

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for April 11, 2018:

Meeting Called to Order by C. Shotwell at 8:00 P.M.

Pledge of Allegiance

C. Shotwell requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Carl Shotwell – Present
Vice Chairman – John Kappus – Present
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Present
Assistant Secretary/Treasurer – William Epps– Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the March 14, 2018, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by J. Kappus. All were in favor.

Correspondence

J. Kappus reported that Liberty Mutual accepted the annual audit and lowered the Board's modification rate.

Report of Fire Chief

Monthly activity report for March 2018 read and submitted by Chief B. Trimmer.

Report of Fire Department

Monthly progress report for March 2018 read and submitted by President M. Riotto.

Report of Fire Official

Monthly activity report for March 2018 read and submitted by Fire Official E. Kiley.

Old Business

None.

New Business

K. Spolarich reported that the 2017 LOSAP calculations were posted on March 18, 2018. Chief B. Trimmer and President M. Riotto reported that no appeals from members of the fire department regarding said calculations have been received at this time.

Meeting opened to the public by C. Shotwell at 8:45 P.M.

No public participation.

Meeting closed to the public by C. Shotwell at 8:46 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for April 11, 2018, read and submitted by M. DeMarco. Motion to pay bills made by K. Spolarich. Second was made by J. Kappus. All were in favor. The total of the approved bills for April 11, 2018, is \$17,085.30.

Miscellaneous

None.

Adjournment

Motion made by K. Spolarich to adjourn meeting at 8:48 P.M. Second was made by J. Kappus. All were in favor.

Karl B. Spolarich
Secretary

Washington Township Fire
Department

April 4, 2018

Board of fire commissioners

Chief' report for month of March of 2018.

The Washington township Fire Department Responded to 37 fire calls, held 1 business meeting and had 1 in house fire drill. And attended CPR training, we also attended 1 drill at station 83 fire learning salvage and overhaul. For a total of 250.9 man hours.

The fire department took on 3 new fire 1 trained members and 1 junior members.

Sincerely, Brian Trimmer

Chief: Brian Trimmer

Washington Township Volunteer Fire Department

P.O. Box 307

Washington, New Jersey 07882

Fire Safety in the Key to Fire Prevention

Fire Department Monthly Progress Report

Washington Twp. Fire Department
Washington Twp. Fire District #1
For the Meeting of April 2, 2018

Agenda Topic: Department Monthly Progress Report
Prepared By: President Mike Riotto
Date Prepared: April 11, 2018

The primary purpose of this report is to keep the Board of Fire Commissioners informed as to the activities and progress on major programs or objectives.

Fire Houses:

We would like to clean out our shed and there was some question on how to get rid of stuff, like fire hose, fire equipment, fire turnout gear and so on. If it is broken or damaged are we allowed to throw it away? If it is in working condition but not in use.

We have a vacant spot for are Assistant Chief position. The trustees and body have decided to move everyone up a spot and the appoint a Lieutenant. This will take effect come May. The officers are out looking for good prospect. We have finally signed a lease to house the fire district office and trucks. When The term of the lease is over the fire department officers would like to sit with a district rep and review and change some stuff on the lease for instance we would like to have a one year term lease.

Strategic Planning:

Our department needs a master plan. I am working with the leadership of the department and district to help put this together. It's not going to happen overnight so we are taking our time to come up with a well thought out future plan. So far, we are looking to purchase a new Tanker because the current tanker 76-72 is 3 to 4 years past our standard replacement time of 20 years. There is a lot of rust spots in the tank along with a leak that may not be able to be fixed. The pump on the truck is failing, and it need all 6 new tires as that are out of DOT compliant. we just seem to be dumping a lot of money to keep it in service. Also, we are considering expanding the Washburn fire house bays. This is needed so that we can fit todays standard size fire apparatus. This will help save money for any truck purchases down the road. Plus, if we need to rotate the apparatus around from one fire house to the other we will be able to. There is also a need to buy all new air pack for the fire department as our pack are out of date and unserviceable.

Junior Program / Cadet Program:

This program is taking off we now have about 15 members that are involved they have their own drills, their own leaders. We have 2 firemen supervising their activities and they are teaching and leading them toward being future firemen.

Good of the Order:

The Harrisburg fire convention will be held toward the end of May some were near the 19th. I feel we should have some guys go to check out what is new to our field.

Respectfully,
Michael Riotto
President

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, NJ 07882**

**March 2018
Monthly Report**

Non Life Hazard Inspections - 2

Life Hazard Inspections - 7

CSDCMAC - 38

Permits Issued - 0

Non Life Hazard Fees Collected - 600.00 sale of Ocino and back fees owed

Life Hazard Fees collected from State of NJ - 0

Smoke Detector Fees (CSDCMAC) collected - 1900.00

Permit Fees collected - 0

Fire Official Hours - 45

Fire Inspector Hours - 37.5

Edward Kiley
Fire Official - Washington Township Fire District #1

**Washington Township Fire District #1
Unpaid Bills Detail
As of April 11, 2018**

	Type	Date	Num	Due Date	Aging	Open Balance
Badge and Wallet						
	Bill	04/11/2018	174803	04/21/2018		518.50
Total Badge and Wallet						518.50
Bill Crampton - v						
	Bill	04/10/2018		04/20/2018		125.00
Total Bill Crampton - v						125.00
Bobby's Auto Care LLC						
	Bill	04/10/2018	2937	04/20/2018		1,098.20
Total Bobby's Auto Care LLC						1,098.20
Comcast						
	Bill	04/10/2018	849905273036227	04/20/2018		470.62
Total Comcast						470.62
Fleet Services						
	Bill	04/10/2018	53644782	04/20/2018		1,113.49
Total Fleet Services						1,113.49
Liberty Mutual						
	Bill	04/10/2018	12874993	04/20/2018		1,355.00
Total Liberty Mutual						1,355.00
Lifesavers Inc.						
	Bill	04/10/2018	139135	04/20/2018		851.04
	Bill	04/10/2018	10184	04/20/2018		2,397.00
Total Lifesavers Inc.						3,248.04
M&W Communications						
	Bill	04/10/2018	302445	04/20/2018		455.00
Total M&W Communications						455.00
New Jersey American Water						
	Bill	04/10/2018	1018- 210023095075	04/10/2018	1	5,682.60
Total New Jersey American Water						5,682.60
R&L Data Centers Inc.						
	Bill	04/10/2018	93381	04/10/2018	1	149.78
Total R&L Data Centers Inc.						149.78
Richard Braslow						
	Bill	04/10/2018	19557	04/10/2018	1	52.50
Total Richard Braslow						52.50

Tyler Cochran

	Bill	04/10/2018	04/20/2018	<u>114.08</u>
Total Tyler Cochran				114.08

Verizon

	Bill	04/11/2018	04/11/2018	<u>1,697.87</u>
Total Verizon				1,697.87

Verizon Wireless

	Bill	04/10/2018	9803938898	04/10/2018	1	<u>653.31</u>
Total Verizon Wireless						653.31

Washington Township Fire Department

	Bill	04/10/2018		04/10/2018	1	<u>351.31</u>
Total Washington Township Fire Department						<u>351.31</u>

TOTAL

17,085.30