

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for November 9, 2022:

Meeting Called to Order by M. Riotto at 7:00 P.M.

Pledge of Allegiance

M. Riotto requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – John Kappus – Absent
Vice Chairman – Michael Riotto – Present
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Present
Assistant Secretary/Treasurer – Matthew Noctor – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the October 12, 2022, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by M. Noctor. All were in favor.

Correspondence

None.

Report of Fire Department

None.

Report of Fire Chief

Monthly activity report for October 2022 submitted by Fire Chief D. Settele.

Report of Fire Official

Monthly activity report for October 2022 read and submitted by Fire Official E. Kiley.

Old Business

M. DeMarco reported that the cell phone numbers are in the process of being transferred to FirstNet. The new cell phones are being delivered and the routers have been ordered. There will be information regarding an open house sponsored by FirstNet for members to follow.

New Business

Resolution #22-006 -- Certification of Annual Audit

K. Spolarich made a motion to certify the 2021 annual audit as completed by Urban & Jinks. Second was made by M. DeMarco. All were in favor.

K. Spolarich made a motion to accept Todd Pantuso of 169 Springtown Road as a probationary member of the fire department. Second was made by M. Noctor. All were in favor.

K. Spolarich made a motion to accept Thomas Cicerelle of 166 Mine Hill Road as a probationary member of the fire department. Second was made by M. DeMarco. All were in favor.

Meeting opened to the public by M. Riotto at 7:14 P.M.

No public participation.

Meeting closed to the public by M. Riotto at 7:15 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for November 7, 2022, read and submitted by M. DeMarco. Motion to pay bills made by K. Spolarich. Second was made by M. Riotto. All were in favor. The total of the approved bills for November 7, 2022, is \$32,123.07.

Miscellaneous

None

Adjournment

Motion made by K. Spolarich to adjourn meeting at 7:29 P.M. Second was made by M. Noctor. All were in favor.

Karl B. Spolarich
Secretary

Washington Township Fire Department

November 6, 2022

Board of Fire Commissioners.

Chiefs report for the month of October 2022.

Accomplishments for the month

We had a total of 24 calls.

- 9 C.O. / Fire Alarm activations

- 7 MVA's

- 3 Odor Investigations

- 1 Structure Fire (Phillipsburg)

- 1 Standby at (Huntington Fire dept.)

- 1 LZ

- 1 Appliance Fire

- 1 Chimney Fire

1 Business Meeting

1 Pump drill

1 In house day

1 Water supply drill

Chief David Settele attended the Warren County chiefs meeting at 83 fire.

WTFD participated in the "Trunk or Treat" at the Meadow Breeze Park sponsored by the Washington Township PTA.

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, NJ 07882**

**OCTOBER
Monthly Report 2022**

Non Life Hazard Inspections - 09
Life Hazard Inspections - 5CSDCMAC - 09
Permits Issued - 06

Non Life Hazard Fees Collected -503.00

Life Hazard Fees collected from State of NJ -0.00
Smoke Detector Fees (CSDCMAC) collected- 09
FEES COLLECTED 450.00
FEES COLLECTED FOR PERMITS 644.00

Fire Inspector Hours -

Edward Kiley
Fire Official - Washington Township Fire District #1

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
FORM OF RESOLUTION

22-006

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2021 has been filed with the *Municipal Clerk* pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

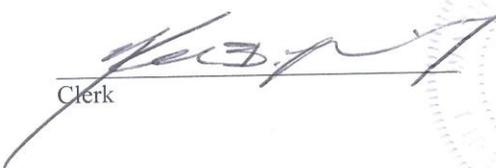
WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Fire District No. 1 of the Township of Washington, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON *NOV. 9*, 2022.


Clerk



Washington Township Fire District #1

Unpaid Bills Detail

As of November 7, 2022

	Type	Date	Num	Due Date	Aging	Open Balance
B&R Uniforms						
	Bill	11/07/2022	34819	11/07/2022		<u>1,230.00</u>
Total B&R Uniforms						1,230.00
Comcast						
	Bill	11/07/2022	8499052730036219	11/17/2022		366.53
	Bill	11/07/2022	8499052730036227	11/17/2022		<u>8.54</u>
Total Comcast						375.07
Fire and Safety Services , LTD.						
	Bill	11/07/2022	si22-2421	11/17/2022		612.54
	Bill	11/07/2022	si22-2428	11/17/2022		<u>920.78</u>
Total Fire and Safety Services , LTD.						1,533.32
Fleet Services						
	Bill	11/07/2022	84469652	11/17/2022		<u>1,500.00</u>
Total Fleet Services						1,500.00
John Kappus - V						
	Bill	11/07/2022		11/17/2022		<u>1,500.00</u>
Total John Kappus - V						1,500.00
Karl Spolarich - v						
	Bill	11/07/2022	stipend	11/17/2022		<u>1,500.00</u>
Total Karl Spolarich - v						1,500.00
Marc De Marco						
	Bill	11/07/2022		11/17/2022		<u>1,500.00</u>
Total Marc De Marco						1,500.00
Matt Noctor - V						
	Bill	11/07/2022		11/17/2022		<u>1,200.00</u>
Total Matt Noctor - V						1,200.00
Mike R. Riotto - V						
	Bill	11/07/2022		11/17/2022		<u>1,200.00</u>
Total Mike R. Riotto - V						1,200.00
New Jersey American Water						
	Bill	11/07/2022	1018-210023095075	11/07/2022		<u>883.45</u>
Total New Jersey American Water						883.45
Performance Tire Co.						
	Bill	11/07/2022	36795	11/17/2022		<u>4,221.12</u>
Total Performance Tire Co.						4,221.12
Public Employees Retirement						
	Bill	11/07/2022	02-47100	11/17/2022		<u>14.67</u>

Total Public Employees Retirement					14.67
Richard Braslow					
	Bill	11/07/2022	03695	11/07/2022	<u>21.50</u>
Total Richard Braslow					21.50
St. Lukes					
	Bill	11/07/2022	150615	11/17/2022	<u>110.00</u>
Total St. Lukes					110.00
State Of New Jersey Department of Labor					
	Bill	11/07/2022	0-542-140-589/000-00	11/17/2022	<u>3.00</u>
Total State Of New Jersey Department of Labor					3.00
Urban And Jinks					
	Bill	11/07/2022	17546	11/17/2022	<u>7,900.00</u>
Total Urban And Jinks					7,900.00
Verizon Wireless					
	Bill	11/07/2022	9918722252	11/07/2022	<u>1,010.08</u>
Total Verizon Wireless					1,010.08
VFIS					
	Bill	11/07/2022	109035126	11/07/2022	<u>5,323.00</u>
Total VFIS					5,323.00
Witmer Associates Inc.					
	Bill	11/07/2022	123709	11/17/2022	564.86
	Bill	11/07/2022	123675	11/17/2022	<u>533.00</u>
Total Witmer Associates Inc.					<u>1,097.86</u>
TOTAL					<u><u>32,123.07</u></u>