

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for September 10, 2014:

Meeting Called to Order by C. Shotwell at 8:00 P.M.

Pledge of Allegiance

C. Shotwell requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Absent
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Present
Treasurer – Margaret Tobin – Present
Assistant Secretary/Treasurer – Jimmy Vinson – Absent

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the August 13, 2014, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Tobin. Second was made by C. Shotwell. All were in favor.

Correspondence

C. Shotwell received information from R&L Payroll regarding new W2 and 1099 processing fees for the Bureau of Fire Prevention.

Report of Fire Chief

Monthly activity report for August 2014 submitted by Chief M. Frenzel.

Report of Fire Department

None.

Report of Fire Official

Monthly activity report for August 2014 submitted by Fire Official W. Heerwagen, Jr.

Old Business

None.

New Business

None.

Meeting opened to the public by C. Shotwell at 8:07 P.M.

No public participation.

Meeting closed to the public by C. Shotwell at 8:08 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for September 9, 2014, read by M. Tobin and submitted. Motion to pay bills made by K. Spolarich. Second was made by C. Shotwell. All were in favor. The total of the approved bills for September 9, 2014, is \$22,729.06.

Miscellaneous

M. Tobin reported the Urban & Jinks, the Board's auditor, completed the 2013 audit and found no issues to report.

Adjournment

Motion made by K. Spolarich to adjourn meeting at 8:12 P.M. Second was made by M. Tobin. All were in favor.

Karl B. Spolarich
Secretary

9/10/14

Commissioners,

During the month of August the Washington Township Fire Department held one business meeting, conducted three drills, and responded to 26 emergency calls for a total of 342.37 man hours.

A live Burn Drill is scheduled for Monday 9/22/14. I have invited Franklin Twp Fire Department to drill with us. Maximum participation is needed so please make every effort to attend.

Shoprite is hosting a "Help Bag Hunger" event on 9/17/14. A signup sheet will be posted for members interested in attending.

Warren Hills Regional High School Community Day scheduled for 9/20/14. Details on the event are still not finalized but I will push out a message with the information when I get it.

The Fire Department is scheduling a class on winching and rigging. This class will take place on one of the following dates, 10/12, 10/19, 11/1, or 11/23.

The fire department will be on mutual aid alert with 57 and 83 Fire from Wednesday 9/10 to Sunday 9/14 due to staffing shortage caused by the Wildwood Fireman's Convention. F/F has been designated the OIC while the line officers are out of town.

The fire department received an application for membership from Patrick Rock of 21 Woolston Way. Patrick was previously a member at Morgan Hose Company and Annandale Fire Company. After a review of the application I recommend approval for probationary membership. I contacted WTPD to setup fingerprinting of the new member and they again stated that they don't know if they can do it. I recommend at this time we establish an account with Sagem Morpho finger printing to resolve this issue.

Respectfully,

Mark K Frenzel
Chief
Washington Twp Fire Department

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, New Jersey 07882
(908) 689-1208**

Monthly Report August 2014

Non Life Hazard Inspections – 5

Life Hazard Inspections – 4

CSDCMAC – 8

Permits Issued – 0

Non-Life Hazard Fees collected - 0

Life Hazard Fees from State of New Jersey - 0

Smoke Detector Fees (CSDCMAC) collected - \$385.00

Permit Fees collected - 0

Fire Official hours for the month were 60.5.

Respectfully,

William Heerwagen Jr.
Fire Official – Washington Fire District #1

**Washington Township Fire District #1
Unpaid Bills Detail
All Transactions
09/09/14**

	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>	<u>Num</u>
Comcast				
	09/09/2014	phones and internet brass castle	61.35	
	09/09/2014	phones and internet washburn	<u>250.11</u>	
Total Comcast			311.46	3179
Fleet Services				
	09/09/2014	truck fuel	<u>574.55</u>	
Total Fleet Services			574.55	3180
Frank Rymon and Sons Inc.				
	09/09/2014	chain saw supplies	<u>79.60</u>	
Total Frank Rymon and Sons Inc.			79.60	3181
motorola solutions, Inc.				
	09/09/2014	radio equip purchase	<u>553.88</u>	
Total motorola solutions, Inc.			553.88	3182
New Jersey American Water				
	09/09/2014	hydrants	<u>5,450.00</u>	
Total New Jersey American Water			5,450.00	3183
New Jersey Fire Equipment				
	09/09/2014	face shield	279.90	
	09/09/2014		<u>4,414.64</u>	
Total New Jersey Fire Equipment			4,694.54	3184
Performance Tire Co.				
	09/09/2014	tires 76-64 and 76-65	<u>4,167.36</u>	
Total Performance Tire Co.			4,167.36	3185
Public Employees Retirement				
	09/09/2014		<u>468.25</u>	
Total Public Employees Retirement			468.25	3186

Richard M. Braslow, ESQ

	09/09/2014		<u>32.00</u>	
Total Richard M. Braslow, ESQ			32.00	3187

Urban And Jinks

	09/09/2014	audit	<u>6,000.00</u>	
Total Urban And Jinks			6,000.00	3188

Verizon Wireless

	09/09/2014	cell phones line officers	<u>368.02</u>	
Total Verizon Wireless			368.02	3189

William Heerwagen

	09/09/2014	Stamps	<u>29.40</u>	
Total William Heerwagen			<u>29.40</u>	3190

TOTAL

22,729.06