

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for June 14, 2017:**

**Meeting Called to Order by R. Dorio at 8:00 P.M.**

**Pledge of Allegiance**

R. Dorio requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Ralph Dorio – Present  
Vice Chairman – Carl Shotwell – Absent  
Secretary – Karl Spolarich – Present  
Treasurer – Marc DeMarco – Present  
Assistant Secretary/Treasurer – John Kappus – Present

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the May 10, 2017, meeting were read by K. Spolarich. Motion to accept minutes as read made by J. Kappus. Second was made by R. Dorio. All were in favor.

**Correspondence**

None.

**Report of Fire Department**

None.

**Report of Fire Chief**

Monthly activity report for May 2017 read and submitted by Chief T. Wilson.

## **Report of Fire Official**

Monthly activity report for May 2017 read and submitted by Fire Official E. Kiley.

## **Old Business**

None.

## **New Business**

### **Resolution #17-012 – Appointment of Individual to Commissioner Vacancy**

K. Spolarich made a motion to appoint Marc DeMarco to the vacant commissioner's position on the Board. Second was made by J. Kappus. All were in favor.

R. Dorio presented a signed lease agreement to the fire department dated January 1, 2017, through December 31, 2019. The agreement needs to be approved and signed by the fire department and returned to the Board.

### **Meeting opened to the public by R. Dorio at 8:28 P.M.**

No public participation.

### **Meeting closed to the public by R. Dorio at 8:29 P.M.**

## **Treasurer's Report/Payment of Bills**

Treasurer's report for June 13, 2017, read and submitted by R. Dorio. Motion to pay bills made by K. Spolarich. Second was made by J. Kappus. All were in favor. The total of the approved bills for June 13, 2017, is \$45,700.16.

## **Miscellaneous**

None.

## **Adjournment**

Motion made by K. Spolarich to adjourn meeting at 8:32 P.M. Second was made by J. Kappus. All were in favor.

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**Karl B. Spolarich**  
Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

**Resolution #17-012**

**Authorizing Appointment of Individual to Commissioner Vacancy**

WHEREAS, Commissioner Margaret Tobin has submitted her resignation as Commissioner effective June 1, 2017; and

WHEREAS, the Commissioners have accepted this resignation; and

WHEREAS, the Commissioners are desirous of appointing an individual to fill the vacancy until the next annual election.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren, as follows:

(1) Marc DeMarco is hereby appointed to fill the Commissioner vacancy as above referenced.

**Washington Township Fire Department  
Chief's Report – June 2017**

For the month of May 2017, the Washington Township Fire Department held 1 business meeting, 3 drills and responded to 21 emergency calls for a total of 235.61 man hours.

Drills for June/July

June 12 Extrication Drill

June 19 Fit test

June 26 Drafting/Pump Drill

July 17 Open Burn

Drill schedule has been listed on IAMRESPONDING.

Turnout gear is going out to be cleaned and repaired three at a time. Members will be notified when it is their turn. All personal items and tools will be removed from the gear.

Respectfully Submitted

Chief Tom Wilson

**Washington Township Bureau of Fire Prevention  
Fire Official Report  
211 Route 31 North  
Washington, NJ 07882**

**Monthly Report May 2017**

Non Life Hazard Inspections - 3

Life Hazard Inspections - 4

CSDCMAC - 19

Permits Issued - 3

Non Life Hazard Fees Collected - 101.00

Life Hazard Fees collected from State of NJ – 0.00

Smoke Detector Fees (CSDCMAC) collected - 800.00

Permit Fees collected - 126.00

Fire Official Hours - 39

Fire Inspector Hours - 10

Edward Kiley

Fire Official - Washington Township Fire District #1

**Washington Township Fire District #1**

**Unpaid Bills Detail - All Transactions**

**06/13/17**

**Type Date Open Balance**

American Trade Mark Co. Bill 05/22/2017 1,085.57

Total American Trade Mark Co. 1,085.57

B&R Uniforms Bill 06/13/2017 138.80

Total B&R Uniforms 138.80

C&M Auto Parts Bill 06/13/2017 125.88

Total C&M Auto Parts 125.88

Carl Shotwell - V Bill 05/22/2017 800.00

Total Carl Shotwell - V 800.00

Comcast Bill 05/22/2017 324.21 Bill 05/22/2017 190.16

Total Comcast 514.37

Continental Fire and Safety Bill 06/13/2017 1,795.00

Total Continental Fire and Safety 1,795.00

John Kappus - V Bill 05/22/2017 800.00

Total John Kappus - V 800.00

Karl Spolarich - v Bill 05/22/2017 1,000.00

Total Karl Spolarich - v 1,000.00

Kistler OBrien Fire Protection Bill 06/13/2017 193.25

Total Kistler OBrien Fire Protection 193.25

M&W Communications Bill 05/22/2017 301151 655.72

Total M&W Communications 655.72

MArgaret Tobin - v Bill 05/22/2017 1,000.00

Total MArgaret Tobin - v 1,000.00

New Jersey American Water Bill 05/22/2017 5,682.60 Bill 06/14/2017 5,682.60

Total New Jersey American Water 11,365.20

New Jersey Fire Equipment Bill 05/22/2017 3,089.70 Bill 05/22/2017 454.92 Bill 05/22/2017 252.00

Total New Jersey Fire Equipment 3,796.62

R&L Data Centers Inc. Bill 06/13/2017 67.41

Total R&L Data Centers Inc. 67.41

Ralph Dorio - V Bill 05/22/2017 1,000.00

Total Ralph Dorio - V 1,000.00

Richard Braslow Bill 06/13/2017 122.50

Total Richard Braslow 122.50

The Lincoln National Life Insurance Co. Bill 06/14/2017 19,262.50

Total The Lincoln National Life Insurance Co. 19,262.50

Washington Township Fire Department Bill 06/13/2017 238.74 Bill 06/13/2017 263.44

Total Washington Township Fire Department 502.18

Witmer Associates Inc. Bill 05/22/2017 549.00

Total Witmer Associates Inc. 549.00

Wright Express B Bill 5/2017 252.71

Total Wright Express B 252.71

Verizon Wireless Bill 5/2017 673.45

Total Verizon Wireless 673.45

TOTAL 45,700.16