

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for August 10, 2016:

Meeting Called to Order by R. Dorio at 8:00 P.M.

Pledge of Allegiance

R. Dorio requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Present
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Present
Treasurer – Margaret Tobin – Present
Assistant Secretary/Treasurer – Jimmy Vinson – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the July 13, 2016, meeting were read by K. Spolarich. Motion to accept minutes as read made by J. Vinson. Second was made by C. Shotwell. All were in favor.

Correspondence

R. Dorio reported that the fire department was denied the FEMA grant for replacement air packs.

R. Dorio reported that ISO will be conducting a survey of the fire department to determine its fire rating. Chief M. Tobin will contact ISO and coordinate said survey.

Report of Fire Chief

Monthly activity report for July 2016 read and submitted by Chief M. Tobin.

Report of Fire Department

Monthly report read and submitted by Vice President M. Riotto.

Report of Fire Official

Monthly activity report for July 2016 read and submitted by Fire Official W. Heerwagen, Jr.

Old Business

None.

New Business

Resolution #16-013 – Certification of Annual Audit

M. Tobin made a motion to certify the 2015 annual audit as completed by Urban & Jinks. Second was made by J. Vinson. All were in favor.

K. Spolarich accepted the written resignation of Fire Commissioner J. Vinson effective September 14, 2016. K. Spolarich thanked J. Vinson for his service to the Board and wished him good luck in his retirement.

R. Dorio addressed the fire department's request to purchase a new brush truck and asked if the fire department considered dedicating these funds to new air packs instead of a new apparatus. K. Spolarich also asked if consideration was given to dedicating these funds to the purchase or construction of a new firehouse.

J. Vinson made a motion to maintain, insure, fuel, equip, and house the new brush truck that the fire department is purchasing. Second was made by C. Shotwell. All were in favor.

Meeting opened to the public by R. Dorio at 8:34 P.M.

Richard Cotton of Hawk Pointe Golf Community and Asbury Farms asked the Board who is the final sign-off on fire department connections and hydrants. R. Dorio explained that the Fire Official serves as the liaison between the Township code officials and the fire department. R. Dorio also reported that he has been working with Richard Cotton regarding a new facility for the fire department.

Meeting closed to the public by R. Dorio at 8:50 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for August 10, 2016, read by M. Tobin and submitted. Motion to pay bills made by J. Vinson. Second was made by C. Shotwell. All were in favor. The total of the approved bills for August 10, 2016, is \$35,001.12.

Miscellaneous

None.

Adjournment

Motion made by M. Tobin to adjourn meeting at 8:53 P.M. Second was made by C. Shotwell. All were in favor.

Karl B. Spolarich
Secretary

Washington Township Fire Department

Chiefs Report July 2016

August 1, 2016

For the month of July 2016 the Washington Township Fire Department held 1 Business Meeting 5 Drills/Events and responded to 28 Emergency calls for a total of 282.36 Man Hours.

Flash light hold down straps – We will be sending gear out a few sets at a time for cleaning and to get the straps added. Any new gear will have the straps as part of the standard order.

ISO will be here on Thursday August 18, 2016 at 3:30 PM to perform a survey. They have provided a list of information that they require. I will be meeting with him I am looking for help. Anybody available to assist please let me know.

Warren County Fire Academy is offering a Fire Service Instructor Level 1 course. Class begins Tuesday September 20, 2016 at 7 PM. Please let me know if you are interested.

I have ordered 500 feet of KrakenEXO lightweight hose for the Cleveland and High Rise Packs.

I would like to thank the guys that took the tanker over to spray the kids for summer rec. The final Friday was canceled due to storms.

Application for Junior Membership David Cousins 14 Arbor Drive.

Upcoming Calendar of Events

8/1/2016 – Warren County Farmers Fair Apparatus Show and Display 17:00 – 22:00

8/1/2016 – Business Meeting

8/2/2016 – National Night Out 18:00

8/8/2016 – Drafting with 76-64 at Unity Bank Underground Tank 19:00

8/10/2016 – District Meeting 20:00

8/13/2016 – Hampton Barrel Fight and Pig Roast 17:00

8/15/2016 – Short Staff Attack Drill 19:00

8/18/2016 – ISO Survey 15:00

8/22/2016 – Ladders WCFA Old Burn Tower

8/25/2016 – Warren County Firemen's Assoc. Caucus Belvidere 19:00

8/29/2016 – Chief's Round Table

Washington Township Volunteer Fire Department
P.O. Box 307
Washington, NJ 07882
(908) 689-0575

Fire prevention is the key to fire safety.

