

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for December 10, 2014:

Meeting Called to Order by R. Dorio at 8:00 P.M.

Pledge of Allegiance

R. Dorio requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Present
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Present
Treasurer – Margaret Tobin – Absent
Assistant Secretary/Treasurer – Jimmy Vinson – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the November 12, 2014, meeting were read by K. Spolarich. Motion to accept minutes as read made by J. Vinson. Second was made by C. Shotwell. All were in favor.

Correspondence

None.

Report of Fire Chief

Monthly activity report for November 2014 submitted by Chief M. Frenzel.

Report of Fire Department

None.

Report of Fire Official

Monthly activity report for November 2014 read and submitted by Fire Official W. Heerwagen, Jr.

Old Business

None.

New Business

Resolution #14-015 – Transfers of Funds

K. Spolarich made a motion to make the following transfers of funds to the 2014 budget:

\$3,000.00 from account #50-0003 to account #50-0001
\$700.00 from account #50-0009 to account #50-0001
\$400.00 from account #50-0009 to account #50-0006
\$2,605.00 from account #50-0009 to account #50-0002
\$680.00 from account #50-0013 to account #50-0002
\$1,500.00 from account #50-0020 to account #50-0002
\$1,500.00 from account #50-0004 to account #50-0002

Second was made by J. Vinson. All were in favor.

Resolution #14-016 – Adoption of Temporary Budget for 2015

K. Spolarich made a motion to adopt a temporary budget for 2015 until the fire district election scheduled for Saturday, February 21, 2015. Second was made by C. Shotwell. All were in favor.

Resolution #14-017 – 2015 Budget Presentation

Proposed 2015 budget of the Board in the amount of \$523,688.00, with a total of \$497,983.00 to be raised by taxes, was presented for public discussion and approval. R. Dorio made a motion to approve the 2015 proposed budget. Second was made by K. Spolarich. All were in favor.

Meeting opened to the public by R. Dorio at 8:23 P.M.

W. Crampton, 173 Washburn Avenue, questioned the availability of fire protection in the Township from 6:00 A.M. to 6:00 P.M. He also inquired about the Board's expectations for a new fire apparatus within the next five years and the fire department's capability to house said apparatus. Discussion followed. R. Dorio will address the fire department's executive officers regarding these concerns.

Meeting closed to the public by R. Dorio at 8:34 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for December 8, 2014, read by J. Vinson and submitted. Motion to pay bills made by C. Shotwell. Second was made by K. Spolarich. All were in favor. The total of the approved bills for December 8, 2014, is \$22,443.84.

Miscellaneous

None.

Adjournment

Motion made by J. Vinson to adjourn meeting at 8:40 P.M. Second was made by C. Shotwell. All were in favor.

Karl B. Spolarich
Secretary

12/10/14

Commissioners,

During the Month of November, 2014 the Washington Township Fire Department held one business meeting, conducted three drills and responded to 22 emergency calls for a total of 316.83 man hours.

The new Knox boxes have been installed in units 76-64, 76-65, 76-85, 76-87 and are currently operational.

Probationary Firefighters Darian Duffell and Zachary Kappus both successfully completed Firefighter I training at the Warren County Fire Academy and passed the state examination.

The Fire Department is participating in the annual Christmas Tree lighting at the Washington Township Municipal building on 12/13/14 at 1830hrs.

Officer elections were held at the November Business meeting and the following slate of officers were selected,

Line: Chief M. Frenzel, Assistant Chief M. Tobin, Captain T. Wilson, and Lieutenant J. Kappus.

Desk: President M. Riotto, Vice President B. Trimmer, Treasurer D. Settle, and Secretary E. Howell

I would like to thank the Board of Fire Commissioners for their support during 2014 and look forward to working with the Fire District and Fire Commissioners in the upcoming year.

The Washington Township Fire Department and I would like to wish you Merry Christmas and Happy Holidays.

