

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for November 14, 2018:**

**Meeting Called to Order by J. Kappus at 8:00 P.M.**

**Pledge of Allegiance**

J. Kappus requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Carl Shotwell – Absent  
Vice Chairman – John Kappus – Present  
Secretary – Karl Spolarich – Present  
Treasurer – Marc DeMarco – Present  
Assistant Secretary/Treasurer – William Epps – Absent

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the October 10, 2018, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by J. Kappus. All were in favor.

**Correspondence**

M. DeMarco received the minutes for the New Jersey State Association of Fire Districts September 14, 2018, Quarterly Meeting.

**Report of Fire Chief**

Monthly activity report for October 2018 read and submitted by Chief Brian Trimmer.

## **Report of Fire Department**

President M. Riotto presented the 2019 Line and Executive Officers as follows:

Chief – Brian Trimmer  
Assistant Chief – Edward Kiley  
Captain – David Settele  
Lieutenant – Warren Gabriel  
2<sup>nd</sup> Lieutenant – Keith Norris

President – Keith Norris  
Vice President – Edward Kiley  
Secretary – Evan Howell  
Treasurer – William Crampton

President M. Riotto certified that all newly elected Line and Executive Officers meet the requirements for said positions as outlined in the bylaws of both the department and the Board.

## **Report of Fire Official**

Monthly activity report for October 2018 read and submitted by Fire Official E. Kiley.

### **Old Business**

None.

### **New Business**

None.

### **Meeting opened to the public by J. Kappus at 8:34 P.M.**

No public participation.

### **Meeting closed to the public by J. Kappus at 8:35 P.M.**

### **Treasurer's Report/Payment of Bills**

Treasurer's report for November 14, 2018, read and submitted by M. DeMarco. Motion to pay bills made by K. Spolarich. Second was made by J. Kappus. All were in favor. The total of the approved bills for November 14, 2018, is \$12,374.73.

### **Miscellaneous**

None.

## **Adjournment**

Motion made by K. Spolarich to adjourn meeting at 8:39 P.M. Second was made by M. DeMarco. All were in favor.

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**Karl B. Spolarich**  
**Secretary**

## Washington Township Fire Department

Date: 11/14/18

Board of Fire Commissioners:

Chief's report for the month of October

Accomplishments for the month:

- 23 call
- 3 drill
- 1 meeting

Agenda for the following month:

- Meeting with Glen Gardner Fire Department to discuss drills and work mutual aid relationship

Sincerely,

Chief Brian Trimmer

**Washington Township Bureau of Fire Prevention  
Fire Official Report  
211 Route 31 North  
Washington, NJ 07882**

**OCTOBER 2018  
Monthly Report**

Non Life Hazard Inspections - 15

Life Hazard Inspections - 8

CSDCMAC - 11

Permits Issued - 0

Non Life Hazard Fees Collected -335.00

Life Hazard Fees collected from State of NJ - 0

Smoke Detector Fees (CSDCMAC) collected 550.00

Permit Fees collected -

Fire Official Hours - 61

Fire Inspector Hours - 35.5

Edward Kiley

Fire Official - Washington Township Fire District #1

**Washington Township Fire District #1  
Unpaid Bills Detail  
As of November 14, 2018**

	<b>Type</b>	<b>Date</b>	<b>Num</b>	<b>Due Date</b>	<b>Aging</b>	<b>Open Balance</b>
<b>Comcast</b>						
	Bill	11/14/2018	8499052730036219	11/24/2018		347.63
	Bill	11/14/2018	8499052730036227	11/24/2018		<u>101.63</u>
Total Comcast						449.26
<b>Fleet Services</b>						
	Bill	11/14/2018	56351759	11/24/2018		<u>442.60</u>
Total Fleet Services						442.60
<b>New Jersey American Water</b>						
	Bill	11/14/2018	1018- 210023095075	11/14/2018		<u>6,007.68</u>
Total New Jersey American Water						6,007.68
<b>Richard Braslow</b>						
	Bill	11/14/2018	20091	11/14/2018		<u>18.00</u>
Total Richard Braslow						18.00
<b>Rick Roll</b>						
	Bill	11/14/2018	staples	11/24/2018		<u>78.89</u>
Total Rick Roll						78.89
<b>St. Lukes</b>						
	Bill	11/14/2018	50103910129	11/24/2018		<u>75.00</u>
Total St. Lukes						75.00
<b>United States Postal Service</b>						
	Bill	11/14/2018	152	11/24/2018		<u>194.00</u>
Total United States Postal Service						194.00
<b>Verizon Wireless</b>						
	Bill	11/14/2018	9816930799	11/14/2018		<u>609.30</u>
Total Verizon Wireless						609.30
<b>VFIS</b>						
	Bill	11/14/2018	3333	11/14/2018		<u>4,500.00</u>
Total VFIS						<u>4,500.00</u>
<b>TOTAL</b>						<u><u>12,374.73</u></u>