

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for February 10, 2010:**

**Meeting Called to Order by R. Dorio at 8:00 P.M.**

**Pledge of Allegiance**

R. Dorio requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Ralph Dorio – Present  
Vice Chairman – Carl Shotwell – Absent  
Secretary – Karl Spolarich – Present  
Treasurer – Mitchell Tobin – Present  
Assistant Secretary/Treasurer – Matthew Noctor - Present

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the January 13, 2010, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Tobin. Second was made by M. Noctor. All were in favor.

**Correspondence**

M. Tobin received the annual audit from Hartford Steam Boiler. Audit recommends placing a check valve on the furnace at Brass Castle Firehouse.

M. Tobin received the registration renewal for 76-63.

M. Tobin received a bill from Warren Health Care Alliance for D. Collumb. M. Noctor will forward bill to Liberty Mutual.

M. Tobin received a copy of the bill from Minerva Cleaners for cleaning Firefighter M. Tobin's gear, which has been forwarded to insurance.

M. Tobin received the approved 2010 budget from the Department of Community Affairs.

### **Report of Fire Chief**

Monthly activity report for January 2010 submitted by Chief M. Riotto.

### **Report of Fire Department**

None.

### **Report of Fire Official**

None.

### **Old Business**

M. Tobin reported that Wright Communications provided all of the necessary paperwork and an itemized bill in order to receive payment from the Board. Bill will now be paid.

R. Dorio spoke to Chief M. Riotto regarding a gear policy. The fire department will create its own gear policy with the best interests of the Board in mind.

### **New Business**

K. Spolarich made a motion to donate the replaced thermal imaging camera and all of its accessories to the Washington Township Police Department. Second was made by M. Tobin. All were in favor.

M. Noctor received the quotes for the needed repairs to 76-72. M. Tobin made a motion to accept the bid from Elizabeth Truck Center for the amount of \$18,855.00, pending that Elizabeth Truck Center provides a business registration form to the Board and signs the necessary purchase order and voucher, and that the finances necessary to pay this bill will be discussed with the fire department. Second was made by K. Spolarich. All were in favor.

### **Meeting opened to the public by R. Dorio at 8:33 P.M.**

No public participation.

### **Meeting closed to the public by R. Dorio at 8:34 P.M.**

### **Treasurer's Report/Payment of Bills**

Treasurer's report for February 2010 read by M. Tobin and submitted. Motion to pay bills made by K. Spolarich. Second was made by M. Noctor. All were in favor. The total of the approved bills for February 2010 is \$26,605.63.

M. Noctor requested that the chief investigate with the Office of Emergency Management the possibility of having funds replaced for the cost of foam used at a residential structure fire.

### **Miscellaneous**

R. Dorio reported that the E350 van has been sold for \$3150.00, an amount that is under the bid threshold limit. R. Dorio added that these funds will be used to offset the last hydrant maintenance increase from New Jersey American Water.

### **Adjournment**

Motion made by K. Spolarich to adjourn meeting at 8:48 P.M. Second was made by M. Tobin. All were in favor.

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**Karl B. Spolarich**  
**Secretary**