Respectfully,

Mark K Frenzel
Chief – WTFD

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, New Jersey 07882
(908) 689-1208**

Monthly Report November 2014

Non Life Hazard Inspections – 10

Life Hazard Inspections – 6

CSDCMAC – 8

Permits Issued – 2

Non-Life Hazard Fee's collected - \$495.00

Life Hazard Fee's from State of New Jersey - \$1867.45

Smoke Detector Fee's (CSDCMAC) collected - \$380.00

Permit Fees collected - \$42.00

Fire Official hours for the month were 56

Respectfully,

William Heerwagen Jr.
Fire Official – Washington Fire District #1

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

Resolution #14-015

**Authorizing Budget Transfers and/or
Encumbrances Relative to 2014 Budget**

WHEREAS, the Commissioners are authorized to undertake various budget transfers and/or encumbrances by statute; and

WHEREAS, it is necessary to undertake certain transfers and/or encumbrances.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No.

1 in the Township of Washington, County of Warren, as follows:

(1) The budget transfers and/or encumbrances as reflected below are hereby adopted:

\$3,000.00 from account #50-0003 to account #50-0001

\$700.00 from account #50-0009 to account #50-0001

\$400.00 from account #50-0009 to account #50-0006

\$2,605.00 from account #50-0009 to account #50-0002

\$680.00 from account #50-0013 to account #50-0002

\$1,500.00 from account #50-0020 to account #50-0002

\$1,500.00 from account #50-0004 to account #50-0002

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

Resolution #14-016

Adoption of Temporary Budget for 2015

WHEREAS, it has become necessary for the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year, January 1, 2015, and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 21, 2015.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No.1 in the Township of Washington, County of Warren, as follows:

(1) A temporary budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above; the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

Washington Township Fire District #1

Unpaid Bills Detail All Transactions

12/08/14

	<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>	<u>Num</u>
Advance Auto Parts					
	Bill	12/08/2014		<u>33.97</u>	
Total Advance Auto Parts				33.97	3222
ESI Equipment, INC					
	Bill	12/08/2014		<u>3,990.00</u>	
Total ESI Equipment, INC				3,990.00	3223
Fail Safe fire hose testing, Inc.					
	Bill	12/08/2014		750.00	
	Bill	12/08/2014		<u>3,391.80</u>	
Total Fail Safe fire hose testing, Inc.				4,141.80	3224
Fire and Safety Services , LTD.					
	Bill	12/08/2014		435.90	
	Bill	12/08/2014	76-64	5,084.34	
	Bill	12/08/2014		<u>34.93</u>	
Total Fire and Safety Services , LTD.				5,555.17	3225
Fleet Services					
	Bill	12/08/2014		<u>367.61</u>	
Total Fleet Services				367.61	3226
Hotstick USA					
	Bill	12/08/2014		<u>299.00</u>	
Total Hotstick USA				299.00	3227
Lawson Products					
	Bill	12/08/2014		<u>174.16</u>	
Total Lawson Products				174.16	3228
M&W Communications					
	Bill	12/08/2014		<u>570.30</u>	
Total M&W Communications				570.30	3229

New Jersey American Water

	Bill	12/08/2014	<u>5,450.00</u>	
Total New Jersey American Water			5,450.00	3230

New Jersey Fire Equipment

	Bill	12/08/2014	<u>912.00</u>	
Total New Jersey Fire Equipment			912.00	3231

R&L Data Centers Inc.

	Bill	12/08/2014	<u>73.60</u>	
Total R&L Data Centers Inc.			73.60	3232

Verizon Wireless

	Bill	12/08/2014	<u>368.10</u>	
Total Verizon Wireless		line officer phones	368.10	3233

Warren Healthcare Alliance

	Bill	12/08/2014	<u>115.00</u>	
Total Warren Healthcare Alliance			115.00	3234

State NJ Dept Pensions and Benefits Q3

	Bill	12/08/2014	<u>251.00</u>	
Total Pensions Q3			251.00	

State NJ Dept Pensions and Benefits Q4

	Bill	12/08/2014	<u>142.13</u>	
Total Pensions Q4			<u>142.13</u>	

TOTAL**22,443.84**