion to approve the 2012 proposed budget. Second was made by K. Spolarich. All were in favor.

### **Resolution #11-023 – 2011 Budget Encumbrance**

R. Dorio made a motion that the Board encumbers \$25,000.00 from its 2011 budget for the purchase of rescue tools after a demonstration by the manufacturer. Second was made by K. Spolarich. All were in favor.

### **Meeting opened to the public by R. Dorio at 9:20 P.M.**

No public participation.

### **Meeting closed to the public by R. Dorio at 9:21 P.M.**

### **Treasurer's Report/Payment of Bills**

Treasurer's report for December 2011 read by K. Spolarich and submitted. Motion to pay bills made by M. Noctor. Second was made by C. Shotwell. All were in favor. The total of the approved bills for December 2011 is \$20,155.74.

### **Miscellaneous**

M. Noctor will be filing a claim with VFIS for a voice amplifier that was damaged at a fire call.

## **Adjournment**

Motion made by C. Shotwell to adjourn meeting at 9:26 P.M. Second was made by M. Noctor. All were in favor.

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**Karl B. Spolarich**  
**Secretary**