

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for May 10, 2017:

Meeting Called to Order by R. Dorio at 8:00 P.M.

Pledge of Allegiance

R. Dorio requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Present
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Present
Treasurer – Margaret Tobin – Present
Assistant Secretary/Treasurer – John Kappus – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the April 12, 2017, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Tobin. Second was made by C. Shotwell. All were in favor.

Correspondence

M. Tobin received a check from VFIS in the amount of \$2524.62 for the insurance claim for damage to the roof at Washburn.

M. Tobin received the Workmen's Compensation audit from Liberty Mutual.

R. Dorio reported that the Board received the title for 76-65 since the apparatus is now paid off in full.

Report of Fire Department

Monthly report for May 2017 read and submitted by President P. Gormly.

Report of Fire Chief

Monthly activity report for April 2017 read and submitted by Chief M. Tobin.

Chief Tobin also submitted his letter of resignation effective May 22, 2017. J. Kappus stated that the Board appreciates both the service and dedication of Chief Tobin.

Report of Fire Official

Monthly activity report for April 2017 read and submitted by Fire Official E. Kiley.

Old Business

None.

New Business

M. Tobin submitted her letter of resignation from the Board of Fire Commissioners effective June 1, 2017. R. Dorio thanked M. Tobin for her dedicated service to the Board.

Resolution #17-011 – Appointment of Fire Inspector

Motion made by C. Shotwell to appoint Robert Falzarano (NJDFS License I.D. No. 128299) as a Fire Inspector for the Washington Township Bureau of Fire Prevention. Second was made by K. Spolarich. All were in favor.

Meeting opened to the public by R. Dorio at 8:22 P.M.

No public participation.

Meeting closed to the public by R. Dorio at 8:23 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for May 10, 2017, read and submitted by M. Tobin. Motion to pay bills made by C. Shotwell. Second was made by K. Spolarich. All were in favor. The total of the approved bills for May 10, 2017, is \$11,483.28.

Miscellaneous

R. Dorio reported that the bills from Fire & Safety include an hourly rate for repairs plus an additional charge for in-house service calls. R. Dorio is currently working with Fire & Safety regarding the various recommended repairs.

Adjournment

Motion made by K. Spolarich to adjourn meeting at 8:29 P.M. Second was made by C. Shotwell. All were in favor.

Karl B. Spolarich
Secretary

Washington Township Volunteer Fire Department
P.O. Box 307
Washington, NJ 07882
(908) 689-0575

Fire prevention is the key to fire safety.

May 5, 2017

President's Report

After reviewing the manpower reports, it has become more evident that action will need to be taken to help fix this issue. The fire department will work with the district to find a solution that is in the best interest of the community..

Paul Gormly
President

Washington Township Fire Department

Chiefs Report April 2017

May 1, 2017

For the month of April 2017, the Washington Township Fire Department held 1 Business Meeting 3 Drills/Events and responded to 23 Emergency calls for a total of 197.32 Man Hours.

Chief's Letter – Attached

Meters – It does not appear that Scott can provide a Meter for Hydrogen Cyanide in the new meters. We are still pursuing other options. At this point we will keep the new meters. Once the MSA Meters are repaired we will assign the Scott meters to the officers.

Foam – The foam has not arrived yet... Need to try and get our rep changed

Upcoming Calendar of Events

05/01/2017 – Business Meeting

05/08/2017 – TBD

05/10/2017 – Commissioners Meeting

05/15/2017 – TBD

05/22/2017 – TBD

05/29/2017 – Round Table

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, NJ 07882**

Monthly Report April 2017

Non Life Hazard Inspections - 3

Life Hazard Inspections - 2

CSDCMAC - 2

Permits Issued - 0

Non Life Hazard Fees Collected - \$0

Life Hazard Fees collected from State of NJ - \$0

Smoke Detector Fees (CSDCMAC) collected - \$70

Permit Fees collected - \$0

Fire Official Hours - 16

Fire Inspector Hours - 0

Edward Kiley

Fire Official - Washington Township Fire District #1

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

Resolution #17-011

Appointing Fire Inspector

WHEREAS, the Fire District enforces the Fire Safety Act; and

WHEREAS, a Fire Inspector is necessary to properly engage in such enforcement.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren, as follows:

(1) Robert Falzarano (NJDFS License I.D. No. 128299) is hereby appointed to act as Fire Inspector with the amount of compensation received as \$20.61 per hour.

Washington Township Fire District #1

Unpaid Bills Detail

All Transactions 05/10/17

Type Date Memo Open Balance Num

Bill Crampton – v Bill 05/10/2017 training 69.57 Total Bill Crampton - v 69.57 3648

Comcast Bill 05/10/2017 phone and internet washburn 628.90 46.69 Total Comcast 675.59 3658

Fleet Services Bill 05/10/2017 280.72 Total Fleet Services 280.72 3650

Lawson Products Bill 05/10/2017 368.37 Total Lawson Products 368.37 3651

M&W Communications Bill 05/10/2017 181.25 Total M&W Communications 181.25 3652

R&L Data Centers Inc. Bill 05/10/2017 60.00 Total R&L Data Centers Inc. 60.00 3653

Staples Bill 05/10/2017 fire prevention lap top 618.99 Bill 05/10/2017 Total Staples 618.99 3659

Verizon Wireless Bill 05/10/2017 cell phones line officers and fire official 608.81 Total Verizon Wireless 608.81 3655

VFIS Bill 05/10/2017 accident and sickness ins 2,336.00 Bill 05/10/2017 vehicle ins 4,360.18 Total VFIS 6,696.18 3656

Witmer Associates Inc. Bill 05/10/2017 foam 1,923.80 Total Witmer Associates Inc. 1,923.80 3657

Balance Num TOTAL 11,483.28