

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for January 14, 2015:**

**Meeting Called to Order by R. Dorio at 8:00 P.M.**

**Pledge of Allegiance**

R. Dorio requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Ralph Dorio – Present  
Vice Chairman – Carl Shotwell – Present  
Secretary – Karl Spolarich – Present  
Treasurer – Margaret Tobin – Present  
Assistant Secretary/Treasurer – Jimmy Vinson – Present

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the December 10, 2014, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Tobin. Second was made by C. Shotwell. All were in favor.

**Correspondence**

J. Vinson received the 2015 Workmen's Compensation packet and the 2014 Workmen's Compensation claims report from Liberty Mutual.

**Report of Fire Chief**

Monthly activity report for December 2014 read and submitted by Chief M. Frenzel.

**Report of Fire Department**

None.

## **Report of Fire Official**

Monthly activity report for December 2014 submitted by Fire Official W. Heerwagen, Jr.

## **Old Business**

None.

## **New Business**

### **Resolution #15-001 – 2015 Budget Adoption**

Proposed 2015 budget of the Board was presented for public discussion and adoption. The total budget for 2015 is in the amount of \$523,688.00, with a total of \$497,983.00 to be raised by taxes at a \$0.072 tax rate per hundred. K. Spolarich made a motion to adopt the 2015 proposed budget. Second was made by J. Vinson. All were in favor.

### **Meeting opened to the public by R. Dorio at 8:33 P.M.**

No public participation.

### **Meeting closed to the public by R. Dorio at 8:34 P.M.**

### **Treasurer's Report/Payment of Bills**

Treasurer's report for January 14, 2015, read by M. Tobin and submitted. Motion to pay bills made by J. Vinson. Second was made by C. Shotwell. All were in favor. The total of the approved bills for January 14, 2015, is \$34,484.92.

## **Miscellaneous**

R. Dorio reported that K. Spolarich will be the liaison with the fire department regarding the Board's Social Media Policy and answer any questions that may arise with said policy.

## **Adjournment**

Motion made by K. Spolarich to adjourn meeting at 8:40 P.M. Second was made by C. Shotwell. All were in favor.

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**Karl B. Spolarich**  
Secretary

1/14/15

Commissioners,

During the month of December 2014 the Washington Township Fire Department held one (1) business meeting, conducted four (4) drills and responded to nineteen (19) emergency calls for a total of 250.11 man hours.

The Washington Boro Fire Department has invited us to participate in a R.I.T. Team drills. These drills will occur the first Thursday of the month.

Drills for the month of January have been posted on the [www.iamresponding.com](http://www.iamresponding.com) website. BBP/RTK training on 1/12, Traffic Incident Management on 1/19 and Joint Drill with 83 Fire on 1/26. All members are urged to attend scheduled drills.

I moved Probationary members Thomas Desantis, Darian Duffell, and Zachary Kappus to regular membership status. All three have successfully passed Firefighter One and have served with the department for over six (6) months.

The fire department has obtained estimates to repair 76-82. The cost to repair the vehicle has been determined to be more than the vehicle is worth. The fire department has had discussions of replacing the brush truck with a mini pumper since our response to brush fires has gone down over the last several years. In addition the NJ Forest Fire Service has been expeditious in there response to brush fires in the township. The fire department has been exploring the option of purchasing a mini pumper and would like to know the opinion of the district.

The Township and Boro Fire Departments held a mutual aide officers meeting on 12/15/14 . During the meeting it was determined there is a lack of supervision during the weekday 6am to 6pm responses. It was the opinion of both departments that regardless of geographic location (boro or township) if an officer from either department is on scene they should be in command. I would like to get the districts opinion if it is permissible for a Washington Boro Fire Officer to be in command of an incident in Washington Township and conversely a Washington Township Officer in the Borough.

Respectfully,  
Mark K Frenzel

Chief – WTFD

**Washington Township Bureau of Fire Prevention  
Fire Official Report  
211 Route 31 North  
Washington, New Jersey 07882  
(908) 689-1208**

**Monthly Report December 2014**

Non Life Hazard Inspections – 1

Life Hazard Inspections – 6

CSDCMAC – 4

Permits Issued – 1

Non-Life Hazard Fee's collected - \$302.00

Life Hazard Fee's from State of New Jersey - 0

Smoke Detector Fee's (CSDCMAC) collected - \$185.00

Permit Fee's collected - \$166.00

Fire Official hours for the month were 34

Respectfully,

William Heerwagen Jr.  
Fire Official – Washington Fire District #1

**Washington Township Fire District #1  
Unpaid Bills Detail  
All Transactions  
01/14/15**

	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>	<u>Num</u>
<b>911 Safety Equipment</b>				
	12/31/2014		489.46	
Total 911 Safety Equipment			489.46	3235
<b>Comcast</b>				
	12/31/2014	internet and phones wb	255.24	
	12/31/2014	phones and internet bc	141.49	
Total Comcast			396.73	3236
<b>Express Times</b>				
	12/31/2014		923.67	
Total Express Times			923.67	3237
<b>Fire and Safety Services , LTD.</b>				
	12/31/2014		595.00	
Total Fire and Safety Services , LTD.			595.00	3238
<b>FireFighter One</b>				
	12/31/2014		150.00	
	12/31/2014		540.00	
Total FireFighter One			690.00	3239
<b>Fleet Services</b>				
	12/31/2014	truck fuel	453.62	
Total Fleet Services			453.62	3240
<b>Harold Teabo - V</b>				
	12/31/2014	gym membership reimbursement	125.00	
Total Harold Teabo - V			125.00	3241
<b>Liberty Mutual</b>				
	01/14/2015		21,112.00	
Total Liberty Mutual			21,112.00	3242

**New Jersey American Water**

	12/31/2014	<u>5,450.00</u>	
Total New Jersey American Water		5,450.00	3243

**R&L Data Centers Inc.**

	12/31/2014	<u>124.10</u>	
Total R&L Data Centers Inc.		124.10	3244

**Richard M. Braslow, ESQ**

	12/31/2014	576.00	
	12/31/2014	<u>160.00</u>	
Total Richard M. Braslow, ESQ		736.00	3245

**Star Ledger**

	12/31/2014	<u>26.68</u>	
Total Star Ledger		26.68	3246

**Urban And Jinks**

	12/31/2014	<u>3,000.00</u>	
Total Urban And Jinks		3,000.00	3247

**Verizon Wireless**

	12/31/2014	line officer phones	<u>362.66</u>	
Total Verizon Wireless			<u>362.66</u>	3248

**TOTAL****34,484.92**