

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for December 12, 2018:

Meeting Called to Order by J. Kappus at 8:00 P.M.

Pledge of Allegiance

J. Kappus requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Carl Shotwell – Absent
Vice Chairman – John Kappus – Present
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Present
Assistant Secretary/Treasurer – William Epps – Absent

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the November 14, 2018, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by J. Kappus. All were in favor.

Correspondence

None.

Report of Fire Chief

Monthly activity report for November 2018 read and submitted by Chief Brian Trimmer.

Report of Fire Department

None.

Report of Fire Official

Monthly activity report for November 2018 read and submitted by Fire Official E. Kiley.

Old Business

None.

New Business

Resolution #18-014 – Adoption of Temporary Budget for 2019

K. Spolarich made a motion to adopt a temporary budget for 2019 until the fire district election scheduled for Saturday, February 16, 2019. Second was made by M. DeMarco. All were in favor.

Resolution #18-015 – 2019 Budget Presentation

Proposed 2019 budget of the Board in the amount of \$573,442.00, with a total of \$547,737.00 to be raised by taxes, was presented for public discussion and approval. K. Spolarich made a motion to approve the 2019 proposed budget. Second was made by M. DeMarco. All were in favor.

Meeting opened to the public by J. Kappus at 8:41 P.M.

No public participation.

Meeting closed to the public by J. Kappus at 8:42 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for December 9, 2018, read and submitted by M. DeMarco. Motion to pay bills made by K. Spolarich. Second was made by J. Kappus. All were in favor. The total of the approved bills for December 9, 2018, is \$32,997.21.

Miscellaneous

None.

Adjournment

Motion made by M. DeMarco to adjourn meeting at 8:48 P.M. Second was made by K. Spolarich. All were in favor.

Karl B. Spolarich
Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

Resolution #18-014

Adoption of Temporary Budget for 2019

WHEREAS, it has become necessary for the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year, January 1, 2019, and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 16, 2019.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No.1 in the Township of Washington, County of Warren, as follows:

(1) A temporary budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above; the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

Washington Township Fire Department

Date: December 12, 2018

Board of Fire Commissioners:

Chief's report for the month of November 2018

Accomplishments for the month:

We had 29 fire calls.

We held a total of 3 drills.

We held 1 Business meetings

We attended two Public Relation details at:

1. Dairy queen with Santa Claus
2. Helped a resident on Plane Hill Rd. with a Santa Claus party

Agenda for the following month: get inventory on the new Scott packs.

Sincerely,

Chief Brian Trimmer

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, NJ 07882**

NOVEMBER

Monthly Report 2018

Non Life Hazard Inspections - 13

Life Hazard Inspections - 10

CSDCMAC - 7

Permits Issued -

Non Life Hazard Fees Collected - 853.00

Life Hazard Fees collected from State of NJ - 2938.98

Smoke Detector Fees (CSDCMAC) collected- 350.00

Permit Fees collected -

Fire Official Hours - 51

Fire Inspector Hours - 34

Edward Kiley

Fire Official - Washington Township Fire District #1

Washington Township Fire District #1

Unpaid Bills Detail

As of December 9, 2018

	Type	Date	Num	Due Date	Open Balance
C&M Auto Parts					
	Bill	12/09/2018	619822	12/19/2018	<u>121.37</u>
Total C&M Auto Parts					121.37
Carl Shotwell - V					
	Bill	12/09/2018		12/19/2018	<u>1,000.00</u>
Total Carl Shotwell - V					1,000.00
Comcast					
	Bill	12/09/2018	8499052730036219	12/19/2018	213.95
	Bill	12/09/2018	84990527300236227	12/19/2018	<u>236.10</u>
Total Comcast					450.05
Emergency Reporting					
	Bill	12/09/2018	2018_8371	12/19/2018	<u>1,420.00</u>
Total Emergency Reporting					1,420.00
Fleet Services					
	Bill	12/09/2018	56750539	12/19/2018	<u>558.24</u>
Total Fleet Services					558.24
John Kappus - V					
	Bill	12/09/2018		12/19/2018	<u>800.00</u>
Total John Kappus - V					800.00
Karl Spolarich - v					
	Bill	12/09/2018		12/19/2018	<u>1,000.00</u>
Total Karl Spolarich - v					1,000.00
Marc De Marco					
	Bill	12/09/2018		12/19/2018	<u>1,000.00</u>
Total Marc De Marco					1,000.00
New Jersey Fire Equipment					
	Bill	12/09/2018	59159	12/19/2018	<u>375.00</u>
Total New Jersey Fire Equipment					375.00
Richard Braslow					
	Bill	12/09/2018	20170	12/09/2018	<u>720.00</u>
Total Richard Braslow					720.00
Richard Duffell					
	Bill	12/09/2018		12/19/2018	<u>44.00</u>
Total Richard Duffell					44.00

Urban And Jinks

Bill	12/09/2018	14432	12/19/2018	3,600.00
Bill	12/09/2018	14334	12/19/2018	<u>6,700.00</u>

Total Urban And Jinks 10,300.00

Verizon Wireless

Bill	12/09/2018	9818821669	12/09/2018	<u>609.30</u>
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Total Verizon Wireless 609.30

Washington Township Fire Department

Bill	12/09/2018		12/09/2018	<u>13,799.25</u>
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Total Washington Township Fire Department 13,799.25

William Jae Epps -v

Bill	12/09/2018		12/19/2018	<u>800.00</u>
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Total William Jae Epps -v 800.00

TOTAL 32,997.21