

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for December 12, 2012:

Meeting Called to Order by R. Dorio at 8:00 P.M.

Pledge of Allegiance

R. Dorio requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Present
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Present
Treasurer – Margaret Tobin – Present
Assistant Secretary/Treasurer – Matthew Noctor - Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the November 14, 2012, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Noctor. Second was made by C. Shotwell. All were in favor.

Correspondence

M. Noctor received a holiday card from VFIS.

Report of Fire Chief

Monthly activity report for October and November 2012 read and submitted by Chief G. Mitchell.

Report of Fire Department

None.

Report of Fire Official

Monthly activity report for October and November 2012 read and submitted by Interim Fire Official W. Heerwagen.

Old Business

R. Dorio reported that the plates from 76-63 need to be turned in to the Motor Vehicle Commission. C. Shotwell will return these plates.

New Business

Resolution #12-021 – Adoption of Temporary Budget for 2013

K. Spolarich made a motion to adopt a temporary budget for 2013 until the fire district election scheduled for February 16, 2013. Second was made by M. Noctor. All were in favor.

Resolution #12-022 – 2013 Budget Presentation

Proposed 2013 budget of the Board in the amount of \$501,176.00, with a total of \$475,671.00 to be raised by taxes at a \$0.068 tax rate per hundred, was presented for public discussion and approval. K. Spolarich made a motion to approve the 2013 proposed budget. Second was made by M. Tobin. All were in favor.

Meeting opened to the public by R. Dorio at 8:14 P.M.

No public participation.

Meeting closed to the public by R. Dorio at 8:15 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for December 2012 read by M. Tobin and submitted. Motion to pay bills made by K. Spolarich. Second was made by C. Shotwell. All were in favor. The total of the approved bills for December 2012 is \$63,761.08.

Miscellaneous

Resolution #12-023 Closing of Meeting Pursuant to Open Public Meetings Act

Motion made by K. Spolarich to close the public meeting at 8:19 P.M. and move to executive session to discuss personnel matters regarding the Bureau of Fire Prevention. Second

was made by M. Noctor. All were in favor. The executive session ended at 8:25 P.M. and the public portion of meeting was resumed.

R. Dorio requested that the files are kept up to date in the Board's office.

M. Tobin reported that a new computer and software has been purchased for the Board's office from the office supply account.

Adjournment

Motion made by C. Shotwell to adjourn meeting at 8:27 P.M. Second was made by K. Spolarich. All were in favor.

Karl B. Spolarich
Secretary