

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for May 11, 2022:**

**Meeting Called to Order by J. Kappus at 7:00 P.M.**

**Pledge of Allegiance**

J. Kappus requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – John Kappus – Present  
Vice Chairman – Michael Riotto – Present  
Secretary – Karl Spolarich – Present  
Treasurer – Marc DeMarco – Present  
Assistant Secretary/Treasurer – Matthew Noctor – Present

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the April 13, 2022, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by M. Riotto. All were in favor.

**Correspondence**

None.

**Report of Fire Department**

Fire Chief D. Settele reported that the fire department has no use for the utility vehicle.

Fire Chief D. Settele raised questions regarding policy changes due to the recent legalization of marijuana. The Board will reach out to both R. Braslow and its insurance company to ascertain the necessary policy changes.

## **Report of Fire Chief**

Monthly activity report for April 2022 read and submitted by Fire Chief D. Settele.

## **Report of Fire Official**

Monthly activity report for April 2022 read and submitted by Fire Official E. Kiley.

## **Old Business**

K. Spolarich reported that the LOSAP calculations for 2021 have cleared the required thirty day review period and will be submitted for payments.

## **New Business**

### **Resolution #22-002 – Authorizing Creation of Deputy Fire Official**

K. Spolarich made a motion to create the position of “Deputy Fire Official.” Second was made by M. DeMarco. All were in favor.

### **Resolution #22-003 – Authorizing Increase in Salary of Fire Official**

M. DeMarco made a motion to increase the salary of the Fire in accordance with the employee’s contract. Second was made by M. Noctor. All were in favor.

## **Meeting opened to the public by J. Kappus at 7:25 P.M.**

No public participation.

## **Meeting closed to the public by J. Kappus at 7:26 P.M.**

## **Treasurer’s Report/Payment of Bills**

Treasurer’s report for May 10, 2022, read and submitted by M. DeMarco. Motion to pay bills made by M. Riotto. Second was made by M. Noctor. All were in favor. The total of the approved bills for May 10, 2022, is \$17,734.06.

## **Miscellaneous**

None.

## **Adjournment**

Motion made by M. DeMarco to adjourn meeting at 7:35 P.M. Second was made by K. Spolarich. All were in favor.

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**Karl B. Spolarich**  
**Secretary**

Washington TWP Fire Dept.

May 1, 2022

Board of Fire Commissioners

Chiefs report for the month of April 2022.

Accomplishments for the month:

We had a total of 14 calls

- 1 structure fire (Washington TWP)

- 1 structure fire (Mansfield)

- 1 structure fire (Hampton)

- 4 MVA

- 1 Vehicle fire

- 5 fire/Co alarm activations

- 1 Wire/pole fire

- 1 Business meeting

- 1 demonstration drill by ESI equipment

- 1 drill to verify and review Certifications

- 1 Traffic Incident Management class hosted by 83 fire

- 1 Drive to survive class hosted by 13 fire on Tuesday April 19<sup>th</sup>.

Chief David Settele attended the Fire Chiefs Association meeting hosted by Phillipsburg fire department on April 21, 2022.

Washington Township Fire Department was requested and attended the Warren Hills Spring Craft & Vendor show on April 30, 2022.

Hose and ladder testing was completed by

Engine 76-65 Service was completed by Fire and Safety Services and is now back in service.

Rescue 76-75 is scheduled to be serviced next.

Sincerely,

Chief David Settele

**Washington Township Bureau of Fire Prevention  
Fire Official Report  
211 Route 31 North  
Washington, NJ 07882**

**APRIL 2022**

Non Life Hazard Inspections - 6

Life Hazard Inspections - 4

CSDCMAC - 08

Permits Issued - 1

Non Life Hazard Fees Collected - \$50.00

Life Hazard Fees collected from State of NJ - \$ 0.00

Smoke Detector Fees (CSDCMAC) collected 450.00

Permit Fees collected - \$0.00

Edward Kiley

Fire Official - Washington Township Fire District #1

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

**Resolution #22-002**

**Authorizing Creation of Deputy Fire Official**

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WHEREAS, there exists a need within Fire District No. 1 in the Township of Washington, County of Warren, to create a paid position entitled “Deputy Fire Official” to perform those duties as necessary; and

