

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for November 12, 2014:

Meeting Called to Order by R. Dorio at 8:00 P.M.

Pledge of Allegiance

R. Dorio requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Present
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Absent
Treasurer – Margaret Tobin – Present
Assistant Secretary/Treasurer – Jimmy Vinson – Present

Certification of Public Meeting Law

J. Vinson, assistant secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the October 8, 2014, meeting were read by J. Vinson. Motion to accept minutes as read made by M. Tobin. Second was made by C. Shotwell. All were in favor.

Correspondence

M. Tobin received a check from Smith Motors in the amount of \$1049.40 for a credit from 2009.

Report of Fire Chief

Monthly activity report for October 2014 read and submitted by Chief M. Frenzel.

Report of Fire Department

W. Crampton reported that 76-82 is out of service.

Report of Fire Official

Monthly activity report for October 2014 submitted by Fire Official W. Heerwagen, Jr.

Old Business

J. Vinson needs to contact VFIS regarding a claim for the tire replacement on 76-64.

M. Tobin reported that she will be making the quarterly pension payment to the state for the Bureau of Fire Prevention next week.

New Business

J. Vinson reported that we received the claim check from VFIS for the damaged ladders on 76-72.

R. Dorio reported that former Firefighter Guy Kapps has requested his LOSAP funds from the Board. R. Dorio explained that since Guy Kapps was not vested in the LOSAP program, he is not entitled to any funds.

R. Dorio recommended that the Board move the Bureau of Fire Prevention's office from the township's administration building to Brass Castle Firehouse.

M. Tobin made a motion to purchase rescue tools for 76-85 as stated in a bid received from Holmatro Rescue Equipment for the total amount of \$12,185.00. Second was made by C. Shotwell. All were in favor.

M. Tobin made a motion to accept Darian Duffell of 29 Hillcrest Avenue as a probationary member of the fire department. Second was made by C. Shotwell. All were in favor.

Meeting opened to the public by R. Dorio at 8:44 P.M.

No public participation.

Meeting closed to the public by R. Dorio at 8:45 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for November 12, 2014, read by M. Tobin and submitted. Motion to pay bills made by C. Shotwell. Second was made by J. Vinson. All were in favor. The total of the approved bills for November 12, 2014, is \$40,032.25.

Miscellaneous

None.

Adjournment

Motion made by J. Vinson to adjourn meeting at 8:53 P.M. Second was made by M. Tobin. All were in favor.

Karl B. Spolarich
Secretary

10/3/14

Commissioners,

During the month of October 2014 the Washington Township Fire Department held one business meeting, conducted three drills and responded to 27 Emergency Calls for a total of 222.59 man hours.

The Washington Township Christmas tree lighting ceremony is scheduled for Saturday December 13th 1830 hrs at the Municipal Building. The Fire Department has been requested to attend.

The Fire Department received an application for probationary membership from Darian Duffell of 20 Hillcrest Ave Washington NJ, 07882. Darian is currently enrolled in Firefighter One at the Warren County Fire Academy. Miss Duffell was previously a junior member in good standing of the Fire Department. The application is in order with the exception of the background investigation and fingerprinting. I recommend that Darian Duffell be accepted as a probationary member contingent upon completion of the fingerprint and background check.

The Fire Department removed Firefighter Tyler Mclean and Firefighter David Thatcher from its membership rolls. Firefighter Mclean submitted a verbal resignation and Firefighter Thatcher turned in all of his equipment and has had no contact with the fire department even after repeated phone calls.

Firefighter Dunn also turned in all of his equipment without notice. I contacted Firefighter Dunn on 10/15/14 to inquire about his status. Firefighter Dunn replied on 10/16/14 and advised he would be submitting a letter of resignation. On 10/30/14 Firefighter Dunn is now requesting a medical leave of absence. I asked Firefighter Dunn on 11/2/14 to submit a letter officially requesting the medical leave and to provide documentation from a physician to substantiate his illness/medication condition. As of 11/12/14 I have received no correspondence.

I will be attending a planning board meeting on 11/24/14 to review the future expansion of the Hawk Pointe Development. I will report back to the District with any issues that concern the Fire Department.

The fire apparatus pumps are going to be tested on 11/24/14 by Fail Safe Testing. Do we have time period when 76-72 is being sent out for repair? If the tanker is going during that time period I will need to reschedule a test date for that apparatus.

