

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for June 13, 2018:**

**Meeting Called to Order by C. Shotwell at 8:00 P.M.**

**Pledge of Allegiance**

C. Shotwell requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Carl Shotwell – Present  
Vice Chairman – John Kappus – Present  
Secretary – Karl Spolarich – Absent  
Treasurer – Marc DeMarco – Present  
Assistant Secretary/Treasurer – William Epps – Absent

**Certification of Public Meeting Law**

C, Shotwell, chairman, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the May 9, 2018, meeting were read by C, Shotwell. Motion to accept minutes as read made by M. DeMarco. Second was made by J. Kappus. All were in favor.

**Correspondence**

None.

**Report of Fire Chief**

None.

**Report of Fire Department**

None.

## **Report of Fire Official**

Monthly activity report for May 2018 read and submitted by Fire Official E. Kiley.

## **Old Business**

None.

## **New Business**

### **Resolution #18-012 Houston-Galveston Area Council Interlocal Agreement**

Motion made by M. DeMarco to enter into an interlocal agreement pursuant to N.J.S.A. 52:34-6.2(b)(3) with Houston-Galveston Area Council, a nationally recognized cooperative entity, for the purpose of purchasing a fire apparatus. Second was made by J. Kappus. All were in favor.

### **Meeting opened to the public by C. Shotwell at 8:20 P.M.**

No public participation.

### **Meeting closed to the public by C. Shotwell at 8:21 P.M.**

## **Treasurer's Report/Payment of Bills**

Treasurer's report for June 13, 2018, read and submitted by M. DeMarco. Motion to pay bills made by J. Kappus. Second was made by C. Shotwell. All were in favor. The total of the approved bills for June 13, 2018, is \$9,113.10.

## **Miscellaneous**

None.

## **Adjournment**

Motion made by J. Kappus to adjourn meeting at 8:27 P.M. Second was made by M. DeMarco. All were in favor.

---

**Karl B. Spolarich**  
**Secretary**

**Washington Township Bureau of Fire Prevention  
Fire Official Report  
211 Route 31 North  
Washington, NJ 07882**

**MAY 2018  
Monthly Report**

Non Life Hazard Inspections - 4

Life Hazard Inspections - 1

CSDCMAC - 25

Permits Issued - 3

Non Life Hazard Fees Collected -

Life Hazard Fees collected from State of NJ - 318.00

Smoke Detector Fees (CSDCMAC) collected - 1250.00

Permit Fees collected - 126.00

Fire Official Hours - 41

Fire Inspector Hours - 35

Edward Kiley

Fire Official - Washington Township Fire District #1

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

**Resolution #18-012**

**RESOLUTION OF THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN, STATE OF NEW  
JERSEY, PURSUANT TO N.J.S.A. 52:34-6.2(b)(3) TO ENTER INTO A INTERLOCAL  
AGREEMENT WITH A NATIONALLY RECOGNIZED COOPERATIVE ENTITY FOR  
THE PURPOSE OF PURCHASING FIRE APPARATUS**

**WHEREAS**, the Commissioners of Fire District No. 1 in the Township of Washington, is established and operating pursuant to N.J.S.A. 40A:14-70 to -105.1; and,

**WHEREAS**, the Commissioners of Fire District No. 1 in the Township of Washington, is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use alternative procurement methods by entering into nationally recognized cooperative agreement; and;

**WHEREAS**, Houston-Galveston Area Council is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and,

**WHEREAS**, Houston-Galveston Area Council is authorized to contract with eligible entities for the purchase of goods and services; and,

**WHEREAS**, Houston-Galveston Area Council has instituted a cooperative purchasing program under which it contracts with eligible entities; and,

**WHEREAS**, the Commissioners of Fire District No. 1 in the Township of Washington desires to contract with Houston-Galveston Area Council;

**NOW, THEREFORE**, be it resolved that:

1. The Board of Fire Commissioners of Fire District No. 1 in the Township of Washington is hereby authorized to execute complete any necessary paperwork required to enter into an interlocal agreement the Houston-Galveston Area Council;
2. All activities under this agreement will be in accordance with all applicable rules, regulations, ordinances and laws in effect or promulgated during the term of the agreement;
3. The initial period of the agreement shall be for the balance of the Calendar year;
4. The agreement shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which any payments are due under any contract entered into for the purchase of fire apparatus pursuant to this agreement;

5. The purchase of any product will be in accordance with procedures established by the Houston-Galveston Area Council and in accordance with the Laws of the State of New Jersey;

6. Any payments made pursuant to the agreement will be in accordance with procedures established by the Houston-Galveston Area Council;

7. The agreement may be amended only by a written amendment executed in accordance with procedures established by the Houston-Galveston Area Council;

8. The agreement may be terminated by either party at any time upon thirty (30) days written notice by certified mail to the other party to this agreement.

### **CERTIFICATION**

I, Karl B. Spolarich, Clerk of the Fire District No. 1 in the Township of Washington, do hereby certify the above to be a true copy of a resolution duly adopted by the Board of Fire Commissioners in the County of Warren at its meeting held on June 13, 2018.

---

Karl B. Spolarich, Clerk

Date: June 13, 2018

**Washington Township Fire District #1  
Unpaid Bills Detail  
As of June 13, 2018**

	<b>Type</b>	<b>Date</b>	<b>Num</b>	<b>Due Date</b>	<b>Aging</b>	<b>Open Balance</b>
<b>Advance Auto Parts</b>						
	Bill	06/12/2018	6276046133	06/22/2018		18.97
Total Advance Auto Parts						18.97
<b>B&amp;R Uniforms</b>						
	Bill	06/12/2018	29636	06/12/2018		546.70
Total B&R Uniforms						546.70
<b>Comcast</b>						
	Bill	06/12/2018	8499052730036227	06/22/2018		235.13
	Bill	06/12/2018	8499052730036219	06/22/2018		413.95
Total Comcast						649.08
<b>ESI Equipment, INC</b>						
	Bill	06/12/2018	18-808	06/22/2018		913.00
Total ESI Equipment, INC						913.00
<b>Fleet Services</b>						
	Bill	06/12/2018	54415939	06/22/2018		423.66
Total Fleet Services						423.66
<b>New Jersey American Water</b>						
	Bill	06/12/2018	1018- 210023095075	06/12/2018		5,682.60
Total New Jersey American Water						5,682.60
<b>R&amp;L Data Centers Inc.</b>						
	Bill	06/12/2018	93920	06/12/2018		99.96
Total R&L Data Centers Inc.						99.96
<b>Richard Braslow</b>						
	Bill	06/12/2018	19689	06/12/2018		126.00
Total Richard Braslow						126.00
<b>Verizon Wireless</b>						
	Bill	06/12/2018	9807642653	06/12/2018		653.13
Total Verizon Wireless						653.13
<b>TOTAL</b>						<b>9,113.10</b>