

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for June 12, 2013:

Meeting Called to Order by R. Dorio at 8:15 P.M.

Pledge of Allegiance

R. Dorio requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Present
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Present
Treasurer – Margaret Tobin – Present
Assistant Secretary/Treasurer – Matthew Noctor - Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the May 8, 2013, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Tobin. Second was made by C. Shotwell. All were in favor.

Correspondence

M. Noctor received the insurance package from VFIS for the Board's policy covering June 1, 2013, through June 1, 2014. Vehicle cards were given to Chief G. Mitchell.

Report of Fire Chief

Monthly activity report for May 2013 read and submitted by Chief G. Mitchell.

Report of Fire Department

None.

Report of Fire Official

Monthly activity report for May 2013 read and submitted by Fire Official W. Heerwagen, Jr.

Old Business

None.

New Business

None.

Meeting opened to the public by R. Dorio at 8:28 P.M.

Fire Official W. Heerwagen, Jr., reported that all volunteer and paid firefighters, as well as their spouses and family members, are entitled to a physical at Deborah Heart and Lung Center as part of the "A Gift from Captain Buscio" program.

Richard Dekmar, member of the fire department, reported that a Building Committee has been formed by the fire department. He requested that a member of the Board serve on this committee.

Robert Fink, 4 Jockey Hollow Road, requested information regarding the pensions for the Bureau of Fire Prevention and asked why these pensions were not part of the fire district's budget. R. Dorio provided all the requested information and explained that the pensions were part of the Bureau of Fire Prevention's budget.

Meeting closed to the public by R. Dorio at 8:47 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for June 12, 2013, read by M. Tobin and submitted. Motion to pay bills made by K. Spolarich. Second was made by C. Shotwell. All were in favor. The total of the approved bills for June 12, 2013, 2013, is \$30,880.21.

Miscellaneous

R. Dorio asked for a volunteer to serve on the fire department's Building Committee. C. Shotwell volunteered and was appointed as the Board's representative on the fire department's Building Committee.

M. Noctor reported that there are two ongoing Workmen's Compensation claims for Firefighter E. Kylie and Chief G. Mitchell. He reminded the fire department that the paperwork for all Workmen's Compensation claims must be completed by an officer as soon as possible.

Adjournment

Motion made by C. Shotwell to adjourn meeting at 8:58 P.M. Second was made by K. Spolarich. All were in favor.

Karl B. Spolarich
Secretary

Washington Township Fire Department

P.O. Box 307

Washington, NJ 07882

Date: 12 June 2013

To: Washington Township Fire District #1

Subject: Monthly Activity Report for May 2013

The below summary of fire department activity for the month of May 2013 is submitted for your records:

Call Volume – 13 call hours – 29.4 Training classes –3 Training hours – 96

Points of Interest:

76-75 is now in full service. Warren County Communications has a complete list of all of its capabilities. All Warren County fire departments have also been notified via email.

OSHA is continuing to inspect fire departments throughout the county. We have yet to be notified of our inspection date.

In light of recent events, I respectfully request that the Washington Township Fire District amend their policy to make physicals an annual requirement.

Respectfully submitted,

Greg Mitchell, Chief

Washington Township Fire Department

Washington Township Bureau of Fire Prevention

Fire Official Report

211 Route 31 North

Washington, New Jersey 07882

(908) 689-1208

Monthly Report May 2013

Non Life Hazard Inspections – 2

Life Hazard Inspections – 3

CSDCMAC – 7

Permits Issued – 1 (No Fee-WCCC)

Non-Life Hazard Fee's collected - \$152.00

Life Hazard Fee's from State of New Jersey – 0

Smoke Detector Fee's (CSDCMAC) collected - \$400.00

Permit Fees collected - 0

Fire Official hours for the month were 67 ½.

Respectfully,

William Heerwagen Jr.