WHEREAS, the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren have determined that they are desirous of creating said position.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren, as follows:

- (1) The position of Deputy Fire Official is hereby established.
- (2) The salary, benefits and terms and conditions of employment for this position shall be as determined by the Commissioners and as otherwise mandated by New Jersey statutory law.
- (3) The Deputy Fire Official shall undertake any and all responsibilities and administrative obligations relative to the fire district, as determined necessary by the Commissioners.
- (4) The Deputy Fire Official shall be under the supervision of the Commissioners as designated by the Commissioners pursuant to N.J.S.A. 40A:14-81.3.
- (5) This resolution shall take effect following final adoption and publication pursuant to New Jersey statutory law.

NOTICE is hereby given that the above resolution was introduced and passed upon first reading at a regular meeting of the Commissioners held on May 11, 2022 and will be considered for final passage at a regular meeting to be held on June 8, 2022, at 7:00 p.m. at the Washington Township Firehouse, 16 Pleasant Valley Road, Washington, NJ 07882, at which time and place any person wishing to be heard shall be given the opportunity.

PLEASE TAKE FURTHER NOTICE that copies of said resolution shall be made available to each person requesting a copy of same during the week prior to the second reading of this resolution and during the hearing concerning the same, and said copies may be obtained from the Commissioners.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

**Resolution #22-003**

**Authorizing Increase in Salary of Fire Official**

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WHEREAS, the Fire District employs a Fire Official relative to enforcement of the Fire Safety Act; and

WHEREAS, the Fire District deems it appropriate to increase the salary in accordance with the employee's contract.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren, as follows:

- (1) The salary of the Fire Official is hereby increased to \$82,400.

# Washington Township Fire District #1

## Unpaid Bills Detail

As of May 10, 2022

	Type	Date	Num	Due Date	Aging	Open Balance
<b>C&amp;M Auto Parts</b>						
	Bill	05/10/2022	1960	05/20/2022		<u>50.98</u>
Total C&M Auto Parts						50.98
<b>Comcast</b>						
	Bill	05/10/2022	8499052730036227	05/20/2022		8.21
	Bill	05/10/2022	8499052730036219	05/20/2022		<u>366.31</u>
Total Comcast						374.52
<b>Continental Fire and Safety</b>						
	Bill	05/10/2022	22-485	05/20/2022		<u>1,300.00</u>
Total Continental Fire and Safety						1,300.00
<b>Fail Safe fire hose testing, Inc.</b>						
	Bill	05/10/2022	036729	05/20/2022		<u>3,553.40</u>
Total Fail Safe fire hose testing, Inc.						3,553.40
<b>Fleet Services</b>						
	Bill	05/10/2022	80333942& 80399390	05/20/2022		<u>1,500.00</u>
Total Fleet Services						1,500.00
<b>Frank Rymon and Sons Inc.</b>						
	Bill	05/10/2022	25300	05/20/2022		<u>117.60</u>
Total Frank Rymon and Sons Inc.						117.60
<b>Liberty Mutual</b>						
	Bill	05/10/2022	14243750	05/20/2022		<u>997.00</u>
Total Liberty Mutual						997.00
<b>New Jersey American Water</b>						
	Bill	05/10/2022	1018-210023095075	05/10/2022		<u>6,625.28</u>
Total New Jersey American Water						6,625.28
<b>New Jersey Fire Equipment</b>						
	Bill	05/10/2022	68047	05/20/2022		<u>2,152.98</u>
Total New Jersey Fire Equipment						2,152.98
<b>New Jersey State Assoc. Of Fire Districts</b>						
	Bill	05/10/2022	dues	05/10/2022		<u>300.00</u>
Total New Jersey State Assoc. Of Fire Districts						300.00
<b>Richard Braslow</b>						
	Bill	05/10/2022	03300	05/10/2022		<u>279.50</u>
Total Richard Braslow						279.50

**Verizon Wireless**

Bill 05/10/2022 9904683602 05/10/2022 482.80

Total Verizon Wireless 482.80

**TOTAL** 17,734.06