

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for January 11, 2023:

Meeting Called to Order by M. Riotto at 7:00 P.M.

Pledge of Allegiance

M. Riotto requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Michael Riotto – Present
Vice Chairman – Matthew Noctor – Present
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Present
Assistant Secretary/Treasurer – Chase Darwin – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the December 14, 2022, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by M. Noctor. All were in favor.

Correspondence

M. Noctor received the Loss Run report for the Board's Workmen's Compensation policy from VFIS. Driver safety and training information was also received from VFIS and passed along to the fire department.

Report of Fire Department

None.

Report of Fire Chief

Monthly activity report for December 2022 submitted by Fire Chief D. Settele.

Report of Fire Official

Monthly activity report for December 2022 read and submitted by Fire Official E. Kiley.

Old Business

K. Spolarich reviewed the new LOSAP application from Lincoln Financial with the fire department representatives present at the meeting. This application must be used for all new applicants moving forward.

New Business

K. Spolarich requested the 2022 LOSAP information necessary to compute the annual contributions for the participating members from the fire chief and the fire department.

K. Spolarich made a motion to accept Chad Kiesling of 68 Mine Hill Road as a probationary member of the fire department. Second was made by M. Noctor. All were in favor.

K. Spolarich made a motion to accept Stephanie Hartrum of 36 Brass Castle Road as a probationary member of the fire department. Second was made by C. Darwin. All were in favor.

Resolution #23-001 – 2023 Budget Adoption

Proposed 2023 budget of the Board was presented for public discussion and adoption. The total budget for 2023 is in the amount of \$620,342.27, with a total of \$594,637.27 to be raised by taxes, at a \$0.085 tax rate per hundred. K. Spolarich made a motion to adopt the 2023 proposed budget. Second was made by M. DeMarco. All were in favor.

Resolution #23-002 – Authorizing Hiring of Per Diem Employee

Motion made by K. Spolarich to hire Thomas Cicerelle as a Firehouse Caretaker, a per diem employee of the Board. Second was made by C. Darwin. All were in favor.

Meeting opened to the public by M. Riotto at 7:39 P.M.

No public participation.

Meeting closed to the public by M. Riotto at 7:40 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for January 11, 2023, read and submitted by M. DeMarco. Motion to pay bills made by M. Noctor. Second was made by K. Spolarich. All were in favor. The total of the approved bills for January 11, 2023, is \$44,704.61.

Miscellaneous

None.

Adjournment

Motion made by M. DeMarco to adjourn meeting at 7:49 P.M. Second was made by K. Spolarich. All were in favor.

Karl B. Spolarich
Secretary

Washington Township Fire Department

January 2, 2023

Board of Fire Commissioners.

Chiefs report for the month of December 2022.

Accomplishments for the month:

We had a total of 21 calls.

- 2 Frozen Pipe breaks

- 6 Fire/C.O. Alarm activations

- 7 MVA's

- 1 Odor investigation

- 1 Gas Leak

- 1 Structure Fire (Oxford)

- 1 Appliance Fire

- 2 Vehicle Fire

1 Business Meeting

1 Drill

The Washington Township Fire Department was invited to 57 fire for our annual mutual aid dinner along with 83 fire.

**Washington Township Bureau of Fire Prevention
Fire Official Report
211 Route 31 North
Washington, NJ 07882**

**DECEMBER
Monthly Report 2022**

Non Life Hazard Inspections - 06

Life Hazard Inspections - 5CSDCMAC - 07

Permits Issued - 00

Non Life Hazard Fees Collected -193.00

Life Hazard Fees collected from State of NJ -0.00

Smoke Detector Fees (CSDCMAC) collected- 07

FEES COLLECTED 350.00

FEES COLLECTED FOR PERMITS

Fire Inspector Hours -

Edward Kiley

Fire Official - Washington Township Fire District #1

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

Resolution # 23-002

Authorizing Hiring of Per Diem Employee

WHEREAS, the Fire District has previously created the position of Firehouse Caretaker; and

WHEREAS, the Fire District is desirous of employing a per diem employee relative to the position.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren, as follows:

- (1) Thomas Cicerelle is employed relative to the referenced position.
- (2) This individual shall undertake all job responsibilities relative to the position as previously adopted by the Fire District.
- (3) This individual shall receive \$24 per hour for services rendered to be paid on the 15th and 30th of each month.
- (4) The commencement date of employment shall be upon adoption of this resolution and satisfaction by the employee of any conditions of employment.

Washington Township Fire District #1

Unpaid Bills Detail

As of January 11, 2023

	Type	Date	Num	Due Date	Aging	Open Balance
Comcast						
	Bill	01/06/2023	8499052730036227	01/16/2023		305.74
	Bill	01/06/2023	8499052730036219	01/16/2023		<u>2.17</u>
Total Comcast						307.91
Fire and Safety Services , LTD.						
	Bill	01/06/2023	SI23-0011	01/16/2023		<u>1,308.62</u>
Total Fire and Safety Services , LTD.						1,308.62
Fleet Services						
	Bill	01/06/2023	85939962	01/16/2023		<u>100.00</u>
Total Fleet Services						100.00
Liberty Mutual						
	Bill	01/06/2023	3320917-0000	01/16/2023		<u>28,976.00</u>
Total Liberty Mutual						28,976.00
New Jersey American Water						
	Bill	01/06/2023	1018- 210023095075	01/06/2023	5	<u>8,453.12</u>
Total New Jersey American Water						8,453.12
New Jersey Fire Equipment						
	Bill	01/06/2023	69520	01/16/2023		<u>1,350.00</u>
Total New Jersey Fire Equipment						1,350.00
Urban And Jinks						
	Bill	01/06/2023	17574	01/16/2023		<u>4,000.00</u>
Total Urban And Jinks						4,000.00
Verizon Wireless						
	Bill	01/06/2023	9923490339	01/06/2023	5	<u>208.96</u>
Total Verizon Wireless						<u>208.96</u>
TOTAL						<u><u>44,704.61</u></u>