Fire Official – Washington Fire District #1

**Washington Township Fire District #1
Unpaid Bills Detail
All Transactions
June 12, 2013**

	Type	Date	Memo	Open Balance	Num
Advance Auto Parts					
	Bill	06/12/2013		<u>41.98</u>	
Total Advance Auto Parts				41.98	2883
Approved Fire Protection					
	Bill	06/12/2013		59.24	
	Bill	06/12/2013		<u>443.56</u>	
Total Approved Fire Protection				502.80	2884
C&M Auto Parts					
	Bill	05/08/2013	76-82	<u>160.47</u>	
Total C&M Auto Parts				160.47	2908
Carl Shotwell - V					
	Bill	06/12/2013		<u>800.00</u>	
Total Carl Shotwell - V				800.00	2886
Comcast					
	Bill	06/12/2013	washburn phones and internet	247.05	
	Bill	06/12/2013	brass castle phones and internet	<u>138.39</u>	
Total Comcast				385.44	2887
County Of Warren					
	Bill	06/12/2013		<u>180.00</u>	
Total County Of Warren				180.00	2888
Fire and Safety Services , LTD.					
	Bill	06/12/2013		472.06	
	Bill	06/12/2013	repair 76.65	<u>1,272.26</u>	
Total Fire and Safety Services , LTD.				1,744.32	2889
FireFighter One					
	Bill	06/12/2013		190.00	
	Bill	06/12/2013		<u>119.98</u>	
Total FireFighter One				309.98	2890

Fleet Services

	Bill	06/12/2013	<u>371.25</u>	
Total Fleet Services			371.25	2891

Karl Spolarich - v

	Bill	06/12/2013	<u>1,000.00</u>	
Total Karl Spolarich - v			1,000.00	2892

Kistler OBrien Fire Protection

	Bill	06/10/2013	inv# 497731	<u>430.50</u>	
Total Kistler OBrien Fire Protection				430.50	2893

Lifesavers Inc.

	Bill	06/12/2013	defibulator pads	<u>104.16</u>	
Total Lifesavers Inc.				104.16	2894

Margaret Tobin - v

	Bill	06/12/2013		<u>1,000.00</u>	
Total Margaret Tobin - v				1,000.00	2895

Matt Noctor - V

	Bill	06/12/2013		<u>800.00</u>	
Total Matt Noctor - V				800.00	2896

Metcom

	Bill	06/10/2013	office supplies	<u>109.20</u>	
Total Metcom				109.20	2897

Moore Medical

	Bill	06/12/2013		<u>1,016.53</u>	
Total Moore Medical				1,016.53	2898

New Jersey American Water

	Bill	06/12/2013		<u>5,450.00</u>	
Total New Jersey American Water				5,450.00	2899

New Jersey Fire Equipment

	Bill	06/12/2013		<u>8,161.00</u>	
Total New Jersey Fire Equipment				8,161.00	2900

Nextel			
	Bill	06/12/2013	<u>164.88</u>
Total Nextel			164.88 2901
R&L Data Centers Inc.			
	Bill	06/12/2013	<u>73.60</u>
Total R&L Data Centers Inc.			73.60 2902
Ralph Dorio - V			
	Bill	06/12/2013	<u>1,000.00</u>
Total Ralph Dorio - V			1,000.00 2903
Verizon Wireless			
	Bill	06/12/2013	<u>352.27</u>
Total Verizon Wireless			352.27 2904
VFIS			
	Bill	06/12/2013	2,191.00
	Bill	06/12/2013 76-75	<u>173.55</u>
Total VFIS			2,364.55 2905
Warren County Fire Prevention			
	Bill	06/12/2013 membership dues	<u>30.00</u>
Total Warren County Fire Prevention			30.00 2906
William Heerwagen			
	Bill	06/12/2013 reimbursement for printer, ink, flashdrive, replacement plan and sales tax	<u>357.34</u>
Total William Heerwagen			357.34 2907
VFIS			
	Bill	06/12/2013 Insurance	<u>3,969.94</u>
Total VFIS			<u>3,969.94</u> 2909
TOTAL			<u><u>30,880.21</u></u>