

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for February 14, 2018:**

**Meeting Called to Order by C. Shotwell at 8:00 P.M.**

**Pledge of Allegiance**

C. Shotwell requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Ralph Dorio – Absent  
Vice Chairman – Carl Shotwell – Present  
Secretary – Karl Spolarich – Present  
Treasurer – Marc DeMarco – Present  
Assistant Secretary/Treasurer – John Kappus – Present

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the January 10, 2018, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by J. Kappus. All were in favor.

**Correspondence**

J. Kappus received the Workmen's Compensation policy from Liberty Mutual and reported that the policy appears to be in order.

M. DeMarco received the minutes for the quarterly meeting of the New Jersey State Association of Fire Districts that took place on December 2, 2017.

**Report of Fire Chief**

Monthly activity report for January 2018 read and submitted by Chief B. Trimmer.

K. Spolarich requested the 2017 LOSAP numbers from Chief Trimmer so the Board is able to complete its annual report.

M, DeMarco reported that the two out-of-service gas detectors cannot be repaired.

### **Report of Fire Department**

President M. Riotto reported that the department received the lease between the Board and the fire department and is awaiting approval.

President M. Riotto reported that the department's Installation Dinner will take place on February 24, 2018.

President M. Riotto reported that the department's Truck Committee has met with M. DeMarco and J. Kappus, the Board's Truck Committee, and that said committee is exploring different options for apparatus replacement.

### **Report of Fire Official**

Monthly activity report for January 2018 read and submitted by Fire Official E. Kiley.

### **Old Business**

None.

### **New Business**

None.

### **Meeting opened to the public by C. Shotwell at 9:22 P.M.**

No public participation.

### **Meeting closed to the public by C. Shotwell at 9:23 P.M.**

### **Treasurer's Report/Payment of Bills**

Treasurer's report for February 14, 2018, read by M. DeMarco and submitted. Motion to pay bills made by K. Spolarich. Second was made by J. Kappus. All were in favor. The total of the approved bills for February 14, 2018, is \$54,855.77.

### **Miscellaneous**

Motion made by K. Spolarich to approve the application of Steven Cole of 3 Highland Avenue as a cadet member of the fire department. Second was made by M. DeMarco. All were in favor.

Motion made by K. Spolarich to approve the application of Sydney Quackenbush of 67 Cemetery Hill Road as a junior member of the fire department. Second was made by M. DeMarco. All were in favor.

### **Adjournment**

Motion made by M. DeMarco to adjourn meeting at 9:26 P.M. Second was made by J. Kappus. All were in favor.

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**Karl B. Spolarich**  
**Secretary**

WASHINGTON TOWNSHIP FIRE DEPARTMENT  
CHIEFS REPORT JANUARY 2018

For the month of January 2018, the Washington Township Fire Department held a business meeting, 3 drills and responded to 31 emergency calls for a total of 251.84 man-hours.

January Calendar:

January 1 – Holiday – No Meeting

January 8 – Right to Know/Blood Borne Pathogen Training at Washington Borough

January 15 – Monthly Business Meeting

January 22 – 7682 Pump/Truck Operation

January 29 – Gear Check/ Inventory

February Calendar:

February 5 – Monthly Business Meeting

February 12 – Round Table Drill

February 19 – JCPL Facility Tour

February 26 – Truck Check

Brian Trimmer, Chief

**Washington Township Bureau of Fire Prevention**

**Fire Official Report**

**211 Route 31 North Washington, NJ 07882**

**January 2018 Monthly Report**

Non Life Hazard Inspections - 27

Life Hazard Inspections - 5

CSDCMAC - 3

Permits Issued -

Non Life Hazard Fees Collected - 536.00

Life Hazard Fees collected from State of NJ - none

Smoke Detector Fees (CSDCMAC) collected- 150

Permit Fees collected -

**Fire Official Hours - 48**

**Fire Inspector Hours - 21**

**Edward Kiley**

**Fire Official**

**Washington Township Fire District #1**  
**Unpaid Bills Detail**  
**As of February 14, 2018**

	<b>Type</b>	<b>Date</b>	<b>Num</b>	<b>Due Date</b>	<b>Open Balance</b>
<b>Carl Shotwell - V</b>					
	Bill	02/13/2018		02/23/2018	100.00
Total Carl Shotwell - V					100.00
<b>Comcast</b>					
	Bill	02/14/2018	8499-05-273-0036219	02/24/2018	122.17
	Bill	02/14/2018	8499-05-273-0036227	02/24/2018	56.72
Total Comcast					178.89
<b>Enforsys</b>					
	Bill	02/13/2018	esp170147	02/23/2018	1,500.00
	Bill	02/13/2018	esp1804002	02/23/2018	525.00
	Bill	02/13/2018	esp-01595	02/23/2018	420.00
Total Enforsys					2,445.00
<b>Fire and Safety Services , LTD.</b>					
	Bill	02/14/2018	s018-0149	02/24/2018	52.39
Total Fire and Safety Services , LTD.					52.39
<b>Fleet Services</b>					
	Bill	02/13/2018	52864342	02/23/2018	523.58
Total Fleet Services					523.58
<b>Jay Epps</b>					
	Bill	02/13/2018		02/23/2018	433.64
Total Jay Epps					433.64
<b>Lawson Products</b>					
	Bill	02/14/2018	9305537628	02/24/2018	533.42
Total Lawson Products					533.42
<b>M&amp;W Communications</b>					
	Bill	02/13/2018	302170	02/23/2018	105.00
Total M&W Communications					105.00
<b>Marc De Marco</b>					
	Bill	02/13/2018		02/23/2018	300.00
Total Marc De Marco					300.00
<b>Mike F. Riotto - V</b>					
	Bill	02/13/2018		02/23/2018	100.00
Total Mike F. Riotto - V					100.00
<b>New Jersey American Water</b>					
	Bill	02/13/2018	1018-210023095075	02/13/2018	5,682.60
Total New Jersey American Water					5,682.60

**New Jersey Fire Equipment**

Bill	02/14/2018	55600	02/24/2018	<u>6,636.87</u>
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Total New Jersey Fire Equipment

6,636.87

**New Jersey State Assoc. Of Fire Districts**

Bill	02/13/2018		02/13/2018	<u>300.00</u>
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Total New Jersey State Assoc. Of Fire Districts

300.00

**NJ Advanced Media**

Bill	02/14/2018	1164966	02/24/2018	1,204.95
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Bill	02/14/2018	1121081	02/24/2018	<u>24.45</u>
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Total NJ Advanced Media

1,229.40

**R&L Data Centers Inc.**

Bill	02/14/2018	92819	02/14/2018	<u>301.17</u>
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Total R&amp;L Data Centers Inc.

301.17

**Richard Braslow**

Bill	02/13/2018	1924	02/13/2018	<u>192.50</u>
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Total Richard Braslow

192.50

**Verizon Wireless**

Bill	02/13/2018	9800290916	02/13/2018	<u>636.31</u>
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Total Verizon Wireless

636.31

**VFIS**

Bill	02/14/2018	3333	02/14/2018	<u>4,255.00</u>
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Total VFIS

4,255.00**TOTAL**24,005.77

**Washington Township Fire District #1  
Unpaid Bills Detail  
As of January 30, 2018**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
<b>Federal Bureau of Human Services</b>						
	Bill	01/30/2018		02/09/2018		<u>30,850.00</u>
Total Federal Bureau of Human Services						<u>30,850.00</u>
<b>TOTAL</b>						<u><u>30,850.00</u></u>