

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for June 10, 2015:

Meeting Called to Order by R. Dorio at 8:00 P.M.

Pledge of Allegiance

R. Dorio requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Present
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Present
Treasurer – Margaret Tobin – Present
Assistant Secretary/Treasurer – Jimmy Vinson – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the May 13, 2015, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Tobin. Second was made by J. Vinson. All were in favor.

Correspondence

M. Tobin received a copy of the minutes from the quarterly meeting of the New Jersey Association of Fire Districts.

R. Dorio reported that R & L Payroll has requested to move to paperless reports for the fire district. M. Tobin and C. Shotwell will complete the necessary forms to receive all future paperwork from R & L Payroll electronically.

Report of Fire Department

None.

Report of Fire Chief

Monthly activity report for May 2015 read and submitted by Chief M. Frenzel.

Report of Fire Official

Monthly activity report for May 2015 read and submitted by Fire Official W. Heerwagen, Jr.

Old Business

None.

New Business

None.

Meeting opened to the public by R. Dorio at 8:11 P.M.

No public participation.

Meeting closed to the public by R. Dorio at 8:12 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for June 10, 2015, read by M. Tobin and submitted. Motion to pay bills made by K. Spolarich. Second was made by C. Shotwell. All were in favor. The total of the approved bills for June 10, 2015, is \$36,722.92.

Miscellaneous

None.

Adjournment

Motion made by J. Vinson to adjourn meeting at 8:17 P.M. Second was made by M. Tobin. All were in favor.

Karl B. Spolarich
Secretary

Washington Township Fire Department
P.O. Box 307
Washington, NJ 07882

6/10/15

Commissioners,

During the month of May 2015 the Washington Township Fire Department held one (1) business meeting, conducted five (5) drills, and responded to thirty (30) emergency calls for a total of 278.34 man hours.

The Line Officers met with the Washington Borough Line Officers on Tuesday 6/9 to clarify some of the response protocols during the 0600 to 1800 dual response time. The meeting was very productive and formal guidelines to guide the membership will be implemented by the end of the month.

Tender 76-72 was briefly out of service this month due to a faulty alternator. Fire and Safety made the repairs and the tender is back in service. Continental Fire and Safety made repairs to the cascade unit on 76-75. The repairs and adjustments made will allow us to use the cascade system to its full capacity. The issues were discovered at the Harmony Structure Fire where 76-75 filled in excess of 35 SCBA bottles, both high and low pressure.

Several members attended the Harrisburg Fire Expo this year. We observed a great variety of different apparatus and equipment innovations from numerous manufacturers. Hopefully this recent exposure to what is currently out there will guide us in our process to replace 76-82. The truck committee has not formally met yet, but in my hope we make some solid progress this month.

The Warren County Farmer's Fair has invited us to the Fire Apparatus Show and Display Night on 7/27/15.

The Washington Celebrates America Parade is scheduled for Saturday 7/4. Work details will be setup every night from Monday 6/29 to Friday 7/3 to clean and prep the apparatus.

Respectfully Submitted,

Mark K Frenzel
Chief - WTFD

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, New Jersey 07882
(908) 689-1208**

