

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for November 8, 2017:

Meeting Called to Order by R. Dorio at 8:14 P.M.

Pledge of Allegiance

R. Dorio requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Present
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Present
Assistant Secretary/Treasurer – John Kappus – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the October 11, 2017, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by C. Shotwell. All were in favor.

Correspondence

R. Dorio received paperwork to update the Board's information for its post office box.

R. Dorio received paperwork to add additional signees for the Board's LOSAP program with Lincoln Financial.

Report of Fire Department

Vice President M. Riotto presented the 2018 Line and Executive Officers as follows:

Chief – Brian Trimmer
Assistant Chief – James Kappus
Captain – Edward Kiley
Lieutenant – David Settele

President – Michael Riotto
Vice President – Edward Kiley
Secretary – Evan Howell
Treasurer – William Crampton

Vice President M. Riotto certified that all newly elected Line and Executive Officers meet the requirements for said positions as outlined in the bylaws of both the department and the Board.

Report of Fire Chief

Monthly activity report for October 2017 read and submitted by Chief T. Wilson.

Report of Fire Official

Monthly activity report for October 2017 submitted by Fire Official E. Kiley.

Old Business

R. Dorio received a letter from the Division of Pensions and Benefits requesting payment for the past quarter for former Fire Official W. Heerwagen, Jr. R. Dorio will address this issue with the state.

New Business

R. Dorio will update the paperwork for the post office and Lincoln Financial and submit said paperwork.

R. Dorio would like to see the Bureau of Fire Prevention moved from the Township Municipal Building to Washburn Firehouse. The department is willing to dedicate the necessary space required for storage of both files and records.

R. Dorio has received a signed voucher from the Township for \$1,527.81 for the balance owed for collected Fire District taxes. The Township will not pay this voucher until the Township auditor verifies said amount.

Meeting opened to the public by R. Dorio at 8:49 P.M.

No public participation.

Meeting closed to the public by R. Dorio at 8:50 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for November 8, 2017, read by M. DeMarco and submitted. Motion to pay bills made by C. Shotwell. Second was made by J. Kappus. All were in favor. The total of the approved bills for November 8, 2017 is \$11,956.92.

Miscellaneous

R. Dorio stated his intention not to run for the position of Fire Commissioner when his term expires in February 2018. All district forms and a flash drive in his possession will be turned over to the Board.

Adjournment

Motion made by C. Shotwell to adjourn meeting at 8:52 P.M. Second was made by M. DeMarco. All were in favor.

Karl B. Spolarich
Secretary

WASHINGTON TOWNSHIP FIRE DEPARTMENT
CHIEFS REPORT OCTOBER 2017

For the month of October 2017, the Washington Township Fire Department held a business meeting, 4 drills and responded to 28 emergency calls

Drills have been posted on "I Am Responding":

November 13 Search and Rescue in house

November 20 Chimney Fires/ Tools & Equipment

November 27 Air Bottle Filling / Tools 76-75

Tom Wilson, Chief

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, NJ 07882
OCTOBER**

Monthly Report 2017

Non Life Hazard Inspections - 25

Life Hazard Inspections - 5

CSDCMAC - 16

Permits Issued - 1

Non Life Hazard Fees Collected - 186.00

Life Hazard Fees collected from State of NJ - none

Smoke Detector Fees (CSDCMAC) collected - 800.00

Permit Fees collected - 50

Fire Official Hours - 49

Fire Inspector Hours - 30

**Edward Kiley
Fire Official - Washington Township Fire District #1**

1:40 PM
11/08/17

Washington Township Fire District #1
Unpaid Bills Detail
As of November 8, 2017

Type	Date	Num	Due Date	Aging	Open Balance
C&M Auto Parts					
Bill	11/08/2017	599922	11/18/2017		99.90
Total C&M Auto Parts					99.90
Comcast					
Bill	11/08/2017	8499...	11/18/2017		411.63
Total Comcast					411.63
Fleet Services					
Bill	11/08/2017	5173...	11/18/2017		282.53
Total Fleet Services					282.53
Lincoln National LIC					
Bill	11/08/2017	CR33...	11/18/2017		2,587.50
Total Lincoln National LIC					2,587.50
New Jersey American Water					
Bill	11/08/2017	1018-...	11/08/2017		5,682.60
Total New Jersey American Water					5,682.60
New Jersey Fire Equipment					
Bill	11/08/2017	54998	11/18/2017		1,334.63
Total New Jersey Fire Equipment					1,334.63
Richard Braslow					
Bill	11/08/2017	19216	11/08/2017		17.50
Total Richard Braslow					17.50
United States Postal Service					
Bill	11/08/2017	box #...	11/18/2017		194.00
Total United States Postal Service					194.00
Verizon Wireless					
Bill	11/08/2017	9794...	11/08/2017		636.13
Total Verizon Wireless					636.13
Warren Hills Family Practice					
Bill	11/08/2017	232202	11/18/2017		290.00
Bill	11/08/2017	232622	11/18/2017		215.00
Bill	11/08/2017	232189	11/18/2017		5.50
Bill	11/08/2017	230327	11/18/2017		200.00
Total Warren Hills Family Practice					710.50
TOTAL					11,956.92