

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for March 10, 2021:

Meeting Called to Order by M. Riotto at 7:00 P.M.

Pledge of Allegiance

M. Riotto requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – John Kappus – Absent
Vice Chairman – Michael Riotto – Present
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Present
Assistant Secretary/Treasurer – Matthew Noctor – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the February 10, 2021, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by M. Noctor. All were in favor.

Correspondence

M. DeMarco received the “New Jersey State Association of Fire Districts December 5, 2020 Quarterly Meeting” minutes.

Report of Fire Department

None.

Report of Fire Chief

None.

Report of Fire Official

Monthly activity report for February 2021 read and submitted by Fire Official E. Kiley.

Old Business

None.

New Business

M. Riotto reported that the final copy of the “Fire Official/Caretaker Supervisor Contract” presented to E. Kiley with an anticipated start date of May 1, 2021. M. Riotto will serve as the supervisor in charge of personnel for the Board.

Meeting opened to the public by M. Riotto at 7:17 P.M.

No public participation.

Meeting closed to the public by M. Riotto at 7:18 P.M.

Treasurer’s Report/Payment of Bills

Treasurer’s report for March 9, 2021, read and submitted by M. DeMarco. Motion to pay bills made by K. Spolarich. Second was made by M. Noctor. All were in favor. The total of the approved bills for March 9, 2021, is \$19,837.95.

Miscellaneous

M. DeMarco reported that the fire department has not had the final “punch list” for 76-62 completed since it was received from Fire & Safety a year ago.

M. DeMarco requested a maintenance plan and a maintenance log for all apparatus from the fire department.

K. Spolarich reported that he has not received the necessary information from the fire department to complete the 2020 LOSAP contributions.

Adjournment

Motion made by M. DeMarco to adjourn meeting at 7:24 P.M. Second was made by M. Noctor. All were in favor.

Karl B. Spolarich
Secretary

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, NJ 07882**

FEBRUARY

Monthly Report 2021

Non Life Hazard Inspections - 12

Life Hazard Inspections - 05

CSDCMAC - 5

Permits Issued - 0

Non Life Hazard Fees Collected -300.00

Life Hazard Fees collected from State of NJ -

Smoke Detector Fees (CSDCMAC) collected- 250.00

Permit Fees collected - 0.00

Fire Official Hours - 47

Fire Inspector Hours - 37.5 (FOR JAN AND FEB)

Edward Kiley

Fire Official - Washington Township Fire District #1

Washington Township Fire District #1

Unpaid Bills Detail

As of March 9, 2021

	Type	Date	Num	Due Date	Aging	Open Balance
Comcast						
	Bill	03/08/2021		03/18/2021		224.56
	Bill	03/08/2021		03/18/2021		<u>534.00</u>
Total Comcast						758.56
Fleet Services						
	Bill	03/08/2021	70304570	03/18/2021		<u>600.00</u>
Total Fleet Services						600.00
Frank Rymon and Sons Inc.						
	Bill	03/08/2021		03/18/2021		<u>15.99</u>
Total Frank Rymon and Sons Inc.						15.99
New Jersey American Water						
	Bill	03/08/2021	1016- 210023095075	03/08/2021	1	<u>6,136.64</u>
Total New Jersey American Water						6,136.64
NJ Advanced Media						
	Bill	03/08/2021	1121081	03/18/2021		<u>117.80</u>
Total NJ Advanced Media						117.80
R&L Data Centers Inc.						
	Bill	03/08/2021	102428	03/08/2021	1	<u>413.19</u>
Total R&L Data Centers Inc.						413.19
Richard Braslow						
	Bill	03/08/2021	21859	03/08/2021	1	<u>429.00</u>
Total Richard Braslow						429.00
Verizon Wireless						
	Bill	03/08/2021	9871734200	03/08/2021	1	<u>472.99</u>
Total Verizon Wireless						472.99
VFIS						
	Bill	03/08/2021	228673119	03/08/2021	1	5,206.00
	Bill	03/08/2021	112025122	03/08/2021	1	234.42
	Bill	03/09/2021	co5329	03/09/2021		<u>4,931.36</u>
Total VFIS						10,371.78
Witmer Associates Inc.						
	Bill	03/08/2021	2099571	03/18/2021		<u>522.00</u>
Total Witmer Associates Inc.						<u>522.00</u>
TOTAL						<u><u>19,837.95</u></u>