

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for January 10, 2018:

Meeting Called to Order by C. Shotwell at 8:00 P.M.

Pledge of Allegiance

C. Shotwell requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Absent
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Present
Assistant Secretary/Treasurer – John Kappus – Absent

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the December 13, 2017, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by C. Shotwell. All were in favor.

Correspondence

M. DeMarco received an end-of-the-year reminder regarding the NJ State Contract battery discounts from M&W Communications, Inc.

Report of Fire Chief

Monthly activity report for December 2017 submitted by Chief B. Trimmer.

Report of Fire Department

President M. Riotto requested a meeting to discuss the lease between the Board and the fire department. K. Spolarich and M. DeMarco will meet with President M. Riotto and Treasurer W. Crampton to discuss said lease.

President M. Riotto expressed the fire department's need for both a tanker and an engine. The fire department needs to form a Truck Committee to meet with M. DeMarco and J. Kappus, the Board's Truck Committee.

Report of Fire Official

Monthly activity report for December 2017 read and submitted by Fire Official E. Kiley.

Fire Official E. Kiley also submitted NJ State Contract bid for a 2017 Police Interceptor Utility vehicle in the total amount of \$34,772.00 to replace the Bureau of Fire Prevention's vehicle.

Old Business

None.

New Business

Resolution #18-001 – 2018 Budget Adoption

Proposed 2018 budget of the Board was presented for public discussion and adoption. The total budget for 2018 is in the amount of \$561,562.00, with a total of \$535,857.00 to be raised by taxes at a \$0.077 tax rate per hundred. K. Spolarich made a motion to adopt the 2018 proposed budget. Second was made by M. DeMarco. All were in favor.

Meeting opened to the public by C. Shotwell at 8:26 P.M.

No public participation.

Meeting closed to the public by C. Shotwell at 8:27 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for January 9, 2018, read by M. DeMarco and submitted. Motion to pay bills made by K. Spolarich. Second was made by C. Shotwell. All were in favor. The total of the approved bills for January 9, 2018, is \$54,678.11.

M. DeMarco reported that the 2016 and 2017 reports for "Payments Over \$17,500.00" have been completed and emailed to the Board's webmaster for posting on its website.

M. DeMarco reported that a check was returned from Emergency Reporting. Said check will be forwarded to Emergency Reporting's new billing address.

M. DeMarco received a check in the amount of \$14.64 from Lawson Products due to an overpayment.

Miscellaneous

None.

Adjournment

Motion made by K. Spolarich to adjourn meeting at 8:36 P.M. Second was made by M. DeMarco. All were in favor.

Karl B. Spolarich
Secretary

WASHINGTON TOWNSHIP FIRE DEPARTMENT
CHIEF'S REPORT DECEMBER 2017

The Washington Township Fire Department responded to 23 emergency calls for the month of December 2017 totaling 229.97 man hours.

We held one business meeting and 3 drills in December of 2017.

Brian Trimmer, Chief

Washington Township Bureau of Fire Prevention

Fire Official Report

211 Route 31 North

Washington, NJ 07882

December 2017

Monthly Report

Non Life Hazard Inspections - 11

Life Hazard Inspections - 14

CSDCMAC - 8

Permits Issued - 0

Non Life Hazard Fees Collected - 0

Life Hazard Fees collected from State of NJ - 0

Smoke Detector Fees (CSDCMAC) collected - 400.00

Permit Fees collected - 0

Fire Official Hours - 70

Fire Inspector Hours - 26

Edward Kiley

Fire Official

Washington Township Fire District #1

7:05 PM
01/09/18

Washington Township Fire District #1
Unpaid Bills Detail
As of January 9, 2018

Type	Date	Num	Due Date	Aging	Open Balance
Fleet Services					
Bill	01/09/2018	5247...	01/19/2018		523.58
Total Fleet Services					523.58
Liberty Mutual					
Bill	01/09/2018	3320...	01/19/2018		32,481.00
Total Liberty Mutual					32,481.00
New Jersey American Water					
Bill	01/09/2018	1018-...	01/09/2018		5,682.60
Total New Jersey American Water					5,682.60
NJ Advanced Media					
Bill	01/09/2018	1121...	01/19/2018		29.45
Total NJ Advanced Media					29.45
R&L Data Centers Inc.					
Bill	01/09/2018	92537	01/09/2018		51.50
Total R&L Data Centers Inc.					51.50
Robert Falzarano					
Bill	01/09/2018		01/19/2018		125.00
Total Robert Falzarano					125.00
Verizon Wireless					
Bill	01/09/2018	9798...	01/09/2018		629.70
Total Verizon Wireless					629.70
Washington Township Fire Department					
Bill	01/09/2018		01/09/2018		15,155.28
Total Washington Township Fire Department					15,155.28
TOTAL					54,678.11