

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for March 10, 2010:

Meeting Called to Order by C. Shotwell at 8:00 P.M.

Pledge of Allegiance

C. Shotwell requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Ralph Dorio – Absent
Vice Chairman – Carl Shotwell – Present
Secretary – Karl Spolarich – Present
Treasurer – Mitchell Tobin – Present
Assistant Secretary/Treasurer – Matthew Noctor - Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the February 10, 2010, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. Tobin. Second was made by M. Noctor. All were in favor.

Reorganization

Oath of Allegiance

M. Noctor and C. Shotwell, elected on February 20, 2010, each recited and signed his Oath of Allegiance for the position of Fire District Commissioner.

Resolution #10-003

Motion was made by K. Spolarich to appoint Commissioners to the following positions:

Chairman – Ralph Dorio
Vice Chairman – Carl Shotwell
Secretary – Karl Spolarich
Treasurer – Mitchell Tobin
Assistant Secretary/Treasurer – Matthew Noctor

Second was made by M. Tobin. All were in favor.

Resolution #10-004

Motion made by K. Spolarich to appoint Richard Braslow as the Board's attorney.
Second was made by M. Tobin. All were in favor.

Resolution #10-005

Motion made by K. Spolarich to appoint Urban and Jinks as the Board's accountant.
Second was made by M. Tobin. All were in favor.

Resolution #10-006

Motion made by K. Spolarich to appoint Urban and Jinks as the Board's auditor. Second was made by M. Tobin. All were in favor.

Resolution #10-007

Motion made by K. Spolarich to appoint Wachovia as the public depository of the Board's cash management plan. Second was made by M. Tobin. All were in favor.

Resolution #10-008

Motion made by K. Spolarich that all regular meetings of the Board shall take place on the second Wednesday of each month at 8:00 P.M., with caucus meetings to be held at 7:30 P.M., at the Washington Township Firehouse, 16 Pleasant Valley Road, Washington, New Jersey. Second was made by M. Tobin. All were in favor.

Resolution #10-009

Motion made by K. Spolarich that the official newspapers in which the Board will publish all required notices shall be *The Express Times* and/or *The Star Ledger*. Second was made by M. Tobin. All were in favor.

Resolution #10-010

Motion made by K. Spolarich to authorize approval and payment of claims. Second was made by M. Tobin. All were in favor.

Resolution #10-011

Motion made by K. Spolarich to designate surety bonding with VFIS in the amount of \$550,000.00 for each Commissioner. Second was made by M. Tobin. All were in favor.

Resolution #10-012

Motion made by K. Spolarich to appoint Walter Cooper as the Fire Official for the Washington Township Bureau of Fire Prevention. Second was made by M. Tobin. All were in favor.

Resolution #10-013

Motion made by K. Spolarich to appoint William Heerwagen and Jim Vergos as the Fire Inspectors for the Washington Township Bureau of Fire Prevention. Second was made by M. Tobin. All were in favor.

Correspondence

M. Tobin received the certified copy of the adopted 2010 budget from the Department of Community Affairs.

M. Noctor received a credit from VFIS in the amount of \$291.60 for the removal of the E350 van from the Board's policy.

M. Noctor received a check in the amount of \$120.95 from VFIS for the cleaning of Firefighter M. Tobin's gear.

M. Noctor received the Workmen's Compensation Policy packet from Liberty Mutual.

M. Noctor reported that the bill from Warren Health Care Alliance for D. Collumb needs to be paid.

M. Noctor filed a Workmen's Compensation claim with Liberty Mutual for Firefighter M. Tobin due to an injury sustained at a fire call.

M. Noctor reported that after repeated requests J. Nyland has still not cancelled his claim with VFIS. He requested Chief M. Riotto's assistance regarding this matter.

M. Noctor will complete a self-audit as requested by Liberty Mutual.

Report of Fire Chief

Monthly activity report for February 2010 read and submitted by Chief M. Riotto.

Report of Fire Department

President J. Vergos requested from the Board a copy of the current lease agreement to review and sign. He also requested to renegotiate the 2011 lease agreement with the Board pending the outcome of 76-72.

Report of Fire Official

Monthly activity report for January and February 2010 read and submitted by Fire Official W. Cooper.

Old Business

None.

New Business

None.

Meeting opened to the public by C. Shotwell at 8:35 P.M.

J. Vergos, member of the Washington Township Land Use Board, briefed the Board on a forthcoming blueprint for underground tanks that will be used as a standard for all future developments.

M. F. Riotto, 49 Millpond Road, inquired about the process that the Board must follow in order to purchase a new apparatus for the fire department.

Meeting closed to the public by C. Shotwell at 8:43 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for March 2010 read by M. Tobin and submitted. Motion to pay bills made by K. Spolarich. Second was made by M. Noctor. All were in favor. The total of the approved bills for March 2010 is \$17,901.57.

Miscellaneous

M. Noctor requested all necessary information from Chief M. Riotto regarding Firefighter B. Wilson's pending Accident, Sickness, and Health Policy claim.

Adjournment

Motion made by M. Tobin to adjourn meeting at 8:49 P.M. Second was made by M. Noctor. All were in favor.

Karl B. Spolarich
Secretary