

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for April 9, 2014:**

**Meeting Called to Order by R. Dorio at 8:35 P.M.**

**Pledge of Allegiance**

R. Dorio requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Ralph Dorio – Present  
Vice Chairman – Carl Shotwell – Present  
Secretary – Karl Spolarich – Present  
Treasurer – Margaret Tobin – Present  
Assistant Secretary/Treasurer – Matthew Noctor - Absent

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the March 12, 2014, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Tobin. Second was made by C. Shotwell. All were in favor.

**Correspondence**

M. Tobin reported that Liberty Mutual has requested a copy of the department roster and apparatus list. M. Tobin also received the Workmen's Compensation certificates and will post said certificates at both buildings.

M. Tobin reported that X-Zam Laboratories conducted the annual air and gas quality inspection on the air compressor on March 14, 2014. The air compressor passed the annual test.

### **Report of Fire Chief**

Monthly activity report for March 2014 read and submitted by Chief M. Frenzel.

### **Report of Fire Department**

President D. Settlele raised questions about the application process. R. Dorio will address these concerns under "New Business."

### **Report of Fire Official**

Monthly activity report for March 2014 read and submitted by Fire Official W. Heerwagen, Jr.

### **Old Business**

None.

### **New Business**

R. Dorio met with the SOG Committee of the fire department. It was determined that the Board should maintain personnel and medical files on all members, that the application process requires a checklist to ensure that all steps have been fulfilled, and that better communication between the Board and the fire department is necessary regarding the application process.

R. Dorio reported that the Warren County Public Safety Department has requested that the Board sign a mutual aid agreement. R. Dorio will forward said agreement to the Board's attorney and the fire chief for review. The mutual aid agreement will be acted on at the next monthly meeting.

R. Dorio reported that the members of the fire department have earned \$29,900.00 under the Board's LOSAP program, but that only \$25,000.00 has been distributed due qualified members not completing the necessary paperwork.

### **Meeting opened to the public by R. Dorio at 9:16 P.M.**

No public participation.

### **Meeting closed to the public by R. Dorio at 9:17 P.M.**

### **Treasurer's Report/Payment of Bills**

Treasurer's report for April 9, 2014, read by M. Tobin and submitted. Motion to pay bills made by C. Shotwell. Second was made by K. Spolarich. All were in favor. The total of the approved bills for April 9, 2014, is \$76,086.80.

## **Miscellaneous**

K. Spolarich made a motion to accept Thomas J. Desantis of 85 Brass Castle Road as a probationary member of the fire department. Second was made by C. Shotwell. All were in favor.

## **Adjournment**

Motion made by M. Tobin to adjourn meeting at 9:28 P.M. Second was made by C. Shotwell. All were in favor.

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**Karl B. Spolarich**  
Secretary

4/9/14

Fire Commissioners,

During the month of March 2014 the Washington Township Fire Department held one business meeting, conducted three drills, and responded to 11 emergency calls for a total of 273.42 man-hours.

The MSA and Lumidor 4 gas meters were calibrated this month and additional charcoal filters were obtained for the Lumidors. The fire extinguishers were inspected and certified till 2015.

There has been a marked increase in truck and equipment maintenance since the reimplementation of truck foreman.

The fire department received applications for membership from Patrick Rock of 21 Woolston Way, Thomas Desantis of 85 Brass Castle Road, Dominic Felici of 45 Hillcrest Ave, and Jacob Nyland of 32 Bush Street Oxford NJ 07863. The membership process for this department seems to be broken and I am requesting that a membership committee be formed that is composed of two fire commissioners and two executive board members. This committee will hopefully streamline the application process and eliminate confusion and delays.

The fire department has scheduled a motor vehicle extrication operations refresher class with Roadway Rescue for Sunday May 4<sup>th</sup>. Washington Boro Fire Department, Washington Boro Rescue Squad and the Franklin Township Fire Department have been extended an invitation to attend this training.

M&W communications is scheduled to the repair the KNOX Box system the 16<sup>th</sup> of April.

Respectfully,

Mark K Frenzel  
Chief  
Washington Twp. Fire Department

**Washington Township Bureau of Fire Prevention  
Fire Official Report  
211 Route 31 North  
Washington, New Jersey 07882  
(908) 689-1208**

**Monthly Report March 2014**

Non Life Hazard Inspections – 0

Life Hazard Inspections – 0

CSDCMAC – 4

Permits Issued – 1

Non-Life Hazard Fee's collected - \$504.00

Life Hazard Fee's from State of New Jersey - 0

Smoke Detector Fee's (CSDCMAC) collected - \$200.00

Permit Fee's collected - \$42.00

Fire Official hours for the month were 42.

Respectfully,

William Heerwagen Jr.  
Fire Official – Washington Fire District #1

**Washington Township Fire District #1**  
**Unpaid Bills Detail**  
All Transactions  
04/09/14

**Approved Fire Protection**

Bill 04/09/2014 154.50  
Total Approved Fire Protection 154.50

**Comcast**

Bill 04/09/2014 247.19  
Bill 04/09/2014 138.49  
Total Comcast 385.68

**Experimental Machine and Tool Co, LLC**

Bill 04/09/2014 fab map box 275.00  
Total Experimental Machine and Tool Co, LLC 275.00

**Fire and Safety Services , LTD.**

Bill 04/09/2014 286.84  
Total Fire and Safety Services , LTD. 286.84

**FireFighter One**

Bill 04/09/2014 964.86  
Total FireFighter One 964.86

**Fleet Services**

Bill 04/09/2014 655.90  
Total Fleet Services 655.90

**Frank Rymon and Sons Inc.**

Bill 04/09/2014 33.15  
Total Frank Rymon and Sons Inc. 33.15

**Kistler OBrien Fire Protection**

Bill 04/09/2014 extingqisher testing 670.50  
Total Kistler OBrien Fire Protection 670.50

**M&W Communications**

Bill 04/09/2014 330.30  
Bill 04/09/2014 634.50  
Total M&W Communications 964.80

**New Jersey American Water**

Bill 04/09/2014 5,450.00  
Total New Jersey American Water 5,450.00

**Oshkosh Capital**

Bill 04/09/2014 40,368.13  
Total Oshkosh Capital 40,368.13

**R&L Data Centers Inc.**

Bill 04/09/2014 124.10  
Total R&L Data Centers Inc. 124.10

**The Lincoln National Life Insurance Co.**

Bill 04/09/2014 25,012.50  
Total The Lincoln National Life Insurance Co. 25,012.50

**Verizon Wireless**

Bill 04/09/2014 line officers phones 362.78  
Total Verizon Wireless 362.78

**Warren County Fire Prevention**

Bill 04/08/2014 30.00  
Total Warren County Fire Prevention 30.00

**Warren Healthcare Alliance**

Bill 04/09/2014 drug test af 50.00

Total Warren Healthcare Alliance 50.00

**Washington Township Fire Department**

Bill 04/09/2014 298.06

Total Washington Township Fire Department 298.06

**TOTAL 76,086.80**