Monthly Report May 2015

Non Life Hazard Inspections – 8

Life Hazard Inspections – 4

CSDCMAC – 39

Permits Issued – 6

Non-Life Hazard Fee's collected - \$352.00

Life Hazard Fee's from State of New Jersey - \$3731.65

Smoke Detector Fee's (CSDCMAC) collected - \$1440.00

Permit Fees collected - \$84

Fire Official hours for the month were 45 ½

Respectfully,

William Heerwagen Jr.
Fire Official – Washington Fire District #1

**Washington Township Fire District #1
Unpaid Bills Detail
All Transactions
06/10/15**

| | Type | Date | Memo | Open Balance | Num |
|--|-------------|-------------|----------------------------------|-------------------------|------------|
| Carl Shotwell - V | | | | | |
| | Bill | 06/09/2015 | stipend | <u>800.00</u> | |
| Total Carl Shotwell - V | | | | 800.00 | 3305 |
| Comcast | | | | | |
| | Bill | 06/09/2015 | internet and phones washburn | 264.83 | |
| | Bill | 06/09/2015 | internet and phones brass castle | <u>146.57</u> | |
| Total Comcast | | | | 411.40 | 3306 |
| Fire and Safety Services , LTD. | | | | | |
| | Bill | 06/09/2015 | 76-64 | 1,134.35 | |
| | Bill | 06/09/2015 | 76-72 | <u>7,923.23</u> | |
| Total Fire and Safety Services , LTD. | | | | 9,057.58 | 3307 |
| Fleet Services | | | | | |
| | Bill | 06/09/2015 | vehicle fuel | <u>445.11</u> | |
| Total Fleet Services | | | | 445.11 | 3308 |
| Frank Rymon and Sons Inc. | | | | | |
| | Bill | 06/09/2015 | parts for 76-65 | <u>54.12</u> | |
| Total Frank Rymon and Sons Inc. | | | | 54.12 | 3309 |
| Jim Vinson - V | | | | | |
| | Bill | 06/09/2015 | | <u>800.00</u> | |
| Total Jim Vinson - V | | | | 800.00 | 3310 |
| Karl Spolarich - v | | | | | |
| | Bill | 06/09/2015 | | <u>1,000.00</u> | |
| Total Karl Spolarich - v | | | | 1,000.00 | 3311 |
| Liberty Mutual | | | | | |
| | Bill | 06/09/2015 | workmans comp | <u>5,031.02</u> | |
| Total Liberty Mutual | | | | 5,031.02 | 3312 |
| M&W Communications | | | | | |

| | | | | | |
|--------------------------|------|------------|------------------------|-----------------|------|
| | Bill | 06/09/2015 | pager and ext warranty | <u>1,128.00</u> | |
| Total M&W Communications | | | | 1,128.00 | 3313 |

MArgaret Tobin - v

| | | | | | |
|--------------------------|------|------------|---------|-----------------|------|
| | Bill | 06/09/2015 | stipend | <u>1,000.00</u> | |
| Total MArgaret Tobin - v | | | | 1,000.00 | 3314 |

New Jersey American Water

| | | | | | |
|---------------------------------|------|------------|----------|-----------------|------|
| | Bill | 06/09/2015 | hydrants | <u>5,450.00</u> | |
| Total New Jersey American Water | | | | 5,450.00 | 3315 |

New Jersey Fire Equipment

| | | | | | |
|---------------------------------|------|------------|-------------------------------|--------------|------|
| | Bill | 06/09/2015 | scott bottles | 5,040.00 | |
| | Bill | 06/09/2015 | hose and brackets | 1,090.50 | |
| | Bill | 06/09/2015 | bent test and retaining strap | 51.05 | |
| | Bill | 06/09/2015 | mounting plates | <u>66.00</u> | |
| Total New Jersey Fire Equipment | | | | 6,247.55 | 3316 |

R&L Data Centers Inc.

| | | | | | |
|-----------------------------|------|------------|-----------------------|--------------|------|
| | Bill | 06/09/2015 | fire official payroll | <u>77.28</u> | |
| Total R&L Data Centers Inc. | | | | 77.28 | 3317 |

Ralph Dorio - V

| | | | | | |
|-----------------------|------|------------|---------|-----------------|------|
| | Bill | 06/09/2015 | stipend | <u>1,000.00</u> | |
| Total Ralph Dorio - V | | | | 1,000.00 | 3318 |

Verizon Wireless

| | | | | | |
|------------------------|------|------------|--|---------------|------|
| | Bill | 06/09/2015 | line officers and fire official phones | <u>438.45</u> | |
| Total Verizon Wireless | | | | 438.45 | 3319 |

VFIS

| | | | | | |
|------------|------|------------|-------------------|-----------------|------|
| | Bill | 06/09/2015 | Vehicle Insurance | <u>3,782.41</u> | |
| Total VFIS | | | | <u>3,782.41</u> | 3320 |

TOTAL

36,722.92