

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for July 13, 2016:

Meeting Called to Order by R. Dorio at 8:00 P.M.

Pledge of Allegiance

R. Dorio requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Present
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Present
Treasurer – Margaret Tobin – Absent
Assistant Secretary/Treasurer – Jimmy Vinson – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the June 8, 2016, meeting were read by K. Spolarich. Motion to accept minutes as read made by C. Shotwell. Second was made by J. Vinson. All were in favor.

Correspondence

R. Dorio reported that the Board received a refund from Liberty Mutual in the amount of \$21,566.00 as a result of its annual audit.

Report of Fire Chief

Monthly activity report for June 2016 submitted by Chief M. Tobin.

R. Dorio met with Chief M. Tobin to check the manpower response to ensure that an effective firefighting force is being provided to the taxpayers of the fire district.

Report of Fire Department

None.

Report of Fire Official

Monthly activity report for June 2016 submitted by Fire Official W. Heerwagen, Jr.

Old Business

R. Dorio met with Richard Cotton of Hawk Pointe to discuss the possibility of leasing or buying a building for the fire department. R. Dorio is also exploring the possible purchase of other properties in the Township for said building and plans to speak to the Township's tax assessor regarding the tax burden of a leased building.

New Business

C. Shotwell reported that Fire Inspector E. Kiley of the Bureau of Fire Prevention passed the State's fire official course and is currently waiting for his official certification.

Meeting opened to the public by R. Dorio at 8:15 P.M.

No public participation.

Meeting closed to the public by R. Dorio at 8:16 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for July 8, 2016, read by J. Vinson and submitted. Motion to pay bills made by C. Shotwell. Second was made by K. Spolarich. All were in favor. The total of the approved bills for July 8, 2016, is \$71,333.50.

Miscellaneous

None.

Adjournment

Motion made by J. Vinson to adjourn meeting at 8:20 P.M. Second was made by C. Shotwell. All were in favor.

Karl B. Spolarich
Secretary

Washington Township Fire Department

Chiefs Report June 2016

July 11, 2016

For the month of June 2016 the Washington Township Fire Department held 1 Business Meeting 3 Drills/Events and responded to 25 Emergency calls for a total of 199.10 Man Hours.

Flash light hold down straps - we are currently working with Minerva Cleaners to see if they can provide the straps in a better time frame.

We have purchased a smoke machine to assist in our interior training at the Mansfield Drill House. We will be allowing 28 Fire use of the smoke machine when requested in reciprocation for the use of the house.

I have sent several complaint forms to Communications regarding the siren on the holiday weekend the response from the county is attached to this report. For those members that missed the calls due to the siren issues. Please put an entry into your daily log for a station tour and I will discuss with the district to approve the credit.

County has fixed the scan feature for the radio at Washburn. Less the Alert channel which the County has purposely removed.

I would like to thank the crews that assisted on the 2 Mutual Aid fires, Glen Gardner and White Township.

I will be out of town from Friday July 8 – Sunday July 24 Please contact 76-70 in my absence.

Application for Junior Membership David Cousins 14 Arbor Drive.

Upcoming Calendar of Events

7/4/2016 – Washington Celebrates America

7/6/2016 – Washburn Radio Repair

7/11/2016 – Business Meeting

7/13/2016 – District Meeting

7/15/2016 – Summer Rec Port Colden School 76-72 Requested

7/18/2016 – TBD

7/22/2016 – Summer Rec Port Colden School 76-72 Requested

7/25/2016 – TBD

7/29/2016 – Summer Rec Port Colden School 76-72 Requested (76-60)

8/1/2016 – Warren County Farmers Fair Apparatus Show and Display 17:00 – 22:00

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, New Jersey 07882
(908) 689-1208**

Monthly Report June 2016

Non Life Hazard Inspections – 6

Life Hazard Inspections – 5

CSDCMAC – 16

Permits Issued – 0

Non-Life Hazard Fee's collected - \$401.00

Life Hazard Fee's from State of New Jersey - \$1862.90

Smoke Detector Fee's (CSDCMAC) collected - \$785.00

Permit Fee's collected - 0

Fire Official Hours – 57 ½

Fire Inspector Hours - 21

Respectfully,

William Heerwagen Jr.
Fire Official – Washington Fire District #1

Washington Township Fire District #1

Unpaid Bills Detail

All Transactions

07/08/16

	<u>Date</u>	<u>Memo</u>	<u>Open Balance</u>	<u>Num</u>
C&M Auto Parts				
	07/06/2016	antifreeze and msc items	<u>112.80</u>	
Total C&M Auto Parts			112.80	3509
Comcast				
	04/13/2016		-0.03	3456
	07/06/2016	phones and internet washburn	255.59	
	07/06/2016	phones and internet brass castle	<u>158.74</u>	
Total Comcast			414.30	3510
Continental Fire and Safety				
	07/06/2016	air system test and contract	<u>1,250.00</u>	
Total Continental Fire and Safety			1,250.00	3511
ESI Equipment, INC				
	07/06/2016	hose and misc items	<u>869.00</u>	
Total ESI Equipment, INC			869.00	3512
Fire and Safety Services , LTD.				
	07/06/2016	76-72	<u>5,679.31</u>	
Total Fire and Safety Services , LTD.			5,679.31	3513
Fleet Services				
	07/06/2016	vehicle fuel	<u>318.55</u>	
Total Fleet Services			318.55	3514
Froggy's Fog				
	07/06/2016	smoke machine and liquid smoke	<u>2,299.99</u>	
Total Froggy's Fog			2,299.99	3515
M&W Communications				
	07/08/2016	vehicle charger	<u>40.50</u>	
Total M&W Communications			40.50	3516
New Jersey American Water				
	07/06/2016	hydrants two months	6,963.44	
	07/06/2016	hydrants wtwo months	<u>5,637.50</u>	
Total New Jersey American Water			12,600.94	3517
Oshkosh Capital				
	07/06/2016	lease for 75	<u>44,047.16</u>	
Total Oshkosh Capital			44,047.16	3518

Performance Tire Co.

07/06/2016 tires 76-64 anfd 76-65 2,782.56

Total Performance Tire Co. 2,782.56 3519

Richard M. Braslow, ESQ

07/06/2016 34.00

Total Richard M. Braslow, ESQ 34.00 3520

Staples

07/06/2016 quickbooks 2016 and paper 338.01

07/06/2016 flash drives 99.90

Total Staples 437.91 3521

Verizon Wireless

07/06/2016 line officer and fire official phones 440.20

Total Verizon Wireless 440.20 3522

Washington One Stop

07/06/2016 shammies and polish for 7/4 parade 6.28

Total Washington One Stop 6.28 3523

TOTAL

71,333.50