

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for June 8, 2022:

Meeting Called to Order by J. Kappus at 7:00 P.M.

Pledge of Allegiance

J. Kappus requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – John Kappus – Present
Vice Chairman – Michael Riotto – Present
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Present
Assistant Secretary/Treasurer – Matthew Noctor – Absent

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the May 11, 2022, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by M. Riotto. All were in favor.

Correspondence

M. DeMarco received the “New Jersey State Association of Fire Districts Quarterly Report” dated March 5, 2022.

Report of Fire Department

None.

Report of Fire Chief

Monthly activity report for May 2022 read and submitted by Fire Chief D. Settele.

Report of Fire Official

Monthly activity report for May 2022 read and submitted by Fire Official E. Kiley.

Old Business

M. Riotto reported that the utility vehicle will be sold on the Government Surplus Auctions website (GovDeals.com).

M. Riotto reported that the Board's current "Substance Abuse Policy" is being reviewed by R. Braslow, the Board's attorney.

Resolution #22-002 – Authorizing Creation of Deputy Fire Official

K. Spolarich made a motion for the final passage of the resolution to create the position of "Deputy Fire Official." Second was made by M. M. Riotto. All were in favor.

New Business

Resolution #22-004 – Authorizing Hiring of Deputy Fire Official

K. Spolarich made a motion to hire Rick Roll as the Deputy Fire Official at an annual salary of \$58,240.00 and a start date of June 20, 2022. Second was made by M. Riotto. All were in favor.

Meeting opened to the public by J. Kappus at 7:14 P.M.

No public participation.

Meeting closed to the public by J. Kappus at 7:15 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for June 7, 2022, read and submitted by M. DeMarco. Motion to pay bills made by K. Spolarich. Second was made by M. Riotto. All were in favor. The total of the approved bills for June 7, 2022, is \$42,381.43.

Miscellaneous

None.

Adjournment

Motion made by M. DeMarco to adjourn meeting at 7:21 P.M. Second was made by K. Spolarich. All were in favor.

Karl B. Spolarich
Secretary

Washington TWP Fire Dept.

June 5, 2022

Board of Fire Commissioners

Chiefs report for the month of May 2022.

Accomplishments for the month:

Responded to total of 13 calls

- 3 MVA's

- 6 C.O. / Fire alarm activations

- 2 Open burns without permits

- 1 Police request

- 1 Wire/Pole Fire

- 1 Business Meeting

- 1 Ladder drill

- 1 Shuttle drill with tanker 76

- 1 New road familiarization drill at Hawk point development

Washington Township Fire Department participated in Warren Hills High School SADD day on May 25th; a separate recruitment event was also held.

Engine 76-65 is out of service for a few cosmetic repairs.

Sincerely,

Chief David Settele

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, NJ 07882**

**MAY 2022
Monthly Report**

Non Life Hazard Inspections -9

Life Hazard Inspections - 6

CSDCMAC - 5

Permits Issued - 4

Non Life Hazard Fees Collected - 152.00

Life Hazard Fees collected from State of NJ - 0.00

Smoke Detector Fees (CSDCMAC) collected - 250.00

Permit Fees collected - 408.00

Fire Official Hours -

Fire Inspector Hours -

Edward Kiley

Fire Official - Washington Township Fire District #1

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

Resolution #22-002

Authorizing Creation of Deputy Fire Official

WHEREAS, there exists a need within Fire District No. 1 in the Township of Washington, County of Warren, to create a paid position entitled “Deputy Fire Official” to perform those duties as necessary; and

WHEREAS, the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren have determined that they are desirous of creating said position.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren, as follows:

- (1) The position of Deputy Fire Official is hereby established.
- (2) The salary, benefits and terms and conditions of employment for this position shall be as determined by the Commissioners and as otherwise mandated by New Jersey statutory law.
- (3) The Deputy Fire Official shall undertake any and all responsibilities and administrative obligations relative to the fire district, as determined necessary by the Commissioners.
- (4) The Deputy Fire Official shall be under the supervision of the Commissioners as designated by the Commissioners pursuant to N.J.S.A. 40A:14-81.3.
- (5) This resolution shall take effect following final adoption and publication pursuant to New Jersey statutory law.