Respectfully,

Mark K Frenzel
Chief – WTFD

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, New Jersey 07882
(908) 689-1208**

Monthly Report October 2014

Non Life Hazard Inspections – 13

Life Hazard Inspections – 13

CSDCMAC – 16

Permits Issued – 2

Non-Life Hazard Fee's collected - \$126.00

Life Hazard Fee's from State of New Jersey – 0

Smoke Detector Fee's (CSDCMAC) collected - \$1035.00

Permit Fees collected -\$42.00

Fire Official hours for the month were 75.5

Respectfully,

William Heerwagen Jr.
Fire Official – Washington Fire District #1

**Washington Township Fire District #1
Unpaid Bills Detail
All Transactions 11/12/14**

	<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>	<u>Num</u>
Advance Auto Parts					
	Bill	11/12/2014		33.97	
	Bill	11/12/2014	bulbs	<u>33.97</u>	
Total Advance Auto Parts				67.94	3200
Carl Shotwell - V					
	Bill	11/12/2014		<u>800.00</u>	
Total Carl Shotwell - V				800.00	3201
Comcast					
	Bill	11/12/2014	phone and internet brass castle	141.49	
	Bill	11/12/2014	phones and internet washburn	<u>250.20</u>	
Total Comcast				391.69	3202
Family Affair Florist					
	Bill	11/12/2014	Flower arrangement WH	<u>42.00</u>	
Total Family Affair Florist				42.00	3203
Fleet Services					
	Bill	11/12/2014	truck fuel	<u>389.03</u>	
Total Fleet Services				389.03	3204
Jimmy Vinson - V					
	Bill	11/12/2014		<u>666.65</u>	
Total Jimmy Vinson - V				666.65	3205
Karl Spolarich - v					
	Bill	11/12/2014		<u>1,000.00</u>	
Total Karl Spolarich - v				1,000.00	3206
Knox					
	Bill	11/12/2014		206.00	
	Bill	11/12/2014		<u>2,262.00</u>	
Total Knox				2,468.00	3207
M&W Communications					
	Bill	11/12/2014	INV# 297100	<u>173.95</u>	
Total M&W Communications				173.95	3208

Margaret Tobin - v

Bill	11/12/2014		1,000.00	
Bill	11/12/2014	petty cash replenishment	<u>300.00</u>	
Total Margaret Tobin - v			1,300.00	3209

New Jersey American Water

Bill	11/12/2014	hydrants	<u>5,450.00</u>	
Total New Jersey American Water			5,450.00	3210

New Jersey Fire Equipment

Bill	11/12/2014	turn out gear BT and JK	<u>5,616.92</u>	
Total New Jersey Fire Equipment			5,616.92	3211

Performance Tire Co.

Bill	10/07/2014	tires 76-64 and 76-65	<u>0.00</u>	
Total Performance Tire Co.			0.00	3212

Postmaster Of Washington

Bill	11/12/2014	po box rental fee	<u>192.00</u>	
Total Postmaster Of Washington			192.00	3213

R&L Data Centers Inc.

Bill	11/12/2014	fire official payroll	<u>73.60</u>	
Total R&L Data Centers Inc.			73.60	3214

Ralph Dorio - V

Bill	11/12/2014		<u>1,000.00</u>	
Total Ralph Dorio - V			1,000.00	3215

Richard M. Braslow, ESQ

Bill	11/12/2014		<u>32.00</u>	
Total Richard M. Braslow, ESQ			32.00	3216

Verizon Wireless

Bill	11/12/2014	line officer phones	<u>362.66</u>	
Total Verizon Wireless			362.66	3217

VFIS

Bill	11/12/2014		<u>3,804.00</u>	
Total VFIS			3,804.00	3218

Washington Township Fire Department

	Bill	11/12/2014	<u>15,987.00</u>	
Total Washington Township Fire Department			15,987.00	3219

William Heerwagen

	Bill	11/12/2014	reimbursement for printer ink	<u>40.65</u>	
Total William Heerwagen				40.65	3220

Lawson Products

	Bill	11/12/2014		<u>174.16</u>	
Total Lawson Products				<u>174.16</u>	3221

TOTAL

40,032.25