

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for September 9, 2015:

Meeting Called to Order by R. Dorio at 8:00 P.M.

Pledge of Allegiance

R. Dorio requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Present
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Present
Treasurer – Margaret Tobin – Present
Assistant Secretary/Treasurer – Jimmy Vinson – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the August 12, 2015, meeting were read by K. Spolarich. Motion to accept minutes as read made by C. Shotwell. Second was made by J. Vinson. All were in favor.

Correspondence

R. Dorio received a catalog for Fire Prevention Week. The Fire District will purchase the necessary supplies for the fire department's program and charge the Bureau of Fire Prevention's account. R. Dorio recommended that all school presentations be completed in two to three business days. The Fire Prevention Committee of the fire department will coordinate said schedule with M. Tobin.

Report of Fire Department

None.

Report of Fire Chief

None.

Report of Fire Official

Monthly activity report for August 2015 submitted by Fire Official W. Heerwagen, Jr.

Old Business

R. Dorio will follow through with the engineer regarding the feasibility study for the Washburn property. R. Dorio would also like to discuss reducing the annual rent with the fire department in order to hire part-time daytime firefighters.

R. Dorio reported the Board is currently paid to date in the amount of \$11,723.68 with the State of New Jersey Public Employees' Retirement System for the employees of the Bureau of Fire Prevention. The Board now needs to complete the Public Employees' Retirement System's Internet-based Report of Contributions in order for the funds to be distributed to the employees. R. Dorio also reported that he has been notified by the Detective Bureau of the Washington Township Police Department regarding the pension payments for the employees of the Bureau of Fire Prevention. R. Braslow, the Board's attorney, will contact the Detective Bureau of the Washington Township Police Department on behalf of the Board.

New Business

K. Spolarich requested that Fire Official W. Heerwagen, Jr., include both the time in to work and the time out of work on all of the Bureau of Fire Prevention's timesheet reports.

J. Vinson recommended that the Board hire Fire Inspectors to conduct non-life hazard inspections with the stipulation that said hires become Fire Inspector certified in one calendar year from the date of hire.

Meeting opened to the public by R. Dorio at 8:36 P.M.

No public participation.

Meeting closed to the public by R. Dorio at 8:37 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for September 9, 2015, read by M. Tobin and submitted. Motion to pay bills made by J. Vinson. Second was made by C. Shotwell. All were in favor. The total of the approved bills for September 9, 2015, is \$5,482.04.

Miscellaneous

None.

Adjournment

Motion made by J. Vinson to adjourn meeting at 8:43 P.M. Second was made by M. Tobin. All were in favor.

Karl B. Spolarich
Secretary

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, New Jersey 07882
(908) 689-1208**

Monthly Report August 2015

Non Life Hazard Inspections – 5

Life Hazard Inspections – 12

CSDCMAC – 7

Permits Issued – 1

Non-Life Hazard Fee's collected - \$303.00

Life Hazard Fee's from State of New Jersey - 0

Smoke Detector Fee's (CSDCMAC) collected - \$285.00

Permit Fee's collected - \$42.00

Fire Official hours for the month were 49.

Respectfully,

William Heerwagen Jr.

Washington Township Fire District #1
Unpaid Bills Detail
All Transactions
09/09/15

	<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>	<u>Num</u>
C&M Auto Parts					
	Bill	09/09/2015		<u>38.97</u>	
Total C&M Auto Parts				38.97	3345
Chase Darwin - V					
	Bill	09/09/2015	gym membership reimbursement	<u>125.00</u>	
Total Chase Darwin - V				125.00	3346
Fleet Services					
	Bill	09/09/2015		<u>245.73</u>	
Total Fleet Services				245.73	3347
Kistler OBrien Fire Protection					
	Bill	09/09/2015		532.75	
	Bill	09/09/2015		<u>278.50</u>	
Total Kistler OBrien Fire Protection				811.25	3348
Lawson Products					
	Bill	09/09/2015		<u>327.03</u>	
Total Lawson Products				327.03	3349
Liberty Mutual					
	Bill	09/09/2015	workmans comp	<u>3,340.48</u>	
Total Liberty Mutual				3,340.48	3350
Richard M. Braslow, ESQ					
	Bill	09/09/2015		49.50	
	Bill	09/09/2015		<u>82.50</u>	
Total Richard M. Braslow, ESQ				132.00	3351
Verizon Wireless					
	Bill	09/09/2015	line officer and fire official phone	<u>438.60</u>	
Total Verizon Wireless				438.60	3352
Witmer Associates Inc.					
	Bill	09/09/2015	placard for car for 76-70	22.98	

Total Witmer Associates Inc.

22.98

3353

TOTAL

5,482.04