

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for January 13, 2010:

Meeting Called to Order by R. Dorio at 8:00 P.M.

Pledge of Allegiance

R. Dorio requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Present
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Present
Treasurer – Mitchell Tobin – Present
Assistant Secretary/Treasurer – Matthew Noctor - Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the December 9, 2009, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Tobin. Second was made by C. Shotwell. All were in favor.

Correspondence

M. Tobin received copies of the Board's annual advertising from *The Express Times*.

M. Noctor received a letter from the New Jersey Division of Taxation requesting \$532.00 in taxes for the E350 van. M. Noctor will complete the appropriate gift paperwork and submit it to the division.

M. Noctor received a letter from Liberty Mutual stating that the Board has received a credit of \$10,230.00 as a result of the annual audit. M. Noctor also received a Loss Run report which he will review.

M. Noctor received a check from VFIS in the amount of \$612.00 for equipment lost at a fire call.

Report of Fire Chief

Monthly activity report for December 2009 read by Chief M. Riotto and submitted.

Chief M. Riotto reported that the tank leak on 76-72 has caused damage to the chassis. He is currently seeking quotes to repair this problem and damage. R. Dorio informed Chief M. Riotto that the Board has budgeted \$10,000.00 for this repair.

Chief M. Riotto recommended not paying Wright Communications due to work not being satisfactorily completed. R. Dorio requested a letter be sent to Wright Communications.

R. Dorio thanked ex-Chief J. Vinson for his years of service. He also welcomed Chief M. Riotto and offered his best wishes for his term as chief.

Report of Fire Department

None.

Report of Fire Official

Monthly activity report for December 2009 read by Fire Official W. Cooper and submitted.

Old Business

None.

New Business

R. Dorio requested that a personal protective equipment policy be put into place addressing whether firefighters should solely wear the equipment supplied by the Board or if personal equipment should be allowed. After discussion, it was decided that any personal gear worn must be equal or better than the gear issued by the Board, and that it must be approved by the chief that the gear meets all current NFPA standards. R. Dorio will draft this policy for approval at a future meeting.

M. Tobin reported that the fire department requested electronic copies of all Board policies for distribution to its members. The Board will provide requested copies.

Resolution #10-001 – 2010 Budget Adoption

Proposed 2010 budget of the Board was presented for public discussion and adoption. The total budget for 2010 is \$456,900.00, with \$432,000.00 to be raised by taxation. K.

Spolarich made a motion to adopt the 2010 proposed budget. Second was made by M. Tobin. All were in favor.

Resolution #10-002 – Bureau of Fire Prevention Salary Increase

K. Spolarich made a motion to increase the salaries of the Bureau of Fire Prevention by 3.5 percent, equal to Washington Township increases. The Fire Official's salary will increase from \$23.02 to \$23.86 per hour, and the Fire Inspector's salary will increase from \$17.55 to \$18.17 per hour. Second was made by C. Shotwell. All were in favor.

M. Noctor made a motion to elect workmen's compensation coverage with Liberty Mutual for all of the commissioners. Second was made by C. Shotwell. All were in favor.

Meeting opened to the public by R. Dorio at 9:02 P.M.

No public participation.

Meeting closed to the public by R. Dorio at 9:03 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for January 2010 read by M. Tobin and submitted. Motion to pay bills made by C. Shotwell. Second was made by K. Spolarich. All were in favor. The total of the approved bills for January 2010 is \$38,323.14.

Miscellaneous

M. Noctor recommended that the chief wait to purchase a replacement radio for the one lost in the insurance claim due to a forthcoming high band radio equipment update.

M. Noctor reported that the E350 is for sale for \$3150.00 and that at this price it does not have to go to bid. R. Dorio added that this van was a gift to the Board from New Jersey American Water in lieu of a moratorium for the last hydrant maintenance increase and that selling this van would be in the best interest of the taxpayers.

Adjournment

Motion made by K. Spolarich to adjourn meeting at 9:11 P.M. Second was made by M. Tobin. All were in favor.

Karl B. Spolarich
Secretary