

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for August 14, 2019:

Meeting Called to Order by J. Kappus at 8:00 P.M.

Pledge of Allegiance

J. Kappus requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – John Kappus – Present
Vice Chairman – Michael Riotto – Present
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Absent
Assistant Secretary/Treasurer – William Epps – Absent

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the July 10, 2019, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Riotto. Second was made by J. Kappus. All were in favor.

Correspondence

None.

Report of Fire Department

None.

Report of Fire Chief

Monthly activity report for July 2019 read and submitted by Chief Brian Trimmer.

Report of Fire Official

Monthly activity report for July 2019 read and submitted by Fire Official E. Kiley.

Old Business

J. Kappus requested an update on the addition to Washburn Firehouse. Chief B. Trimmer and Treasurer W. Crampton provided an update to the Board.

M. Riotto requested an update on the new tanker. It was reported that delivery of the tanker is expected for November 2019.

New Business

Resolution #19-015 – Certification of Annual Audit

K. Spolarich made a motion to certify the 2018 annual audit as completed by Urban & Jinks. Second was made by M. Riotto. All were in favor.

Motion made by K. Spolarich to approve the application of Joshua Mornick of 46 A Lock Street as a junior member of the fire department. Second was made by M. Riotto. All were in favor.

Meeting opened to the public by J. Kappus at 8:33 P.M.

No public participation.

Meeting closed to the public by J. Kappus at 8:34 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for August 9, 2019, submitted by M. DeMarco and read by K. Spolarich. Motion to pay bills made by M. Riotto. Second was made by J. Kappus. All were in favor. The total of the approved bills for August 9, 2019, is \$21,765.28.

Miscellaneous

None.

Adjournment

Motion made by K. Spolarich to adjourn meeting at 8:46 P.M. Second was made by M. Riotto. All were in favor.

Karl B. Spolarich
Secretary

Washington Township Fire Department

Date: August 13, 2019

Board of Fire Commissioners:

Chief's report for the month of July 2019

For the month of July, the Washington Township Fire department had a total of 32 calls.

We held 1 Business meeting and 4 drills.

Sincerely,

Chief Brian Trimmer

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, NJ 07882**

**JULY 2019
Monthly Report**

Non Life Hazard Inspections - 6

Life Hazard Inspections - 4

CSDCMAC - 9

Permits Issued - 0

Non Life Hazard Fees Collected -

Life Hazard Fees collected from State of NJ - 0

Smoke Detector Fees (CSDCMAC) collected 450

Permit Fees collected -

Fire Official Hours - 50

Fire Inspector Hours -

Edward Kiley

Fire Official - Washington Township Fire District #1

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
FORM OF RESOLUTION #19-015

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2018 has been filed with the *Municipal Clerk* pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

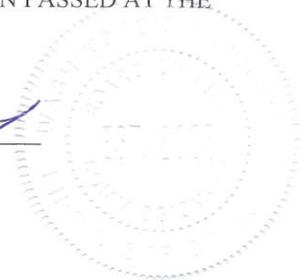
WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Fire District No. 1 of the Township of Washington, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON AUG. 14, 2019.


Clerk



Washington Township Fire District #1
Unpaid Bills Detail
As of August 9, 2019

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Advance Auto Parts						
	Bill	08/09/2019	6276920232415	08/19/2019		49.99
Total Advance Auto Parts						49.99
Bill Crampton - v						
	Bill	08/09/2019	GYM	08/19/2019		125.00
Total Bill Crampton - v						125.00
Comcast						
	Bill	08/09/2019	8499052730036219	08/19/2019		34.62
	Bill	08/09/2019	8499052730036227	08/19/2019		473.30
Total Comcast						507.92
Edward Kiley - V						
	Bill	08/09/2019		08/19/2019		239.12
Total Edward Kiley - V						239.12
Fire and Safety Services , LTD.						
	Bill	08/09/2019	s119-1563	08/19/2019		1,014.44
	Bill	08/09/2019	s-119-1536	08/19/2019		262.50
Total Fire and Safety Services , LTD.						1,276.94
Morris Cty Public Safety Training Academy						
	Bill	08/09/2019	08C10289	08/19/2019		2,000.00
Total Morris Cty Public Safety Training Academy						2,000.00
New Jersey American Water						
	Bill	08/09/2019	1018-210023095075	08/09/2019		5,796.00
Total New Jersey American Water						5,796.00
New Jersey Fire Equipment						
	Bill	08/09/2019	61055	08/19/2019		131.85
	Bill	08/09/2019	61419	08/19/2019		556.28
Total New Jersey Fire Equipment						688.13
R&R Construction Co., Inc						
	Bill	08/09/2019	77-927-07	08/19/2019		2,942.70
Total R&R Construction Co., Inc						2,942.70
Richard Braslow						
	Bill	08/09/2019	20653	08/09/2019		37.00
Total Richard Braslow						37.00
St. Lukes						
	Bill	08/09/2019	50107095662	08/19/2019		158.00
Total St. Lukes						158.00
Urban And Jinks						

	Bill	08/09/2019	15097	08/19/2019	<u>7,000.00</u>
Total Urban And Jinks					7,000.00
Verizon Wireless					
	Bill	08/09/2019	9834543187	08/09/2019	<u>468.86</u>
Total Verizon Wireless					468.86
Witmer Associates Inc.					
	Bill	08/09/2019	1963337	08/19/2019	<u>475.62</u>
Total Witmer Associates Inc.					<u>475.62</u>
TOTAL					<u><u>21,765.28</u></u>