

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for October 10, 2018:**

**Meeting Called to Order by J. Kappus at 8:00 P.M.**

**Pledge of Allegiance**

J. Kappus requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Carl Shotwell – Absent  
Vice Chairman – John Kappus – Present  
Secretary – Karl Spolarich – Present  
Treasurer – Marc DeMarco – Present  
Assistant Secretary/Treasurer – William Epps – Absent

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the September 12, 2018, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by J. Kappus. All were in favor.

**Correspondence**

None.

**Report of Fire Chief**

Monthly activity report for September 2018 read and submitted by Chief Brian Trimmer.

**Report of Fire Department**

None.

## **Report of Fire Official**

Monthly activity report for September 2018 read and submitted by Fire Official E. Kiley.

## **Old Business**

Motion made by M. DeMarco to move forward with the purchase of a Pierce Freightliner 3000 gallon tanker under the Houston-Galveston Area Council (HGAC) cooperative purchasing program for the amount of \$345,886.06 from Fire & Safety Services. Second was made by J. Kappus. All were in favor.

Motion made by M. DeMarco to purchase upgrade kits for 24 Scott Packs and to purchase 24 4500 PSI 45 minute cylinders for the amount of \$109,080.00 from New Jersey Fire Equipment. Second was made by J. Kappus. All were in favor.

## **New Business**

### **Resolution #18-013 – Certification of Annual Audit**

K. Spolarich made a motion to certify the 2017 annual audit as completed by Urban & Jinks. Second was made by M. DeMarco. All were in favor.

### **Meeting opened to the public by J. Kappus at 8:19 P.M.**

No public participation.

### **Meeting closed to the public by J. Kappus at 8:20 P.M.**

### **Treasurer's Report/Payment of Bills**

Treasurer's report for October 9, 2018, read and submitted by M. DeMarco. Motion to pay bills made by K. Spolarich. Second was made by J. Kappus. All were in favor. The total of the approved bills for October 9, 2018, is \$26,696.15.

## **Miscellaneous**

Motion made by K. Spolarich to approve the application of Jacob Kiesling of 16 Bense Court as a junior member of the fire department. Second was made by M. DeMarco. All were in favor.

## **Adjournment**

Motion made by M. DeMarco to adjourn meeting at 8:27 P.M. Second was made by K. Spolarich. All were in favor.

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**Karl B. Spolarich**  
**Secretary**

## Washington Township Fire Department

Date: October 10, 2018

Board of Fire Commissioners:

Chief's report for the month of September, 2018

Accomplishments for the month:

We had 22 fire calls.

We held a total of 3 drills.

We held 1 Business meeting.

Agenda for the following month: meet with new Jersey Fire Equipment to demo new SCBA packs. Also finalize the replacement of Tender 76-72.

Sincerely,

Chief Brian Trimmer

**Washington Township Bureau of Fire Prevention  
Fire Official Report  
211 Route 31 North  
Washington, NJ 07882**

**SEPTEMBER 2018  
Monthly Report**

Non Life Hazard Inspections - 5

Life Hazard Inspections - 7

CSDCMAC - 15

Permits Issued - 0

Non Life Hazard Fees Collected -0

Life Hazard Fees collected from State of NJ - 0

Smoke Detector Fees (CSDCMAC) collected 750.00

Permit Fees collected -

Fire Official Hours - 42

Fire Inspector Hours - 34

Edward Kiley

Fire Official - Washington Township Fire District #1

**GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**  
**FORM OF RESOLUTION #18-013**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2017 has been filed with the *Municipal Clerk* pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

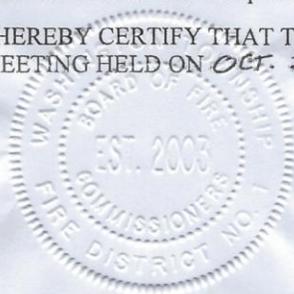
WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

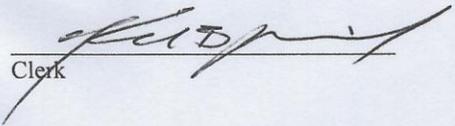
WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Fire District No. 1 of the Township of Washington, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON OCT. 10, 2018.



  
Clerk

# Washington Township Fire District #1

## Unpaid Bills Detail

As of October 9, 2018

	Type	Date	Num	Due Date	Aging	Open Balance
<b>Advance Auto Parts</b>						
	Bill	10/09/2018	6276046133	10/19/2018		<u>143.75</u>
Total Advance Auto Parts						143.75
<b>Comcast</b>						
	Bill	10/09/2018	849905273003622 7	10/19/2018		282.74
	Bill	10/09/2018	849905273003621 9	10/19/2018		<u>190.32</u>
Total Comcast						473.06
<b>Continental Fire and Safety</b>						
	Bill	10/09/2018	H4021	10/19/2018		<u>1,795.00</u>
Total Continental Fire and Safety						1,795.00
<b>Fire and Safety Services , LTD.</b>						
	Bill	10/09/2018	SI18-1659	10/19/2018		<u>718.77</u>
Total Fire and Safety Services , LTD.						718.77
<b>Fleet Services</b>						
	Bill	10/09/2018	55956193	10/19/2018		<u>377.86</u>
Total Fleet Services						377.86
<b>Lawson Products</b>						
	Bill	10/09/2018	9306147332	10/19/2018		88.98
	Bill	10/09/2018	9306143723	10/19/2018		<u>386.18</u>
Total Lawson Products						475.16
<b>M&amp;W Communications</b>						
	Bill	10/09/2018	303222	10/19/2018		<u>1,356.15</u>
Total M&W Communications						1,356.15
<b>New Jersey American Water</b>						
	Bill	10/09/2018	1018- 210023095075	10/09/2018		<u>6,007.68</u>
Total New Jersey American Water						6,007.68
<b>New Jersey Fire Equipment</b>						
	Bill	10/09/2018	58384	10/19/2018		683.30
	Bill	10/09/2018	56859	10/19/2018		<u>205.17</u>
Total New Jersey Fire Equipment						888.47
<b>R&amp;L Data Centers Inc.</b>						
	Bill	10/09/2018	94995	10/09/2018		<u>52.00</u>
Total R&L Data Centers Inc.						52.00

**Verizon Wireless**

Bill	10/09/2018	9815059960	10/09/2018	<u>609.00</u>
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Total Verizon Wireless				609.00
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**Washington Township Fire Department**

Bill	10/09/2018		10/09/2018	<u>13,799.25</u>
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Total Washington Township Fire Department				<u>13,799.25</u>
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<b>TOTAL</b>				<b><u><u>26,696.15</u></u></b>
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