

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for May 14, 2014:**

**Meeting Called to Order by R. Dorio at 8:00 P.M.**

**Pledge of Allegiance**

R. Dorio requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Ralph Dorio – Present  
Vice Chairman – Carl Shotwell – Present  
Secretary – Karl Spolarich – Present  
Treasurer – Margaret Tobin – Present  
Assistant Secretary/Treasurer – Matthew Noctor - Absent

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the April 9, 2014, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Tobin. Second was made by C. Shotwell. All were in favor.

**Correspondence**

M. Tobin has received notification of an extended warranty from Ford for the Bureau of Fire Prevention's Crown Victoria.

**Report of Fire Chief**

Monthly activity report for March 2014 submitted by Chief M. Frenzel and read by K. Spolarich.

## **Report of Fire Department**

None.

## **Report of Fire Official**

None.

## **Old Business**

M. Tobin reported that the pension reports for the Bureau of Fire Prevention are complete and that the Board is currently waiting for the final payment amounts from the State.

## **New Business**

R. Dorio read M. Noctor's letter of resignation dated April 27, 2014. Motion to accept letter as read made by M. Tobin. Second was made by C. Shotwell. All were in favor. Discussion followed. The Board will solicit interested parties to fill M. Noctor's position as Fire Commissioner until the next election. The Board hopes to appoint a replacement at the next monthly meeting.

## **Meeting opened to the public by R. Dorio at 8:51 P.M.**

No public participation.

## **Meeting closed to the public by R. Dorio at 8:52 P.M.**

## **Treasurer's Report/Payment of Bills**

Treasurer's report for May 14, 2014, read by M. Tobin and submitted. Motion to pay bills made by K. Spolarich. Second was made by C. Shotwell. All were in favor. The total of the approved bills for May 14, 2014, is \$29,847.39.

## **Miscellaneous**

R. Dorio is looking for a Commissioner to meet with the SOG Committee of the fire department when he is unavailable. K. Spolarich and C. Shotwell will serve as alternates to represent the Board at said meetings.

## **Adjournment**

Motion made by C. Shotwell to adjourn meeting at 9:12 P.M. Second was made by M. Tobin. All were in favor.

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**Karl B. Spolarich**  
Secretary

5/14/14

Fire Commissioners,

During the month of April 2014 the Washington Township Fire Department held one business meeting, conducted three drills, and responded to 17 emergency calls for a total of 261.17 man hours.

The Knox Box is still experiencing issues, however, if a line officer is at the call the key can be retrieved from either 76-85 or 76-65. I hope to have this issue resolved in the near future.

The fire department conducted extrication training with Roadway Rescue on Sunday 5/4/14 at the Brass Castle Firehouse. Attendance was very good and I would like to thank the Fire District for providing for these training opportunities.

As a result of the training received on the 4<sup>th</sup> and from experience from response to motor vehicle accidents over the last year I am currently looking to purchase a large hydraulic ram and a confined space cutter. These tools will enhance our rescue response capabilities immensely. In addition, a confined space cutter would be a specialized tool not found on many apparatus and would benefit both the residents of Washington Township Fire District #1 and our neighboring communities.

Finally I would like to request a copy of the budget versus actual at every meeting or at a monthly interval designated by the district so I may keep accurate record of my spending.

Respectfully,

Mark K Frenzel

Chief

WTFD

11:26 AM  
05/14/14

**Washington Township Fire District #1  
Unpaid Bills Detail  
All Transactions**

Type	Date	Memo	Open Balance	Num
<b>Advance Auto Parts</b>				
Bill	05/14/2014	vehicle maintenance	28.67	
Total Advance Auto Parts			28.67	
<b>Comcast</b>				
Bill	05/14/2014	phones and internet brass castle	138.51	
Bill	05/14/2014	phones and internet washburn	247.23	
Total Comcast			385.74	
<b>Continental Fire and Safety</b>				
Bill	05/14/2014	oil	66.00	
Total Continental Fire and Safety			66.00	
<b>Fleet Services</b>				
Bill	05/14/2014	truck fuel	610.27	
Total Fleet Services			610.27	
<b>Frank Rymon and Sons Inc.</b>				
Bill	05/14/2014	chain sharpen	10.00	
Total Frank Rymon and Sons Inc.			10.00	
<b>Lawson Products</b>				
Bill	05/14/2014	cleaner and truck extension	379.80	
Bill	05/14/2014	heavy duty cleaner	139.20	
Total Lawson Products			519.00	
<b>M&amp;W Communications</b>				
Bill	05/14/2014	knox box programming	105.00	
Total M&W Communications			105.00	
<b>New Jersey American Water</b>				
Bill	05/14/2014	hydrants	5,450.00	
Total New Jersey American Water			5,450.00	
<b>Richard M. Braslow, ESQ</b>				
Bill	05/14/2014		32.00	
Total Richard M. Braslow, ESQ			32.00	
<b>Verizon Wireless</b>				
Bill	05/14/2014	line officers phones	362.82	
Total Verizon Wireless			362.82	
<b>VFIS</b>				
Bill	05/14/2014		2,300.00	
Bill	05/14/2014	commercial ins	3,940.89	
Total VFIS			6,240.89	
<b>Warren Healthcare Alliance</b>				
Bill	05/14/2014	drug screen af 3/25/2013	50.00	
Total Warren Healthcare Alliance			50.00	
<b>Washington Township Fire Department</b>				
Bill	05/14/2014		15,987.00	
Total Washington Township Fire Department			15,987.00	
<b>TOTAL</b>			<b>29,847.39</b>	