

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for June 12, 2019:

Meeting Called to Order by J. Kappus at 8:00 P.M.

Pledge of Allegiance

J. Kappus requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Carl Shotwell – Deceased
Vice Chairman – John Kappus – Present
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Present
Assistant Secretary/Treasurer – William Epps – Absent

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the May 8, 2019, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by J. Kappus. All were in favor.

Correspondence

M. DeMarco received the New Jersey State Association of Fire Districts March 2, 2019 Quarterly Meeting minutes.

Report of Fire Department

None.

Report of Fire Chief

Monthly activity report for May 2019 read and submitted by Chief Brian Trimmer.

Report of Fire Official

Monthly activity reports for April 2019 and May 2019 read and submitted by Fire Official E. Kiley.

Old Business

None.

New Business

Resolution #19-014 Authorizing Appointment of Individual to Commissioner Vacancy

Motion made by K. Spolarich to appoint Michael Riotto to fill the Commissioner vacancy due to the passing of Commissioner Carl Shotwell. Second was made by M. DeMarco. All were in favor.

Motion made by K. Spolarich to approve the application of Chad Kiesling of 68 Mine Hill Road as a junior member of the fire department. Second was made by M. DeMarco. All were in favor.

Motion made by K. Spolarich to approve the application of Tyler Ostrander of 10 Youmans Avenue as a cadet member of the fire department. Second was made by M. DeMarco. All were in favor.

Commissioner Positions

Motion was made by K. Spolarich to appoint Commissioners to the following positions:

Chairman – John Kappus
Vice Chairman – Michael Riotto
Secretary – Karl Spolarich
Treasurer – Marc DeMarco
Assistant Secretary/Treasurer – William Epps

Second was made by M. DeMarco. All were in favor.

Meeting opened to the public by J. Kappus at 8:52 P.M.

No public participation.

Meeting closed to the public by J. Kappus at 8:53 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for June 11, 2019, read and submitted by M. DeMarco. Motion to pay bills made by K. Spolarich. Second was made by J. Kappus. All were in favor. The total of the approved bills for June 11, 2019, is \$21,356.85.

Miscellaneous

None.

Adjournment

Motion made by K. Spolarich to adjourn meeting at 8:58 P.M. Second was made by M. DeMarco. All were in favor.

Karl B. Spolarich
Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

Resolution # 19-014

Authorizing Appointment of Individual to Commissioner Vacancy

WHEREAS, Commissioner Carl Shotwell, a member of the Board of Fire Commissioners since its inception in December 2003, passed away on May 2, 2019; and

WHEREAS, the Commissioners recognized the passing of Chairman Carl Shotwell with a moment of silence at their monthly meeting on May 8, 2019; and

WHEREAS, the Commissioners are desirous of appointing an individual to fill the vacancy until the next annual election.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren, as follows:

(1) Michael Riotto is hereby appointed to fill the Commissioner vacancy as above referenced.

Washington Township Fire Department

Date: ~~June~~^{May} 12, 2019

Board of Fire Commissioners:

Chief's report for the month of May, 2019

For the month of May the Fire Washington Township department had a total of 21 Emergency calls.

We held 1 Business meeting and 3 drills.

We also held 1 line officers meeting.

Accomplishments for the month: We have 5 Junior members signed up to start firefighter 1 class in July.

Agenda for the following month: to set up a membership drive to try and gain more members

Sincerely,
Chief Brian Trimmer

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, NJ 07882**

APRIL

Monthly Report 2019

Non Life Hazard Inspections - 8

Life Hazard Inspections - 3

CSDCMAC - 12

Permits Issued -

Non Life Hazard Fees Collected -202.00

Life Hazard Fees collected from State of NJ - 0

Smoke Detector Fees (CSDCMAC) collected- 600.00

Permit Fees collected - 162.00

Fire Official Hours - 50

Fire Inspector Hours - 24

Edward Kiley

Fire Official - Washington Township Fire District #1

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, NJ 07882**

**MAY 2019
Monthly Report**

Non Life Hazard Inspections - 7

Life Hazard Inspections - 10

CSDCMAC - 20

Permits Issued - 2

Non Life Hazard Fees Collected -0

Life Hazard Fees collected from State of NJ - 0

Smoke Detector Fees (CSDCMAC) collected 1000.00

Permit Fees collected - 108.00

Fire Official Hours - 51

Fire Inspector Hours - 32

Edward Kiley

Fire Official - Washington Township Fire District #1

Washington Township Fire District #1
Unpaid Bills Detail
As of June 11, 2019

	Type	Date	Num	Due Date	Aging	Open Balance
Comcast						
	Bill	06/11/2019	8499052730036227	06/21/2019		235.56
	Bill	06/11/2019	8499052730036219	06/21/2019		<u>213.59</u>
Total Comcast						449.15
ESI Equipment, INC						
	Bill	06/11/2019	e19-374	06/21/2019		<u>939.00</u>
Total ESI Equipment, INC						939.00
Fleet Services						
	Bill	06/11/2019	59384174	06/21/2019		<u>368.63</u>
Total Fleet Services						368.63
New Jersey Fire Equipment						
	Bill	06/11/2019	61091	06/21/2019		150.00
	Bill	06/11/2019	59294	06/21/2019		68.43
	Bill	06/11/2019	5710	06/21/2019		<u>4,391.46</u>
Total New Jersey Fire Equipment						4,609.89
R&L Data Centers Inc.						
	Bill	06/11/2019	97147	06/11/2019		<u>98.91</u>
Total R&L Data Centers Inc.						98.91
R&R Construction Co., Inc						
	Bill	06/11/2019	77-927-05	06/21/2019		<u>1,073.52</u>
Total R&R Construction Co., Inc						1,073.52
Richard Braslow						
	Bill	06/11/2019	20550	06/11/2019		<u>18.50</u>
Total Richard Braslow						18.50
Washington Township Fire Department						
	Bill	06/11/2019		06/11/2019		<u>13,799.25</u>
Total Washington Township Fire Department						<u>13,799.25</u>
TOTAL						<u><u>21,356.85</u></u>