

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for February 12, 2014:**

**Meeting Called to Order by C. Shotwell at 8:00 P.M.**

**Pledge of Allegiance**

C. Shotwell requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Ralph Dorio – Absent  
Vice Chairman – Carl Shotwell – Present  
Secretary – Karl Spolarich – Present  
Treasurer – Margaret Tobin – Present  
Assistant Secretary/Treasurer – Matthew Noctor - Present

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the January 8, 2014, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Tobin. Second was made by M. Noctor. All were in favor.

**Correspondence**

None.

**Report of Fire Chief**

Monthly activity reports for January 2014 read and submitted by Assistant Chief M. Tobin.

## **Report of Fire Department**

None.

## **Report of Fire Official**

Monthly activity report for January 2014 submitted by Fire Official W. Heerwagen, Jr.

## **Old Business**

None.

## **New Business**

None.

## **Meeting opened to the public by C. Shotwell at 8:13 P.M.**

No public participation.

## **Meeting closed to the public by C. Shotwell at 8:14 P.M.**

## **Treasurer's Report/Payment of Bills**

Treasurer's report for February 12, 2014, read by M. Tobin and submitted. Motion to pay bills made by K. Spolarich. Second was made by M. Noctor. All were in favor. The total of the approved bills for February 12, 2014, is \$45,067.70.

## **Miscellaneous**

None.

## **Adjournment**

Motion made by K. Spolarich to adjourn meeting at 8:23 P.M. Second was made by M. Tobin. All were in favor.

---

**Karl B. Spolarich**  
**Secretary**

**Washington Township Bureau of Fire Prevention  
Fire Official Report  
211 Route 31 North  
Washington, New Jersey 07882  
(908) 689-1208**

**Monthly Report January 2014**

Non Life Hazard Inspections – 0

Life Hazard Inspections – 0

CSDCMAC – 6

Permits Issued – 1

Non-Life Hazard Fee's collected - 0

Smoke Detector Fee's (CSDCMAC) collected - \$515.00

Permit Fees collected - \$42.00

Fire Official Hours for the month were 33.

Respectfully,

William Heerwagen Jr.  
Fire Official – Washington Fire District #1

2/3/14

Members of the Washington Township Fire Department,

During the month of January the Washington Township Fire Department held one (1) business meeting, conducted three (3) drills and responded to twenty six (26) emergency calls for a total of 295.98 man hours.

The drills scheduled for the month of February are as follows:

- 3/10 Blood Borne Pathogens, Hazmat , and Right to Know at 83 Fire 1900
- 3/17 Fit Testing (Medical questionnaires will be passed out)
- 3/34 Walk through of Brass castle School

Please make every effort to attend the drills scheduled for 3/10 and 3/17. These are mandatory classes that will have to be made up if missed.

The remote head for 7664's radio has been installed in the pump panel compartment. The remote head will be activated once reprogramed by Warren County this week. The Firecom set has been repaired and members are encouraged to use it.

The batteries for both thermal imaging cameras have been refurbished and the cameras should be fully functional. Any issues with their operation please let me know.

There have been some concerns raised by the Fire District related to the use of the wright express fuel cards. A formal memorandum will be issued when a new procedure for recording mileage and retention of fuel receipts is implemented.

Respectfully,

Mark Frenzel

Chief  
Washington Twp Fire Department

**Washington Township Fire District #1  
Unpaid Bills Detail  
All Transactions  
02/12/14**

	<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>	<u>Num</u>
<b>911 Safety Equipment</b>					
	Bill	02/12/2014		1,425.00	
	Bill	02/12/2014		<u>1,685.00</u>	
Total 911 Safety Equipment				3,110.00	3064
<b>C&amp;M Auto Parts</b>					
	Bill	02/12/2014		<u>131.82</u>	
Total C&M Auto Parts				131.82	3065
<b>Chase Darwin - V</b>					
	Bill	02/12/2014		<u>100.00</u>	
Total Chase Darwin - V				100.00	3066
<b>Comcast</b>					
	Bill	02/12/2014	phones and internet wb	247.20	
	Bill	02/12/2014	phones and internet bc	<u>143.47</u>	
Total Comcast				390.67	3067
<b>Fire and Safety Services , LTD.</b>					
	Bill	02/12/2014	switch	23.28	
	Bill	02/12/2014	76-64	342.29	
	Bill	02/12/2014	76-64	2,450.99	
	Bill	02/12/2014		2,033.26	
	Bill	02/12/2014	76-75	<u>2,749.55</u>	
Total Fire and Safety Services , LTD.				7,599.37	3068
<b>Fleet Services</b>					
	Bill	02/12/2014	truck fuel	<u>289.93</u>	
Total Fleet Services				289.93	3069
<b>State of New Jersey Division of Pensions and Benefits</b>					
	Bill	02/12/2014	Pensions - Employer Portion	<u>2,128.00</u>	Electronic
Total Liberty Mutual				2,128.00	Bill Pay
<b>M&amp;W Communications</b>					
	Bill	02/12/2014	belt clip	9.60	

	Bill	02/12/2014	headset repair	221.75	
	Bill	02/12/2014	installation of control head mic.	225.00	
	Bill	02/12/2014	pager repair	98.00	
	Bill	02/12/2014		<u>2,068.00</u>	
Total M&W Communications				2,622.35	3071
<b>Mike R. Riotto - V</b>					
	Bill	02/12/2014		<u>100.00</u>	
Total Mike R. Riotto - V				100.00	3072
<b>New Jersey American Water</b>					
	Bill	02/12/2014	hydrants	<u>16,350.00</u>	
Total New Jersey American Water				16,350.00	3073
<b>New Jersey Fire Equipment</b>					
	Bill	02/12/2014	hydrant assist valve	3,744.00	
	Bill	02/12/2014	handle	<u>270.70</u>	
Total New Jersey Fire Equipment				4,014.70	3074
<b>R&amp;L Data Centers Inc.</b>					
	Bill	02/12/2014	W2 for WH	105.50	
	Bill	02/12/2014	payroll wh	<u>124.10</u>	
Total R&L Data Centers Inc.				229.60	3075
<b>Ralph Dorio - V</b>					
	Bill	02/12/2014		<u>125.00</u>	
Total Ralph Dorio - V				125.00	3076
<b>Richard M. Braslow, ESQ</b>					
	Bill	02/12/2014		<u>240.00</u>	
Total Richard M. Braslow, ESQ				240.00	3077
<b>Roadway Rescue</b>					
	Bill	02/12/2014		<u>1,695.00</u>	
Total Roadway Rescue				1,695.00	3078
<b>The Express Times</b>					
	Bill	02/12/2014	ad for meeting	<u>71.75</u>	
Total The Express Times				71.75	3079
<b>The Star Ledger</b>					

	Bill	02/12/2014	advertising	209.96	
	Bill	02/12/2014		549.84	
	Bill	02/12/2014	Meeting and election notice	<u>259.84</u>	
Total The Star Ledger				1,019.64	3080
<b>VFIS</b>					
	Bill	02/12/2014	vehicle insurance	<u>3,831.00</u>	
Total VFIS				3,831.00	3081
<b>Warren Healthcare Alliance</b>					
	Bill	02/12/2014	pe and drug screen TD	<u>100.00</u>	
Total Warren Healthcare Alliance				100.00	3082
<b>Washington Township Fire Department</b>					
	Bill	02/12/2014		<u>918.87</u>	
Total Washington Township Fire Department				<u>918.87</u>	3083
<b>TOTAL</b>				<u><u>45,067.70</u></u>	