

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for January 8, 2020:

Meeting Called to Order by J. Kappus at 8:00 P.M.

Pledge of Allegiance

J. Kappus requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – John Kappus – Present
Vice Chairman – Michael Riotto – Present
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Present
Assistant Secretary/Treasurer – William Epps – Absent

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the December 11, 2019, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by M. Riotto. All were in favor.

Correspondence

None.

Report of Fire Department

Chief Brian Trimmer presented the 2020 Line and Executive Officers as follows:

Chief – Brian Trimmer
Assistant Chief – Edward Kiley
Captain – David Settele
Lieutenant – Warren Gabriel

2nd Lieutenant – Warren Gabriel III

President – Tom Wilson
Vice President – Edward Kiley
Secretary – Evan Howell
Treasurer – William Crampton

Chief Brian Trimmer certified that all newly elected Line and Executive Officers meet the requirements for said positions as outlined in the bylaws of both the department and the Board.

Report of Fire Chief

Monthly activity report for December 2019 read and submitted by Chief Brian Trimmer.

Report of Fire Official

Monthly activity reports for November 2019 and December 2019 read and submitted by Fire Official E. Kiley.

Old Business

M. Riotto reported that the new tanker has arrived at Fire & Safety for final preparation, and that delivery of said tanker is expected the week of Monday, January 13, 2020.

New Business

Resolution #20-001 – 2020 Budget Adoption

Proposed 2020 budget of the Board was presented for public discussion and adoption. The total budget for 2020 is in the amount of \$584,734.00, with a total of \$559,029.00 to be raised by taxes at a \$0.080 tax rate per hundred. K. Spolarich made a motion to adopt the 2020 proposed budget. Second was made by M. Riotto. All were in favor.

Meeting opened to the public by J. Kappus at 8:59 P.M.

No public participation.

Meeting closed to the public by J. Kappus at 9:00 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for January 7, 2020, read and submitted by M. DeMarco. Motion to pay bills made by K. Spolarich. Second was made by M. Riotto. All were in favor. The total of the approved bills for January 7, 2020, is \$352,400.28.

Miscellaneous

None.

Adjournment

Motion made by K. Spolarich to adjourn meeting at 9:05 P.M. Second was made by M. DeMarco. All were in favor.

Karl B. Spolarich
Secretary

Washington Township Fire Department

Date: January 8, 2020

Board of Fire Commissioners:

Chief's report for the month of December 2019

Accomplishments for the month:

- We had 28 fire calls.
- We held a total of 3 drills.
- We held 1 Business meetings

Sincerely,

Chief Brian Trimmer

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, NJ 07882**

**November 2019
Monthly Report**

Non Life Hazard Inspections - 11

Life Hazard Inspections - 6

CSDCMAC - 15

Permits Issued - 54.00

Non Life Hazard Fees Collected - \$126.00

Life Hazard Fees collected from State of NJ - \$ 3388.46

Smoke Detector Fees (CSDCMAC) collected
750.00

Permit Fees collected - \$54.00

Fire Official Hours - 52

Fire Inspector Hours - 22.5

Edward Kiley

Fire Official - Washington Township Fire District #1

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, NJ 07882**

**DECEMBER 2019
Monthly Report**

Non Life Hazard Inspections - 8

Life Hazard Inspections - 26

CSDCMAC -

Permits Issued - 0

Non Life Hazard Fees Collected -600.00

Life Hazard Fees collected from State of NJ - 0

Smoke Detector Fees (CSDCMAC) collected 500.00

Permit Fees collected -

Fire Official Hours - 60

Fire Inspector Hours - 40

Edward Kiley

Fire Official - Washington Township Fire District #1

Washington Township Fire District #1

Unpaid Bills Detail

As of January 7, 2020

	Type	Date	Num	Due Date	Aging	Open Balance
Comcast						
	Bill	01/07/2020	8499052730036219	01/17/2020		<u>22.13</u>
Total Comcast						22.13
Continental Fire and Safety						
	Bill	01/07/2020	j5567	01/17/2020		<u>299.92</u>
Total Continental Fire and Safety						299.92
Fire and Safety Services , LTD.						
	Bill	01/07/2020	1019-08604	01/17/2020		<u>345,886.06</u>
Total Fire and Safety Services , LTD.						345,886.06
Fleet Services						
	Bill	01/07/2020	62965399	01/17/2020		<u>230.71</u>
Total Fleet Services						230.71
Lawson Products						
	Bill	01/07/2020	9307240300	01/17/2020		<u>362.86</u>
Total Lawson Products						362.86
M&W Communications						
	Bill	01/07/2020	305182	01/17/2020		<u>267.00</u>
Total M&W Communications						267.00
Marc De Marco						
	Bill	01/07/2020	petty cash	01/17/2020		<u>300.00</u>
Total Marc De Marco						300.00
New Jersey Fire Equipment						
	Bill	01/07/2020	62716	01/17/2020		<u>580.00</u>
Total New Jersey Fire Equipment						580.00
NJ Advanced Media						
	Bill	01/07/2020	0009438380	01/17/2020		69.75
	Bill	01/07/2020		01/17/2020		27.90
	Bill	01/07/2020		01/17/2020		88.35
	Bill	01/07/2020		01/17/2020		<u>93.20</u>
Total NJ Advanced Media						279.20
Urban And Jinks						
	Bill	01/07/2020	15158	01/17/2020		<u>3,700.00</u>
Total Urban And Jinks						3,700.00

Verizon Wireless

Bill 01/07/2020 9844704690 01/07/2020 472.40

Total Verizon Wireless 472.40

TOTAL 352,400.28