

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for June 14, 2023:**

**Meeting Called to Order by M. Riotto at 7:00 P.M.**

**Pledge of Allegiance**

M. Riotto requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Michael Riotto – Present  
Vice Chairman – Matthew Noctor – Present  
Secretary – Karl Spolarich – Present  
Treasurer – Marc DeMarco – Present  
Assistant Secretary/Treasurer – Chase Darwin – Absent

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the May 10, 2023, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by M. Noctor. All were in favor.

**Correspondence**

None.

**Report of Fire Department**

None.

**Report of Fire Chief**

Monthly activity report for May 2023 read and submitted by Fire Chief D. Settele.

**Report of Fire Official**

Monthly activity report for May 2023 submitted by Fire Official E. Kiley.

## **Old Business**

None.

## **New Business**

### **Resolution #23-005 – Authorizing Hiring of Per Diem Employee**

Motion made by K. Spolarich to hire Thomas Wilson as a Firehouse Caretaker, a per diem employee of the Board. Second was made by M. Noctor. All were in favor.

K. Spolarich made a motion to accept Paul Gormly of 10 Towpath Trail as a member of the fire department. Second was made by Marco. All were in favor.

### **Meeting opened to the public by M. Riotto at 7:13 P.M.**

No public participation.

### **Meeting closed to the public by M. Riotto at 7:14 P.M.**

### **Treasurer's Report/Payment of Bills**

Treasurer's report for June 12, 2023, read and submitted by M. DeMarco. Motion to pay bills made by M. Noctor. Second was made by K. Spolarich. All were in favor. The total of the approved bills for June 12, 2023, is \$45,818.31.

## **Miscellaneous**

None.

## **Adjournment**

Motion made by K. Spolarich to adjourn meeting at 7:20 P.M. Second was made by M. DeMarco. All were in favor.

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**Karl B. Spolarich**  
**Secretary**

## Washington Township Fire Department

June 5, 2023

Board of Fire Commissioners

Chiefs report for the month of May 2023.

Accomplishments for the month:

We had a total of 17 calls

2 Brush Fires

4 Fire Alarm Activations

1 MVA

1 Trash Fire

3 Structure Fire

2 Requests to assist 83 Rescue

1 Vehicle Fire

1 Open Burn

1 LZ

1 Accidental dispatch

1 Business Meeting

1 Drill Fill Site Setup and Operations

1 Drafting drill

1 In House Day

Warren County Fire Academy requested that Tender 76-72 participate in car fire training for Fire Fighter 1 class.

A Few members Participated in the Norfolk Southern Train safety class at Phillipsburg Middle school.

**Washington Township Bureau of Fire Prevention  
Fire Official Report  
211 Route 31 North  
Washington, NJ 07882**

**MAY 2023  
Monthly Report**

Non Life Hazard Inspections -13

Life Hazard Inspections - 08

CSDCMAC - 10

Permits Issued - 04

Non Life Hazard Fees Collected - 0.00

Life Hazard Fees collected from State of NJ - 0.00

Smoke Detector Fees (CSDCMAC) collected - 600.00

Permit Fees collected - 372.00

Reinspections 10

Edward Kiley

Fire Official - Washington Township Fire District #1

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

**Resolution # 23-005**

**Authorizing Hiring of Per Diem Employee**

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WHEREAS, the Fire District has previously created the position of Firehouse Caretaker; and

WHEREAS, the Fire District is desirous of employing a per diem employee relative to the position.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren, as follows:

- (1) Thomas Wilson is employed relative to the referenced position.
- (2) This individual shall undertake all job responsibilities relative to the position as previously adopted by the Fire District.
- (3) This individual shall receive \$24 per hour for services rendered to be paid on the 15<sup>th</sup> and 30<sup>th</sup> of each month.
- (4) The commencement date of employment shall be upon adoption of this resolution and satisfaction by the employee of any conditions of employment.

# Washington Township Fire District #1

## Unpaid Bills Detail

As of June 12, 2023

	Type	Date	Num	Due Date	Aging	Open Balance
<b>C&amp;M Auto Parts</b>						
	Bill	06/12/2023	1960	06/22/2023		<u>43.98</u>
Total C&M Auto Parts						43.98
<b>Comcast</b>						
	Bill	06/12/2023	8499052730036227	06/22/2023		57.24
	Bill	06/12/2023	8499052730036219	06/22/2023		<u>183.90</u>
Total Comcast						241.14
<b>Enforsys</b>						
	Bill	06/12/2023	11749	06/22/2023		<u>1,900.00</u>
Total Enforsys						1,900.00
<b>Fleet Services</b>						
	Bill	06/12/2023	89321378	06/22/2023		<u>1,600.00</u>
Total Fleet Services						1,600.00
<b>Frank Rymon and Sons Inc.</b>						
	Bill	06/12/2023	4615	06/22/2023		<u>34.97</u>
Total Frank Rymon and Sons Inc.						34.97
<b>Good Impressions</b>						
	Bill	06/12/2023	15738	06/12/2023		<u>287.80</u>
Total Good Impressions						287.80
<b>JDP</b>						
	Bill	06/12/2023	94138	06/22/2023		<u>53.95</u>
Total JDP						53.95
<b>Lawson Products</b>						
	Bill	06/12/2023	9310604433	06/22/2023		<u>454.42</u>
Total Lawson Products						454.42
<b>Lincoln National LIC</b>						
	Bill	06/17/2023	CR33139	06/27/2023		<u>19,844.00</u>
Total Lincoln National LIC						19,844.00
<b>New Jersey Fire Equipment</b>						
	Bill	06/12/2023	2020720	06/22/2023		<u>25.00</u>
Total New Jersey Fire Equipment						25.00
<b>NJ Advanced Media</b>						
	Bill	06/12/2023	0010669869	06/22/2023		<u>114.60</u>
Total NJ Advanced Media						114.60
<b>Richard Braslow</b>						
	Bill	06/12/2023	04101	06/12/2023		<u>1,475.00</u>

Total Richard Braslow					1,475.00
<b>VFIS</b>					
	Bill	06/12/2023	2482128	06/12/2023	<u>5,569.20</u>
Total VFIS					5,569.20
<b>Washington Township Fire Department</b>					
	Bill	06/12/2023	rent	06/12/2023	13,799.25
	Bill	06/12/2023	diaz	06/12/2023	<u>375.00</u>
Total Washington Township Fire Department					<u>14,174.25</u>
<b>TOTAL</b>					<b><u><u>45,818.31</u></u></b>