

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for May 11, 2016:

Meeting Called to Order by R. Dorio at 8:00 P.M.

Pledge of Allegiance

R. Dorio requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Present
Vice Chairman – Carl Shotwell – Absent
Secretary – Karl Spolarich – Present
Treasurer – Margaret Tobin – Present
Assistant Secretary/Treasurer – Jimmy Vinson – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the April 13, 2016, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Tobin. Second was made by J. Vinson. All were in favor.

Correspondence

J. Vinson received a check from VFIS in the amount of \$240.00 for the insurance claim on the windshield of the Bureau of Fire Prevention's Crown Victoria.

J. Vinson reported that the Board has received the new Workmen's Compensation policy from Liberty Mutual.

J. Vinson reported that the 2015 annual Workmen's Compensation audit for Liberty Mutual has been completed and submitted.

Report of Fire Chief

Monthly activity report for April 2016 read and submitted by Chief M. Tobin.

Report of Fire Department

None.

Report of Fire Official

Monthly activity report for April 2016 read and submitted by Fire Official W. Heerwagen, Jr.

Old Business

R. Dorio reported that the 2015 LOSAP numbers have been finalized and that the Board is making a payment to Lincoln Financial in the amount of \$24,150.00 on behalf of the members of the fire department.

New Business

Motion made by K. Spolarich to approve the application of Bailey Duffell of 29 Hillcrest Avenue moving him from a junior member to a probationary member of the fire department. Second was made by M. Tobin. All were in favor.

Meeting opened to the public by R. Dorio at 8:15 P.M.

No public participation.

Meeting closed to the public by R. Dorio at 8:16 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for May 11, 2016, read by M. Tobin and submitted. Motion to pay bills made by J. Vinson. Second was made by K. Spolarich. All were in favor. The total of the approved bills for May 11, 2016, is \$79,748.70.

Miscellaneous

R. Dorio reported that three members of the fire department earned but will not be receiving a LOSAP payment for 2015 because the necessary paperwork was never completed by said members.

R. Dorio also reported that one member of the fire department will be receiving four LOSAP payments for the years 2012 through 2015 because the necessary paperwork was completed by said member.

Adjournment

Motion made by M. Tobin to adjourn meeting at 8:17 P.M. Second was made by J. Vinson. All were in favor.

Karl B. Spolarich
Secretary

Washington Township Fire Department

Chiefs Report April 2016

May 2, 2016

For the month of April 2016 the Washington Township Fire Department held 1 Business Meeting 3 Drills and responded to 19 Emergency calls for a total of 303.80 Man Hours.

Gear is being sent out starting this week for cleaning please see 76-80. We are currently still researching the flash lite Straps.

The LOSAP Numbers have been posted at both fire houses. This month they will be released to the Fire District for Payment.

Harrisburg Fire Expo – Friday May 20, 2016 – Sunday May 22, 2016. We will be attending as a group on the Friday meet Brass Castle 07:00. Any members interested please let me know by May 18, 2016.

Members are reminded that they and their spouse can have a cardiac workup done by Deborah at no cost. This is a full day workup and you will get the results when completed. Please go to <http://www.captainsgift.com/> for more information.

The LED headlights on 76-75, 65, and 64 have been completed.

We are discussing a trip to NYC to the 911 memorial. This would be a bus trip for members, spouse, or significant others. Anyone interested please contact me. Depending on the numbers we will offer remaining seats to 83 and 57 fire. More information will be provided next meeting.

I am currently still working with County dispatch on the issues we have been experiencing. Including but not limited to box alarm alerting for confirmed structure fires, miscommunications of foreground channels, 10-minute time checks, including updates during re-alerts.

We are awaiting a scheduled day for the County to come fix the radio in Washburn. It seems this past month the Siren has been getting better. We are also working in conjunction with the Warren County Active Chief's Committee on making the dispatchers adhere to their own SOP's and Training.

