

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for November 11, 2020:**

**Meeting Called to Order by J. Kappus at 8:00 P.M.**

**Pledge of Allegiance**

J. Kappus requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – John Kappus – Present  
Vice Chairman – Michael Riotto – Present  
Secretary – Karl Spolarich – Present  
Treasurer – Marc DeMarco – Present  
Assistant Secretary/Treasurer – Matthew Noctor – Present

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the October 14, 2020, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by M. Noctor. All were in favor.

**Correspondence**

J. Kappus reported that he is currently working on the audit for the New Jersey State Workers' Compensation Bureau.

**Report of Fire Department**

None.

**Report of Fire Chief**

Monthly activity report for October 2020 read and submitted by Chief B. Trimmer.

## **Report of Fire Official**

Monthly activity report for October 2020 read and submitted by Fire Official E. Kiley.

## **Old Business**

M. DeMarco reported that he received the two desktops and monitors, but that the two laptops are on backorder. He will hold payment until the entire order is fulfilled.

M. Riotto reported that the former Bureau of Fire Prevention vehicle has been sold and that he is waiting for the purchaser to pick up said vehicle. He has contacted GovDeals regarding this issue.

## **New Business**

K. Spolarich made a motion to accept the application of Nathan Trimmer of 603 State Route 57 East as a probationary member of the fire department. Second was made by M. DeMarco. All were in favor.

K. Spolarich made a motion to accept the application of Jacob Kiesling of 68 Mine Hill Road as a probationary member of the fire department. Second was made by M. Riotto. All were in favor.

## **Meeting opened to the public by J. Kappus at 8:13 P.M.**

Bill Hepp, 37 St. Andrews Drive, requested information from the Board regarding the possibility of a basic life support service being provided in Washington Township.

## **Meeting closed to the public by J. Kappus at 8:17 P.M.**

## **Treasurer's Report/Payment of Bills**

Treasurer's report for November 11, 2020, read and submitted by M. DeMarco. Motion to pay bills made by M. Noctor. Second was made by K. Spolarich. All were in favor. The total of the approved bills for November 11, 2020, is \$43,364.52.

## **Miscellaneous**

J. Kappus reported that the water tower planned for construction on Birchwood Lane has been voted down by the Township Committee and is currently in litigation.

M. Noctor inquired if any progress has been made regarding the hiring of paid firefighters. The Planning Committee reported that they are still in the beginning stages of this process.

## **Adjournment**

Motion made by K. Spolarich to adjourn meeting at 8:26 P.M. Second was made by M. Noctor. All were in favor.

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**Karl B. Spolarich**  
**Secretary**

# Washington Township Fire Department

November 11, 2020

Board of Fire Commissioners:

Chief's report for the month of October 2020

Accomplishments for the month:

We had 17 fire calls.

We held a total of 3 drills.

We held 1 Business meeting

Sincerely,

Chief Brian Trimmer

**Washington Township Bureau of Fire Prevention  
Fire Official Report  
211 Route 31 North  
Washington, NJ 07882**

**OCTOBER**

**Monthly Report 2020**

Non Life Hazard Inspections - 5

Life Hazard Inspections - 3

CSDCMAC - 23

Permits Issued -

Non Life Hazard Fees Collected -

Life Hazard Fees collected from State of NJ - 0

Smoke Detector Fees (CSDCMAC) collected- 1150.00

Permit Fees collected - 0

Fire Official Hours - 60

Fire Inspector Hours -

Edward Kiley

Fire Official - Washington Township Fire District #1

**Washington Township Fire District #1**  
**Unpaid Bills Detail**  
**As of November 11, 2020**

	<b>Type</b>	<b>Date</b>	<b>Num</b>	<b>Due Date</b>	<b>Aging</b>	<b>Open Balance</b>
<b>Comcast</b>						
	Bill	11/10/2020	8499052730036219	11/20/2020		<u>363.79</u>
Total Comcast						363.79
<b>Enforsys</b>						
	Bill	11/10/2020	10214	11/20/2020		<u>1,075.00</u>
Total Enforsys						1,075.00
<b>Fleet Services</b>						
	Bill	11/10/2020	68189059	11/20/2020		<u>300.00</u>
Total Fleet Services						300.00
<b>gi Printing</b>						
	Bill	11/10/2020	70415& 70416	11/20/2020		<u>331.81</u>
Total gi Printing						331.81
<b>James Hoduct - V</b>						
	Bill	11/11/2020	Training	11/21/2020		<u>490.00</u>
Total James Hoduct - V						490.00
<b>John Kappus - V</b>						
	Bill	11/11/2020		11/21/2020		<u>1,500.00</u>
Total John Kappus - V						1,500.00
<b>Karl Spolarich - v</b>						
	Bill	11/11/2020		11/21/2020		<u>1,500.00</u>
Total Karl Spolarich - v						1,500.00
<b>Lincoln National LIC</b>						
	Bill	11/10/2020	CR33139	11/20/2020		<u>13,228.00</u>
Total Lincoln National LIC						13,228.00
<b>Marc De Marco</b>						
	Bill	11/11/2020		11/21/2020		<u>1,500.00</u>
Total Marc De Marco						1,500.00
<b>Matt Noctor - V</b>						
	Bill	11/11/2020		11/21/2020		<u>1,200.00</u>
Total Matt Noctor - V						1,200.00
<b>Mike R. Riotto - V</b>						
	Bill	11/11/2020		11/21/2020		<u>1,200.00</u>
Total Mike R. Riotto - V						1,200.00
<b>New Jersey American Water</b>						
	Bill	11/10/2020	1018- 210023095075	11/10/2020	1	<u>11,684.00</u>
Total New Jersey American Water						11,684.00

**New Jersey Fire Equipment**

Bill	11/10/2020	6496	11/20/2020	<u>3,807.00</u>
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Total New Jersey Fire Equipment

3,807.00

**Richard Braslow**

Bill	11/10/2020	21588	11/10/2020	1	<u>273.00</u>
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Total Richard Braslow

273.00

**Somerset County EST Academy**

Bill	11/10/2020	01703A-20	11/20/2020	<u>85.00</u>
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Total Somerset County EST Academy

85.00

**St. Lukes**

Bill	11/10/2020	127168	11/20/2020	<u>110.00</u>
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Total St. Lukes

110.00

**Staples**

Bill	11/10/2020	8059853575	11/20/2020	<u>4,050.36</u>
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Total Staples

4,050.36

**United States Postal Service**

Bill	11/10/2020	box 152	11/20/2020	<u>194.00</u>
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Total United States Postal Service

194.00

**Verizon Wireless**

Bill	11/10/2020	9865395856	11/10/2020	1	<u>472.56</u>
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Total Verizon Wireless

472.56

**TOTAL**43,364.52