NOTICE is hereby given that the above resolution was introduced and passed upon first reading at a regular meeting of the Commissioners held on May 11, 2022 and will be considered for final passage at a regular meeting to be held on June 8, 2022, at 7:00 p.m. at the Washington Township Firehouse, 16 Pleasant Valley Road, Washington, NJ 07882, at which time and place any person wishing to be heard shall be given the opportunity.

PLEASE TAKE FURTHER NOTICE that copies of said resolution shall be made available to each person requesting a copy of same during the week prior to the second reading of this resolution and during the hearing concerning the same, and said copies may be obtained from the Commissioners.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

Resolution #22-004

Authorizing Hiring of Deputy Fire Official

WHEREAS, the position of Deputy Fire Official has been created; and

WHEREAS, the Fire District wishes to hire an individual to serve in said position.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren, as follows:

- (1) Rick Roll is hereby hired concerning the referenced position.
- (2) The compensation provided shall be \$58,240.00 per year based on a 40-hour work week and the hourly rate of \$28.00 per hour.
- (3) The commencement date shall be June 20, 2022.

Washington Township Fire District #1

Unpaid Bills Detail

As of June 7, 2022

	Type	Date	Num	Due Date	Aging	Open Balance
Comcast						
	Bill	06/07/2022	8499052730036227	06/17/2022		74.34
	Bill	06/07/2022	8499052730036219	06/17/2022		<u>185.14</u>
Total Comcast						259.48
Continental Fire and Safety						
	Bill	06/07/2022	22-1120	06/17/2022		<u>1,995.00</u>
Total Continental Fire and Safety						1,995.00
Fire and Safety Services , LTD.						
	Bill	06/07/2022	si122-1128	06/17/2022		850.00
	Bill	06/07/2022	si22-1268	06/17/2022		<u>4,659.21</u>
Total Fire and Safety Services , LTD.						5,509.21
Fleet Services						
	Bill	06/07/2022	80984784	06/17/2022		<u>1,500.00</u>
Total Fleet Services						1,500.00
John Kappus - V						
	Bill	06/07/2022		06/17/2022		<u>1,500.00</u>
Total John Kappus - V						1,500.00
Karl Spolarich - v						
	Bill	06/07/2022	stipend	06/17/2022		<u>1,500.00</u>
Total Karl Spolarich - v						1,500.00
Marc De Marco						
	Bill	06/07/2022		06/17/2022		<u>1,500.00</u>
Total Marc De Marco						1,500.00
Matt Noctor - V						
	Bill	06/07/2022		06/17/2022		<u>1,200.00</u>
Total Matt Noctor - V						1,200.00
Mike R. Riotto - V						
	Bill	06/07/2022		06/17/2022		<u>1,200.00</u>
Total Mike R. Riotto - V						1,200.00
New Jersey Fire Equipment						
	Bill	06/07/2022	6837	06/17/2022		5,491.80
	Bill	06/07/2022	68340	06/17/2022		<u>488.00</u>
Total New Jersey Fire Equipment						5,979.80

NJ Advanced Media

Bill 06/07/2022 0010333942 06/17/2022 104.13

Total NJ Advanced Media 104.13

Richard Braslow

Bill 06/07/2022 03362 06/07/2022 301.00

Total Richard Braslow 301.00

St. Lukes

Bill 06/07/2022 145669 06/17/2022 110.00

Total St. Lukes 110.00

Verizon Wireless

Bill 06/07/2022 9907027535 06/07/2022 472.80

Total Verizon Wireless 472.80

VFIS

Bill 06/07/2022 109033126 06/07/2022 5,450.76

Total VFIS 5,450.76

Washington Township Fire Department

Bill 06/07/2022 qtr 2 06/07/2022 13,799.25

Total Washington Township Fire Department 13,799.25

TOTAL

42,381.43