

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for January 8, 2014:**

**Meeting Called to Order by C. Shotwell at 8:00 P.M.**

**Pledge of Allegiance**

C. Shotwell requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Ralph Dorio – Absent  
Vice Chairman – Carl Shotwell – Present  
Secretary – Karl Spolarich – Present  
Treasurer – Margaret Tobin – Present  
Assistant Secretary/Treasurer – Matthew Noctor - Absent

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the December 11, 2013, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Tobin. Second was made by C. Shotwell. All were in favor.

**Correspondence**

None.

**Report of Fire Chief**

Monthly activity reports for November 2013 and December 2013 read and submitted by Chief M. Frenzel.

## **Report of Fire Department**

President D. Settele reported that he has scheduled a meeting on January 21, 2014, to finalize the 2013 LOSAP percentages for the Board.

## **Report of Fire Official**

Monthly activity report for December 2013 submitted by Fire Official W. Heerwagen, Jr.

## **Old Business**

None.

## **New Business**

### **Resolution #14-001 – 2014 Budget Adoption**

Proposed 2014 budget of the Board was presented for public discussion and adoption. The total budget for 2014 is in the amount of \$513,592.00, with a total of \$487,887.00 to be raised by taxes at a \$0.071 tax rate per hundred. K. Spolarich made a motion to adopt the 2014 proposed budget. Second was made by M. Tobin. All were in favor.

K. Spolarich made a motion to accept Nicholas Schwartz of 461 Route 57 as a probationary member of the fire department. Second was made by M. Tobin. All were in favor.

### **Meeting opened to the public by C. Shotwell at 8:10 P.M.**

T. Wilson, fire department captain, reported that he anticipates an estimated cost to the Board of \$4,430.00 in 2014 for replacement tires for 76-64 and 76-65.

### **Meeting closed to the public by C. Shotwell at 8:12 P.M.**

## **Treasurer's Report/Payment of Bills**

Treasurer's report for January 8, 2014, read by M. Tobin and submitted. Motion to pay bills made by K. Spolarich. Second was made by C. Shotwell. All were in favor. The total of the approved bills for January 8, 2014, is \$54,610.82.

## **Miscellaneous**

None.

## **Adjournment**

Motion made by M. Tobin to adjourn meeting at 8:20 P.M. Second was made by K. Spolarich. All were in favor.

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**Karl B. Spolarich**  
Secretary

**Washington Township Fire Department**

**P.O. Box 307**

**Washington, NJ 07882**

1/08/14

Fire Commissioners,

During the month of November the Washington Township Fire Department held one business meeting, conducted three drills, and responded to 33 emergency calls for a total of 508.02 man-hours.

Respectfully,

Mark K Frenzel  
Chief  
Washington Twp. Fire Department

# **Washington Township Fire Department**

**P.O. Box 307**

**Washington, NJ 07882**

1/08/14

Fire Commissioners,

During the month of December the Washington Township Fire Department held one business meeting, conducted four drills, and responded to 24 emergency calls for a total of 505.48 man-hours.

Junior Firefighter Nicholas Schwartz has applied for probationary membership. I recommend we promote him to the rank of probationary firefighter pending completion of physical, drug screening, and background check.

Nicholas Schwartz, Tom Yuhas, and Anthony Felici will be attending Fire Fighter One at Warren County Fire Academy starting on 1/9/14. I would like to take this opportunity thank them for their desire to help their community and wish them luck in the upcoming months.

There have been concerns raised about the nonfunctional hydrant on Harmony Brass Castle Road being mistaken for a fire hydrant by a mutual aide companies. I contacted the water company and requested they paint the hydrant a different color and place an out of service marker on it. The water company agreed to paint the hydrant when the weather warms up and will make sure an out of service marker is placed on the hydrant.

With the cold weather upon us there are concerns that the pumps on the fire engines are going to freeze up. I initially thought draining the pumps was the best solution, however, I spoke to a representative from fire and safety and they recommend leaving the pump compartment wet due to electronic pump controls but to make sure the discharges are clear and the drains are left open. If the engines are on scene for a prolonged period of time cycle the pump the pump. The constant flow of water will prevent the water from freezing.

Respectfully,

Mark K Frenzel  
Chief  
Washington Twp Fire Department

**Washington Township Bureau of Fire Prevention  
Fire Official Report  
211 Route 31 North  
Washington, New Jersey 07882  
(908) 689-1208**

**Monthly Report December 2013**

Non Life Hazard Inspections – 2

Life Hazard Inspections – 6

Rechecks - 1

CSDCMAC – 5

Permits Issued – 0

Non-Life Hazard Fee's collected - \$242.00

Smoke Detector Fee's (CSDCMAC) collected - \$220.00

State Quarterly Rebate - \$4747.93

Permit Fees collected - 0

Fire Official hours for the month were 42 ½.

Respectfully,

William Heerwagen Jr.  
Fire Official – Washington Fire District #1

**Washington Township Fire District #1**  
**Unpaid Bills Detail**  
All Transactions  
01/08/14

	<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>	<u>Num</u>
<b>911 Safety Equipment</b>					
	Bill	01/06/2014	Turn out gear Abe (Al Jardines)	<u>619.10</u>	
Total 911 Safety Equipment				619.10	3053
<b>Comcast</b>					
	Bill	01/07/2014	phones and internet brass castle	138.41	
	Bill	01/07/2014	phones, internet Washburn	<u>247.07</u>	
Total Comcast				385.48	3054
<b>Fleet Services</b>					
	Bill	01/06/2014	truck fuel	<u>1,105.96</u>	
Total Fleet Services				1,105.96	3055
<b>Harold Teabo - V</b>					
	Bill	01/08/2014		<u>125.00</u>	
Total Harold Teabo - V				125.00	3056
<b>ISG INFRASYS</b>					
	Bill	01/06/2014	camera batteries	<u>441.00</u>	
Total ISG INFRASYS				441.00	3057
<b>Liberty Mutual</b>					
	Bill	01/06/2014	workman's comp.	<u>21,699.00</u>	
Total Liberty Mutual				21,699.00	3058
<b>M&amp;W Communications</b>					
	Bill	01/06/2014		<u>517.00</u>	
Total M&W Communications				517.00	3059
<b>Margaret Tobin - v</b>					
	Bill	01/07/2014	petty cash replenishment 2014	<u>300.00</u>	
Total Margaret Tobin - v				300.00	3060

**Motorola solutions, Inc.**

Bill	01/06/2014		1,107.76	
Bill	01/06/2014	radios	<u>555.00</u>	
Total Motorola solutions, Inc.			1,662.76	3061

**The Lincoln National Life Insurance Co.**

Bill	01/06/2014	LOSAP 2012	<u>27,025.00</u>	
Total The Lincoln National Life Insurance Co.			27,025.00	3062

**Verizon Wireless**

Bill	01/07/2014	line officer phones	<u>730.52</u>	
Total Verizon Wireless			<u>730.52</u>	3063

**TOTAL**

54,610.82