

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for October 9, 2013:

Meeting Called to Order by R. Dorio at 8:00 P.M.

Pledge of Allegiance

R. Dorio requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Present
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Present
Treasurer – Margaret Tobin – Present
Assistant Secretary/Treasurer – Matthew Noctor - Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the September 11, 2013, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Tobin. Second was made by C. Shotwell. All were in favor.

Correspondence

M. Noctor received information from VFIS regarding the Board's Accident, Sickness, and Health policy as well as information regarding educational training and risk control.

M. Noctor received a refund check in the amount of \$377.00 from VFIS for the lost pager.

Report of Fire Chief

Monthly activity report for September 2013 read and submitted by Chief M. Frenzel.

Report of Fire Department

W. Crampton, fire department representative, reported that the department will provide the Board with a copy of the insurance certificates for the vendors currently working in the firehouses. W. Crampton also reported that the department will be meeting with M. Noctor regarding the department's standard operating procedures and requested a meeting with the Board's representatives regarding both lease and budget concerns. W. Crampton further reported that the fire department has paid \$4,743.22 to Lebanon Township on behalf of injured Firefighter E. Kiley to cover expenses incurred that were not covered by the Board's insurance.

Report of Fire Official

Monthly activity report for September 2013 read and submitted by Fire Official W. Heerwagen, Jr.

Old Business

M. Tobin reported that K. Jinx needs a copy of the lease and finance note for 76-75 for the Board's annual audit.

New Business

R. Dorio requested that M. Tobin secure the 2014 tax assessment form from the Township.

K. Spolarich made a motion to accept the applications of Joseph Teddick and Michael Teddick of 32 New Hampton Road as junior members of the fire department. Second was made by C. Shotwell. All were in favor.

M. Tobin reported that she will be setting up contact person with the Township Police Department to conduct background checks on behalf of the Board.

Meeting opened to the public by R. Dorio at 8:46 P.M.

No public participation.

Meeting closed to the public by R. Dorio at 8:47 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for October 9, 2013, read by M. Tobin and submitted. Motion to pay bills made by C. Shotwell. Second was made by M. Noctor. All were in favor. The total of the approved bills for October 9, 2013, is \$7,256.44.

Miscellaneous

None.

Adjournment

Motion made by C. Shotwell to adjourn meeting at 8:50 P.M. Second was made by M. Tobin. All were in favor.

Karl B. Spolarich
Secretary

Washington Township Fire Department

P.O. Box 307

Washington, NJ 07882

10/09/13

Fire Commissioners,

During the month of September the Washington Township Fire Department held two business meetings, conducted three drills, and responded to 16 emergency calls for a total of 168.69 man hours.

76-72 has been suffering electrical issues and was out of service since Thursday 10/3/13. Captain Wilson believes he isolated the problem to the rear halogen rotators. The halogen rotators have been disconnected and LED replacements are being explored. The truck is back in service and members have been warned to use caution since the vehicle does not have any upper rear warning.

The following service appointments have been scheduled for the month of October and November, air pack flow testing on 10/17 and 10/18; pump testing on 10/28 and hose testing on 11/4.

The fire department received applications for junior membership from Joseph Teddick and Michael Teddick whom both reside at 32 New Hampton Road. The applications appear to be in order.

Respectfully,

Mark K Frenzel
Chief
Washington Twp Fire Department

**Washington Township Bureau of Fire Prevention
211 Route 31 North
Washington, New Jersey 07882
(908) 689-1208 (908) 689-7200 ext 108**

Monthly Report for September 2013

Non Life Hazard Inspections – 3

Life Hazard Inspections – 2

Re-inspections – 2

CSDCMAC – 3

Permits Issued – 0

Non Life Hazard Fees Collected – \$234.00

Smoke Detector Inspection Fees – \$150.00

Permit Fees - 0

Fire Official Hours for September 2013 were 45.

Respectfully,

William Heerwagen Jr.
Fire Official

Washington Township Fire District #1
Unpaid Bills Detail
All Transactions
10/09/13

	<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>	<u>Num</u>
Comcast					
	Bill	10/09/2013	phone and internet Washburn	226.99	
	Bill	10/09/2013	phone and internet brass castle	<u>143.87</u>	
Total Comcast				370.86	2971
Fire and Safety Services , LTD.					
	Bill	10/09/2013		<u>60.41</u>	
Total Fire and Safety Services , LTD.				60.41	2972
Fleet Services					
	Bill	10/09/2013		<u>521.59</u>	
Total Fleet Services				521.59	2973
Mark Frenzel - V					
	Bill	10/09/2013	gym membership reimbursement per district program	<u>125.00</u>	
Total Mark Frenzel - V				125.00	2974
New Jersey American Water					
	Bill	10/09/2013	fire hydrants	<u>5,450.00</u>	
Total New Jersey American Water				5,450.00	2975
R&L Data Centers Inc.					
	Bill	10/09/2013		<u>124.10</u>	
Total R&L Data Centers Inc.				124.10	2976
Richard M. Braslow, ESQ					
	Bill	10/09/2013		<u>240.00</u>	
Total Richard M. Braslow, ESQ				240.00	2977
Verizon Wireless					
	Bill	10/09/2013	line officer phones	<u>364.48</u>	
Total Verizon Wireless				<u>364.48</u>	2978
TOTAL				<u><u>7,256.44</u></u>	