Grand opening of Baker Federal Credit Union newest branch was a success and we received a 250-dollar donation,

Upcoming Calendar of Events

5/02/2016 – Business Meeting

5/09/2016 – Computer Training and Radio Etiquette 19:00 BCFH

5/11/2016 – District Meeting

5/14/2016 – Saturday Meeting CPR Refresher 09:00. Lunch Will Be Provided

5/16/2016 – Station Maintenance

5/20/2016 – Harrisburg Fire Expo 76-85 Meet Brass Castle 05:00

5/23/2016 – MANDATORY Mansfield Drill House. Evolutions regarding Water supply, Entry, Venting, Search and Rescue This will be in preparation for our live burns over the summer and fall.

5/30/2016 – Round Table

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, New Jersey 07882
(908) 689-1208**

Monthly Report April 2016

Non Life Hazard Inspections – 10

Life Hazard Inspections – 4

CSDCMAC – 6

Permits Issued – 0

Non-Life Hazard Fee's collected - \$1201.00

Life Hazard Fee's from State of New Jersey - 0

Smoke Detector Fee's (CSDCMAC) collected - \$285.00

Permit Fee's collected - 0

Fire Official Hours - 48

Fire Inspector Hours - 12

Respectfully,

William Heerwagen Jr.
Fire Official – Washington Fire District #1

**Washington Township Fire District #1
Unpaid Bills Detail
All Transactions
05/11/16**

	Type	Date	Memo	Open Balance	Num
B&R Uniforms					
	Bill	04/28/2016	uniform EK	<u>153.75</u>	
Total B&R Uniforms				153.75	3474
C&M Auto Parts					
	Bill	05/11/2016	pig mat pads	<u>177.98</u>	
Total C&M Auto Parts				177.98	3475
Comcast					
	Bill	05/11/2016	phones and internet brass castle 2mo	307.48	
	Bill	05/11/2016	phones and internet washburn 2mo	<u>520.65</u>	
Total Comcast				828.13	3476
Fire and Safety Services , LTD.					
	Bill	04/28/2016	76-64	7,135.48	
	Bill	05/11/2016	76-65	<u>6,960.57</u>	
Total Fire and Safety Services , LTD.				14,096.05	3477
Fleet Services					
	Bill	05/11/2016	fuel	<u>360.04</u>	
Total Fleet Services				360.04	3478
Lawson Products					
	Bill	04/28/2016	brushes, handle, bulb, proportioner	<u>274.04</u>	
Total Lawson Products				274.04	3479
Liberty Mutual					
	Bill	05/11/2016	workmans comp	<u>15,748.00</u>	
Total Liberty Mutual				15,748.00	3480
M&W Communications					
	Bill	04/28/2016	battery pack	<u>258.00</u>	
Total M&W Communications				258.00	3481
New Jersey American Water					
	Bill	04/28/2016	hydrants	<u>5,637.50</u>	
Total New Jersey American Water				5,637.50	3482

Robert Falzarano

Bill	05/11/2016	gym reimbursement	<u>125.00</u>	
Total Robert Falzarano			125.00	3483

Staples

Bill	05/11/2016	printer ink washburn	<u>245.72</u>	
Total Staples			245.72	3484

The Lincoln National Life Insurance Co.

Bill	05/11/2016	2015 LOSAP	<u>24,150.00</u>	
Total The Lincoln National Life Insurance Co.			24,150.00	3485

Verizon Wireless

Bill	04/28/2016	cell phones line officers and fire official	<u>440.20</u>	
Total Verizon Wireless			440.20	3486

Warren Healthcare Alliance

Bill	05/11/2016	physical and drug test bd	55.00	
Bill	05/11/2016	drug test bd	<u>50.00</u>	
Total Warren Healthcare Alliance			105.00	3487

Washington Township Fire Department

Bill	04/28/2016	reimbursement for batteries	213.34	
Bill	05/11/2016		<u>16,300.00</u>	
Total Washington Township Fire Department			16,513.34	3488

William Heerwagen

Bill	05/11/2016	stamps	<u>18.80</u>	
Total William Heerwagen			18.80	3489

Witmer Associates Inc.

Bill	05/11/2016	boots dd and lm	587.17	
Bill	05/11/2016		<u>29.98</u>	
Total Witmer Associates Inc.			<u>617.15</u>	3490

TOTAL**79,748.70**