

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for April 8, 2015:**

**Meeting Called to Order by R. Dorio at 8:00 P.M.**

**Pledge of Allegiance**

R. Dorio requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Ralph Dorio – Present  
Vice Chairman – Carl Shotwell – Present  
Secretary – Karl Spolarich – Present  
Treasurer – Margaret Tobin – Present  
Assistant Secretary/Treasurer – Jimmy Vinson – Absent

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the March 11, 2015, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Tobin. Second was made by C. Shotwell. All were in favor.

**Correspondence**

M. Tobin received a check from VFIS in the amount of \$386.00 for the hose repair claim.

M. Tobin received a credit from Liberty Mutual for the Board's Workmen's Compensation policy for the amount of \$2544.12. R. Dorio noted that this credit was received since there were no injuries or claims due to the safe practices of the fire department.

**Report of Fire Department**

None.

## **Report of Fire Chief**

Monthly activity report for March 2015 read and submitted by Chief M. Frenzel.

## **Report of Fire Official**

Monthly activity report for March 2015 read and submitted by Fire Official W. Heerwagen, Jr.

## **Old Business**

None.

## **New Business**

R. Dorio requested the creation of a Building Committee to look into the renovation of the fire department's existing buildings, the purchase of an existing building, or the construction of a new building due to space constrictions. Motion to create said committee with R. Dorio and K. Spolarich serving as its members made by R. Dorio. Second was made by M. Tobin. All were in favor.

## **Meeting opened to the public by R. Dorio at 8:31 P.M.**

No public participation.

## **Meeting closed to the public by R. Dorio at 8:32 P.M.**

## **Treasurer's Report/Payment of Bills**

Treasurer's report for April 8, 2015, read by M. Tobin and submitted. Motion to pay bills made by K. Spolarich. Second was made by C. Shotwell. All were in favor. The total of the approved bills for April 8, 2015, is \$87,714.34.

## **Miscellaneous**

R. Dorio noted that \$25,299.50 was paid this month to the Lincoln National Life Insurance Company on behalf of the volunteer members of the fire department as part of the Board's LOSAP program.

R. Dorio questioned the membership change of Firefighter John Kappus as reported by the fire chief. Discussion followed. The Board will not require a physical or drug test of Firefighter John Kappus since the status change was enacted by the fire department and said member never resigned or took a leave of absence from the fire department.

## **Adjournment**

Motion made by C. Shotwell to adjourn meeting at 8:45 P.M. Second was made by K. Spolarich. All were in favor.

---

**Karl B. Spolarich**  
**Secretary**

Washington Township Fire Department  
P.O. Box 307  
Washington, NJ 07882

4/8/15

Commisioners,

During the month of March 2015 the Washington Township Fire Department held one (1) business meeting, conducted six (6) drills, and responded to twenty (20) emergency calls for a total of 403.62 man hours.

Drills for the upcoming month will consist of a walkthrough of St. Luke's - Warren Hills Family Practice on Tuesday, 4/14/15, Live Burn with 83 Fire on 4/20, and Pump Operations on 4/27.

Several members of the department attended a Fire Behavior Class hosted by the High Bridge Fire Department on March 8<sup>th</sup>. The information obtained from the class was invaluable. As a result the Washington Township Fire Department will be hosting the class on May 17<sup>th</sup> at a location to be determined. The class will be offered to our mutual aide partners.

Tender 76-72 will remain out of service for an additional 2 weeks due to some issues with the pump. The SCBA mask fit test was conducted 3/24/15 and the fire extinguishers were inspected on 4/7/15.

Honored member John Kappus requested a change of membership from inactive to active status. John will be an asset to the fire department as a driver and pump operator. The fire department approved the status change at the fire department monthly business meeting on 4/6/15.

Respectfully Submitted,

Mark K Frenzel  
Chief - WTFD

**Washington Township Bureau of Fire Prevention  
Fire Official Report  
211 Route 31 North  
Washington, New Jersey 07882  
(908) 689-1208**

**Monthly Report March 2015**

Non Life Hazard Inspections – 13

Life Hazard Inspections – 4

CSDCMAC – 6

Permits Issued – 2

Non-Life Hazard Fee's collected - \$655.00

Life Hazard Fee's from State of New Jersey - 0

Smoke Detector Fee's (CSDCMAC) collected - \$300.00

Permit Fee's collected - \$84.00

Fire Official hours for the month were 56

Respectfully,

William Heerwagen Jr.  
Fire Official – Washington Fire District #1

**Washington Township Fire District #1  
Unpaid Bills Detail  
All Transactions  
04/08/15**

	<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>	<u>Num</u>
<b>Elizabeth Truck Center</b>					
	Bill	04/08/2015	76-72	<u>5,569.00</u>	
Total Elizabeth Truck Center				5,569.00	3282
<b>Enforsys</b>					
	Bill	04/08/2015	fire official software maintenance	<u>1,050.00</u>	
Total Enforsys				1,050.00	3283
<b>Fire and Safety Services , LTD.</b>					
	Bill	04/08/2015	76-64	<u>7,998.82</u>	
Total Fire and Safety Services , LTD.				7,998.82	3284
<b>Firehouse Innovations Corp</b>					
	Bill	04/08/2015		<u>1,100.00</u>	
Total Firehouse Innovations Corp				1,100.00	3285
<b>Fleet Services</b>					
	Bill	04/08/2015		<u>383.91</u>	
Total Fleet Services				383.91	3286
<b>New Jersey American Water</b>					
	Bill	04/08/2015	hydrants	<u>5,450.00</u>	
Total New Jersey American Water				5,450.00	3287
<b>Oshkosh Capital</b>					
	Bill	04/08/2015	76-65 lease	<u>40,386.13</u>	
Total Oshkosh Capital				40,386.13	3288
<b>R&amp;L Data Centers Inc.</b>					
	Bill	04/08/2015		<u>124.10</u>	
Total R&L Data Centers Inc.				124.10	3289
<b>The Lincoln National Life Insurance Co.</b>					
	Bill	04/08/2015	LOSAP 2014	<u>25,299.50</u>	
Total The Lincoln National Life Insurance Co.				25,299.50	3290

**Verizon Wireless**

Bill 04/08/2015 line officer and fire official phones 352.88

Total Verizon Wireless 352.88 3291

**TOTAL** 87,714.34