

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for July 11, 2018:

Meeting Called to Order by C. Shotwell at 8:00 P.M.

Pledge of Allegiance

C. Shotwell requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Carl Shotwell – Present
Vice Chairman – John Kappus – Present
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Present
Assistant Secretary/Treasurer – William Epps – Absent

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the June 13, 2018, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by J. Kappus. All were in favor.

Correspondence

None.

Report of Fire Chief

Monthly activity report for June 2018 read and submitted by Chief B. Trimmer.

Report of Fire Department

President M. Riotto is waiting to hear from Eric Trevena of Fire & Safety regarding his request for a meeting with the Board's and the fire department's Truck Committees and said

representative to finalize plans for the purchase of a new tanker.

Report of Fire Official

Monthly activity report for June 2018 submitted by Fire Official E. Kiley.

Old Business

M. DeMarco provided Chief B. Trimmer with sealed envelopes for each qualified driver of the fire department containing individual PIN numbers necessary to authorize purchases with the new fuel cards.

M. DeMarco received a list from Chief B. Trimmer of decommissioned inventory to be sold on GovDeals.

New Business

M. DeMarco requested that the Bureau of Fire Prevention provide vehicle information and pictures of its decommissioned vehicle for sale on GovDeals.

Meeting opened to the public by C. Shotwell at 8:13 P.M.

No public participation.

Meeting closed to the public by C. Shotwell at 8:14 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for July 11, 2018, read and submitted by M. DeMarco. Motion to pay bills made by J. Kappus. Second was made by K. Spolarich. All were in favor. The total of the approved bills for July 11, 2018, is \$60,960.18.

Miscellaneous

None.

Adjournment

Motion made by K. Spolarich to adjourn meeting at 8:16 P.M. Second was made by M. DeMarco. All were in favor.

Karl B. Spolarich
Secretary

Washington Township Fire Department

Date: July 11, 2018

Board of Fire Commissioners:

Chief's report for the month of June 2018

Accomplishments for the month:

- had 37 fire calls.
- held a total of 3 drills.
- held 1 Business meeting.
- had a total of 197 man hours
- inventoried failed equipment.
- met with Mansfield Township Fire Company 28.
- attended the 4th of July parade and were on standby detail for fireworks

Agenda for the following month: have all air bottles tested and hold 2 mutual aid drills

Sincerely,

Chief Brian Trimmer

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, NJ 07882**

**JUNE 2018
Monthly Report**

Non Life Hazard Inspections - 7

Life Hazard Inspections - 5

CSDCMAC - 22

Permits Issued - 1

Non Life Hazard Fees Collected -

Life Hazard Fees collected from State of NJ - 1382.87

Smoke Detector Fees (CSDCMAC) collected 1100.00

Permit Fees collected - 42.00

Fire Official Hours - 46.5

Fire Inspector Hours - 44.5

Edward Kiley

Fire Official - Washington Township Fire District #1

Washington Township Fire District #1

Unpaid Bills Detail

As of July 11, 2018

	Type	Date	Num	Due Date	Aging	Open Balance
Carl Shotwell - V						
	Bill	07/09/2018		07/19/2018		1,000.00
Total Carl Shotwell - V						1,000.00
Comcast						
	Bill	07/09/2018	8499052730036227	07/19/2018		416.73
	Bill	07/09/2018	8499052730036219	07/19/2018		23.11
Total Comcast						439.84
Fire and Safety Services , LTD.						
	Bill	07/09/2018		07/19/2018		855.13
Total Fire and Safety Services , LTD.						855.13
Fleet Services						
	Bill	07/10/2018	54791683	07/20/2018		447.72
Total Fleet Services						447.72
John Kappus - V						
	Bill	07/09/2018		07/19/2018		800.00
Total John Kappus - V						800.00
Karl Spolarich - v						
	Bill	07/09/2018		07/19/2018		1,000.00
Total Karl Spolarich - v						1,000.00
M&W Communications						
	Bill	07/09/2018		07/19/2018		3,294.60
Total M&W Communications						3,294.60
Marc De Marco						
	Bill	07/09/2018		07/19/2018		1,000.00
Total Marc De Marco						1,000.00
New Jersey American Water						
	Bill	07/09/2018	1018-210023095075	07/09/2018	1	5,682.60
Total New Jersey American Water						5,682.60
New Jersey Fire Equipment						
	Bill	07/10/2018	57812	07/20/2018		420.00
Total New Jersey Fire Equipment						420.00
Oshkosh Capital						
	Bill	07/09/2018	90182	07/19/2018		44,047.16
Total Oshkosh Capital						44,047.16

R&L Data Centers Inc.

Bill	07/10/2018	94188	07/10/2018		<u>52.00</u>
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Total R&L Data Centers Inc.					52.00
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Richard Braslow

Bill	07/09/2018	19831	07/09/2018	1	216.00
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Bill	07/09/2018	19765	07/09/2018	1	<u>252.00</u>
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Total Richard Braslow					468.00
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Verizon Wireless

Bill	07/10/2018	9809493092	07/10/2018		<u>653.13</u>
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Total Verizon Wireless					653.13
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William Jae Epps -v

Bill	07/09/2018		07/19/2018		<u>800.00</u>
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Total William Jae Epps -v					<u>800.00</u>
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TOTAL					<u><u>60,960.18</u></u>
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