

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for June 9, 2021:

Meeting Called to Order by M. Riotto at 7:00 P.M.

Pledge of Allegiance

M. Riotto requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – John Kappus – Absent
Vice Chairman – Michael Riotto – Present
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Present
Assistant Secretary/Treasurer – Matthew Noctor – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the May 12, 2021, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Noctor. Second was made by M. DeMarco. All were in favor.

Correspondence

M. DeMarco received the “New Jersey State Association of Fire Districts March 6, 2021 Quarterly Meeting” minutes.

M. Noctor received a check from VFIS in the amount of \$6,103.07 for the accident insurance claim for 76-65.

M. Noctor received the “Property & Casualty Summary of Coverage” and the new vehicle insurance cards from VFIS.

Report of Fire Department

President T. Wilson reported that William Cooper's membership status with the fire department has been changed to "Honorary." He also publically thanked William Cooper for his 59 years of service to the Washington Township Volunteer Fire Department and the citizens of Washington Township.

Report of Fire Chief

Monthly activity report for May 2021 read and submitted by Chief B. Trimmer.

Report of Fire Official

Monthly activity report for May 2021 read and submitted by Fire Official E. Kiley.

Old Business

None.

New Business

M. Riotto made a motion to switch the Board's payroll company from R&L Data to ADP. Second was made by M. Noctor. All were in favor.

Meeting opened to the public by M. Riotto at 7:21 P.M.

No public participation.

Meeting closed to the public by M. Riotto at 7:22 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for June 7, 2021, read and submitted by M. DeMarco. Motion to pay bills made by M. Noctor. Second was made by K. Spolarich. All were in favor. The total of the approved bills for June 7, 2021, is \$32,930.39.

Miscellaneous

None.

Adjournment

Motion made by M. DeMarco to adjourn meeting at 7:28 P.M. Second was made by M. Noctor. All were in favor.

Karl B. Spolarich
Secretary

Washington Township Fire Department

May 31, 2021

Board of Fire Commissioners:

Chief's report for the month of May 2021

Accomplishments for the month:

We had 9 fire calls.

We held a total of 3 drills.

We held 1 Business meeting.

Sincerely,

Chief Brian Trimmer

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, NJ 07882**

MAY

Monthly Report 2021

Non Life Hazard Inspections - 07

Life Hazard Inspections - 05

CSDCMAC - 11

Permits Issued - 4

Non Life Hazard Fees Collected -0.00

Life Hazard Fees collected from State of NJ -

Smoke Detector Fees (CSDCMAC) collected- 550.00

Permit Fees collected - 208.00

Fire Official Hours -

Fire Inspector Hours -

Edward Kiley

Fire Official - Washington Township Fire District #1

Washington Township Fire District #1

Unpaid Bills Detail

As of June 7, 2021

	Type	Date	Num	Due Date	Open Balance
Comcast					
	Bill	06/07/2021	8499052730036227	06/17/2021	75.24
	Bill	06/07/2021	8499052730036219	06/17/2021	<u>176.67</u>
Total Comcast					251.91
Continental Fire and Safety					
	Bill	06/07/2021	21-2048	06/17/2021	<u>1,795.00</u>
Total Continental Fire and Safety					1,795.00
Fire and Safety Services , LTD.					
	Bill	06/07/2021	S121-0923	06/17/2021	<u>375.00</u>
Total Fire and Safety Services , LTD.					375.00
Fleet Services					
	Bill	06/07/2021	71913915	06/17/2021	<u>500.00</u>
Total Fleet Services					500.00
Liberty Mutual					
	Bill	06/07/2021	13936957	06/17/2021	<u>2,534.72</u>
Total Liberty Mutual					2,534.72
New Jersey American Water					
	Bill	06/07/2021	1018- 210023095075	06/07/2021	<u>6,233.28</u>
Total New Jersey American Water					6,233.28
New Jersey Fire Equipment					
	Bill	06/07/2021	66186	06/17/2021	115.00
	Bill	06/07/2021	66264	06/17/2021	50.00
	Bill	06/07/2021	2012361	06/17/2021	80.06
	Bill	06/07/2021	66033	06/17/2021	<u>500.00</u>
Total New Jersey Fire Equipment					745.06
R&L Data Centers Inc.					
	Bill	06/07/2021	103480	06/07/2021	<u>206.01</u>
Total R&L Data Centers Inc.					206.01
Richard Braslow					
	Bill	06/07/2021	21978	06/07/2021	565.50
	Bill	06/07/2021	22030	06/07/2021	<u>117.00</u>
Total Richard Braslow					682.50
Staples					
	Bill	06/07/2021	8062099851	06/17/2021	<u>399.99</u>
Total Staples					399.99

VFIS

Bill	06/07/2021	3333	06/07/2021	<u>5,407.67</u>
------	------------	------	------------	-----------------

Total VFIS				5,407.67
------------	--	--	--	----------

Washington Township Fire Department

Bill	06/07/2021	rent	06/07/2021	<u>13,799.25</u>
------	------------	------	------------	------------------

Total Washington Township Fire Department				<u>13,799.25</u>
---	--	--	--	------------------

TOTAL				<u><u>32,930.39</u></u>
--------------	--	--	--	--------------------------------