August 10, 2016

Presidents Report

On August 1st the fire department voted 12-3 in favor to budget \$130,000 for the purchase of a new brush truck. It will be built on a 2017 Ford F550 cab and a half chassis equipped with an aluminum Reding body along with a 500 GPM Darley pump. We will purchase the cab, then Fire and Safety will up-fit the equipment, including the body and the pump. The fire department will register the vehicle, while the district will; insure, fuel, maintain, and house the vehicle. We appreciate the District's support in helping serve the residents of Washington Township.

Paul Gormly
President

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, New Jersey 07882
(908) 689-1208**

Monthly Report July 2016

Non Life Hazard Inspections – 10

Life Hazard Inspections – 10

CSDCMAC – 10

Permits Issued – 0

Non-Life Hazard Fee's collected - \$586.00

Life Hazard Fee's from State of New Jersey – 0

Smoke Detector Fee's (CSDCMAC) collected - \$500.00

Permit Fee's collected - 0

Fire Official hours for the month - 41 ½

Fire Inspectors hours for the month - 21

Respectfully,

William Heerwagen Jr.
Fire Official – Washington Fire District #1

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
FORM OF RESOLUTION #16-013

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2015 has been filed with the *Municipal Clerk* pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

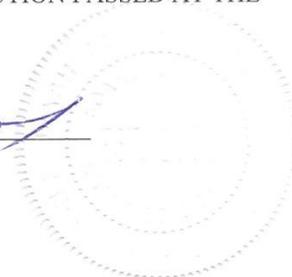
WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Fire District No. 1 of the Township of Washington, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON *AUG. 10*, 2016.


Clerk



Washington Township Fire District #1

Unpaid Bills Detail

All Transactions

08/10/16

	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>	<u>Num</u>
Advance Auto Parts				
	08/10/2016	supplies for trucks for July 4 parade	<u>45.46</u>	
Total Advance Auto Parts			45.46	3524
Comcast				
	07/28/2016	internet and phone washburn	255.70	
	07/28/2016	internet and phones brass castle	158.82	
	08/10/2016	Phones and internet BC	158.82	
	08/10/2016	internet and phones Washburn	<u>255.70</u>	
Total Comcast			829.04	3525
Fleet Services				
	08/10/2016	vehicle fuel	<u>334.34</u>	
Total Fleet Services			334.34	3526
James Kappus - V		reimbursement for fd phone claim put on		
	08/10/2016	personal cc claim #426164971	<u>199.00</u>	
Total James Kappus - V			199.00	3527
M&W Communications				
	08/10/2016	2 AAA bateries	7.00	
	08/10/2016	pager repair and test	<u>98.00</u>	
Total M&W Communications			105.00	3528
New Jersey American Water				
	08/10/2016		<u>5,727.70</u>	
Total New Jersey American Water			5,727.70	3529
Paul Gormly-V				
	08/10/2016		<u>60.96</u>	
Total Paul Gormly-V			60.96	3530
R&L Data Centers Inc.				
	08/10/2016	fire official and inspector payroll	<u>87.91</u>	
Total R&L Data Centers Inc.			87.91	3531
Richard M. Braslow, ESQ				
	07/28/2016		<u>17.00</u>	
Total Richard M. Braslow, ESQ			17.00	3532
Taylor Rental				
	08/10/2016		<u>147.00</u>	

Total Taylor Rental			147.00	3533
Urban And Jinks				
	08/10/2016	2015 audit	<u>6,100.00</u>	
Total Urban And Jinks			6,100.00	3534
Verizon Wireless				
	08/10/2016	line officer and fire official cell phone	<u>440.20</u>	
Total Verizon Wireless			440.20	3535
VFIS				
	08/10/2016	liability insurance	<u>3,822.00</u>	
Total VFIS			3,822.00	3536
NJ Div of Pension and Benefits				
	08/10/2016	Pensions Q1 Q2	<u>378.00</u>	
Total NJ Devision of Pension and Benefits			378.00	3537
Washington Township Fire Department				
	08/10/2016	fire house and equipment lease payment	<u>16,707.51</u>	
Total Washington Township Fire Department			<u>16,707.51</u>	3538
TOTAL			<u><u>35,001.12</u></u>	