

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for February 10, 2016:

Meeting Called to Order by C. Shotwell at 8:00 P.M.

Pledge of Allegiance

C. Shotwell requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Absent
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Present
Treasurer – Margaret Tobin – Absent
Assistant Secretary/Treasurer – Jimmy Vinson – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the January 13, 2016, meeting were read by K. Spolarich. Motion to accept minutes as read made by J. Vinson. Second was made by C. Shotwell. All were in favor.

Correspondence

J. Vinson received the Workmen's Compensation insurance policy from Liberty Mutual.

Report of Fire Department

None.

Report of Fire Chief

Monthly activity report for January 2016 read and submitted by Assistant Chief T. Wilson.

Report of Fire Official

Monthly activity report for January 2016 read and submitted by Fire Official W. Heerwagen, Jr.

Old Business

J. Vinson requested a written report from Fire Official W. Heerwagen, Jr., regarding his accident with the Bureau of Fire Prevention's vehicle.

New Business

K. Spolarich announced that the annual fire district election will take place on Saturday, February 20, 2016, from 2:00 P.M. to 9:00 P.M. at the Brass Castle Firehouse.

Meeting opened to the public by C. Shotwell at 8:12 P.M.

M. F. Riotto, 49 Mill Pond Road, sent a letter to Lincoln Financial requesting the withdrawal of funds from his LOSAP account and received a form that requires R. Dorio's signature to complete said withdrawal. J. Vinson will contact R. Dorio to ensure the form is signed in a timely fashion. K. Spolarich thanked M. F. Riotto on behalf of the Board for his many years of dedicated service as a volunteer firefighter serving the residents of Washington Township.

Meeting closed to the public by C. Shotwell at 8:17 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for February 10, 2016, read by J. Vinson and submitted. Motion to pay bills made by K. Spolarich. Second was made by C. Shotwell. All were in favor. The total of the approved bills for February 10, 2016, is \$8,073.79.

Miscellaneous

None.

Adjournment

Motion made by K. Spolarich to adjourn meeting at 8:18 P.M. Second was made by J. Vinson. All were in favor.

Karl B. Spolarich
Secretary

Washington Township Fire Department
Chiefs Report February 10, 2016

For the month of January 2016 the Washington Township Fire Department held 1 Business Meeting 3 Drills and responded to 21 Emergency calls for a total of 183.64 Man Hours.

I will be out of town on vacation from January 29, 2016 – February 14, 2016.

I am disputing the LOSAP numbers in their entirety with the Fire District. I have noticed several discrepancies that need to be resolved before the numbers are posted.

Members are reminded that they and their spouse can have a cardiac workup done by Deborah at no cost. This is a full day workup and you will get the results when completed. Please go to <http://www.captainsgift.com/> for more information.

Calendar for the month of February 2016

2/1/2016 – Business Meeting

2/8/2016 – Mandatory BBP and Right to Know refresher. 83 Fire 19:00

2/10/2016 – District Meeting Brass Castle FH 20:00

2/22/2016 – Fire Flow Paths 2 of 3 Brass Castle FH 19:00

2/29/2016 – Round Table

We have received a resignation letter from Michael F. Riotto My recommendation is that it be accepted with member in good standing. Letter Attached to this report.

Thank you card and \$50 donation received from Dave and Patty Mercer of 73 Pinehurst Drive Washington for the use of the firehouse and grounds for Beth and Louis's wedding. Attached to this report.

Hunterdon County is offering a number of training opportunities they will be posted at both fire houses and on Emergency Reporting. Any member interested please contact me and I will arrange to have the required purchase order generated. A copy also attached to this report.

Respectfully Submitted
Mitch Tobin – Chief

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, New Jersey 07882
(908) 689-1208**

Monthly Report January 2016

Non Life Hazard Inspections – 1

Life Hazard Inspections – 0

CSDCMAC – 7

Permits Issued – 1

Non-Life Hazard Fee's collected - \$42.00

Life Hazard Fee's from State of New Jersey - 0

Smoke Detector Fee's (CSDCMAC) collected - \$350.00

Permit Fee's collected - \$42.00

Fire Official hours for the month were 50 ½ .

Respectfully,

William Heerwagen Jr.
Fire Official – Washington Fire District #1

**Washington Township Fire District #1
Unpaid Bills Detail
All Transactions
02/10/16**

	<u>Type</u>	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>	<u>Num</u>
Fire and Safety Services , LTD.					
	Bill	02/10/2016		<u>378.99</u>	
Total Fire and Safety Services , LTD.				378.99	3427
Fleet Services					
	Bill	02/10/2016	vehicle truck	<u>322.68</u>	
Total Fleet Services				322.68	3428
Lawson Products					
	Bill	01/28/2016	truck wash	<u>392.26</u>	
Total Lawson Products				392.26	3429
M&W Communications					
	Bill	01/28/2016	carry cases and straps	<u>2,290.00</u>	
Total M&W Communications				2,290.00	3430
New Jersey Fire Equipment					
	Bill	01/28/2016	nozzles	<u>446.66</u>	
Total New Jersey Fire Equipment				446.66	3431
R&L Data Centers Inc.					
	Bill	02/10/2016	fire official payroll	<u>156.00</u>	
Total R&L Data Centers Inc.				156.00	3432
Verizon Wireless					
	Bill	02/10/2016	line officer and fire official phones	<u>440.20</u>	
Total Verizon Wireless				440.20	3433
VFIS					
	Bill	02/10/2016	vehicle insurance	<u>3,647.00</u>	
Total VFIS				<u>3,647.00</u>	3433
TOTAL				<u><u>8,073.79</u></u>	