

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for May 9, 2018:**

**Meeting Called to Order by C. Shotwell at 8:10 P.M.**

**Pledge of Allegiance**

C. Shotwell requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Carl Shotwell – Present  
Vice Chairman – John Kappus – Present  
Secretary – Karl Spolarich – Present  
Treasurer – Marc DeMarco – Present  
Assistant Secretary/Treasurer – William Epps– Absent

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the April 11, 2018, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by J. Kappus. All were in favor.

**Correspondence**

M. DeMarco received the minutes for the New Jersey State Association of Fire Districts March 3, 2018, Quarterly Meeting.

**Report of Fire Chief**

Monthly activity report for April 2018 read and submitted by Chief B. Trimmer.

## **Report of Fire Department**

President M. Riotto presented a proposal to the Board for a Pierce FXP Tanker in the amount of \$315,602.00, the Houston-Galveston Area Council price.

President M. Riotto also reported that the fire department is in the process of repairing the bay floor and drain at Brass Castle Firehouse.

## **Report of Fire Official**

Monthly activity report for April 2018 read and submitted by Fire Official E. Kiley.

## **Old Business**

J. Kappus requested that all injuries are reported to the Board as soon as possible.

## **New Business**

None.

## **Meeting opened to the public by C. Shotwell at 8:42 P.M.**

No public participation.

## **Meeting closed to the public by C. Shotwell at 8:43 P.M.**

## **Treasurer's Report/Payment of Bills**

Treasurer's report for May 9, 2018, read and submitted by M. DeMarco. Motion to pay bills made by K. Spolarich. Second was made by J. Kappus. All were in favor. The total of the approved bills for May 9, 2018, is \$53,377.05.

## **Miscellaneous**

None.

## **Adjournment**

Motion made by J. Kappus to adjourn meeting at 8:45 P.M. Second was made by M. DeMarco. All were in favor.

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**Karl B. Spolarich**  
**Secretary**

# Washington Township Fire Department

Date: May 9, 2018

Board of Fire Commissioners:

Chief's report for the month of April 2018

Accomplishments for the month:

We had 14 fire calls.

We held a total of 3 drills: Hazmat refresher, driver training/drafting, and  
firefighter survival / overhaul

We held 1 business meeting.

Total man hours: 114.5

Agenda for the following month: TBD

Sincerely,

Chief Brian Trimmer

**Washington Township Bureau of Fire Prevention  
Fire Official Report  
211 Route 31 North  
Washington, NJ 07882**

**April 2018  
Monthly Report**

Non Life Hazard Inspections - 7

Life Hazard Inspections - 3

CSDCMAC - 6

Permits Issued - 0

Non Life Hazard Fees Collected -

Life Hazard Fees collected from State of NJ - 2318.55

Smoke Detector Fees (CSDCMAC) collected - 300.00

Permit Fees collected - 0

Fire Official Hours - 41

Fire Inspector Hours - 29.5

Edward Kiley

Fire Official - Washington Township Fire District #1

# Washington Township Fire District #1

## Unpaid Bills Detail

As of May 9, 2018

	Type	Date	Num	Due Date	Open Balance
<b>Comcast</b>					
	Bill	05/08/2018	8499052730036227	05/18/2018	<u>682.27</u>
Total Comcast					682.27
<b>Dependable Fire Equipment Co., Inc.</b>					
	Bill	05/08/2018	44780	05/18/2018	<u>193.00</u>
Total Dependable Fire Equipment Co., Inc.					193.00
<b>Fail Safe fire hose testing, Inc.</b>					
	Bill	05/08/2018	008362	05/18/2018	<u>4,358.55</u>
Total Fail Safe fire hose testing, Inc.					4,358.55
<b>Fire and Safety Services , LTD.</b>					
	Bill	05/08/2018	W100240-0	05/18/2018	3,209.99
	Bill	05/08/2018	s18-0635	05/18/2018	<u>1,426.01</u>
Total Fire and Safety Services , LTD.					4,636.00
<b>Fleet Services</b>					
	Bill	05/08/2018	s4014617	05/18/2018	<u>536.72</u>
Total Fleet Services					536.72
<b>gi Printing</b>					
	Bill	05/08/2018		05/18/2018	<u>53.25</u>
Total gi Printing					53.25
<b>Lincoln National LIC</b>					
	Bill	05/08/2018	cr32766	05/18/2018	<u>14,379.00</u>
Total Lincoln National LIC					14,379.00
<b>New Jersey American Water</b>					
	Bill	05/08/2018	1018- 210023095075	05/08/2018	<u>5,682.60</u>
Total New Jersey American Water					5,682.60
<b>New Jersey Fire Equipment</b>					
	Bill	05/08/2018	56774	05/18/2018	<u>482.08</u>
Total New Jersey Fire Equipment					482.08
<b>Richard Duffell</b>					
	Bill	05/08/2018		05/18/2018	<u>345.00</u>
Total Richard Duffell					345.00
<b>Verizon Wireless</b>					
	Bill	05/08/2018	9805789550	05/08/2018	<u>653.13</u>
Total Verizon Wireless					653.13

**VFIS**

Bill 05/08/2018 TR-2054756-11 05/08/2018 6,943.95

Total VFIS 6,943.95

**Washington Township Fire Department**

Bill 05/08/2018 05/08/2018 13,799.25

Total Washington Township Fire Department 13,799.25

**Witmer Associates Inc.**

Bill 05/08/2018 1857011 05/18/2018 632.25

Total Witmer Associates Inc. 632.25

**TOTAL** 53,377.05