

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for August 11, 2010:**

**Meeting Called to Order by R. Dorio at 8:00 P.M.**

**Pledge of Allegiance**

R. Dorio requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Ralph Dorio – Present  
Vice Chairman – Carl Shotwell – Present  
Secretary – Karl Spolarich – Absent  
Treasurer – Mitchell Tobin – Present  
Assistant Secretary/Treasurer – Matthew Noctor - Present

**Certification of Public Meeting Law**

M. Noctor, assistant secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the July 14, 2010, meeting were read by M. Noctor. Motion to accept minutes as read made by C. Shotwell. Second was made by M. Tobin. All were in favor.

**Correspondence**

None.

**Report of Fire Chief**

Monthly activity report for July 2010 read and submitted by Chief M. Riotto.

Chief M. Riotto presented the Board with a new Policy and Procedures manual. This manual will be distributed to each member, and each member will be required to sign for said copy. The chief provided the Board with a sample copy.

Chief M. Riotto is looking into prices for a fire extinguisher simulator. R. Dorio suggested that the Bureau of Fire Prevention look into purchasing a simulator. This purchase was tabled until next month.

Chief M. Riotto inquired if the fire hydrant located on Kinnaman Avenue should be moved to the street. Fire Official W. Cooper will look into this request.

Chief M. Riotto reported that the fire department is seeking prices to standardize all underground tanks with 6" NST fittings. R. Dorio requested that the fire department look into installing fill pipes or connections on all underground tanks. The fire department will look into this request.

Chief M. Riotto reported that 76-85 has been out of service at Smith Motors since Monday, August 9, 2010. He is currently not happy with the level of service received from Smith Motors.

Chief M. Riotto noted that the application for firefighters needs to be addressed and requested that the Board submit it to its attorney for review.

### **Report of Fire Department**

None.

### **Report of Fire Official**

Monthly activity report for July 2010 read and submitted by Fire Official W. Cooper.

### **Old Business**

Chief M. Riotto requested that the Board provide the chief and assistant chief with cell phones due to the amount of calls received regarding fire department business. R. Dorio made a motion to provide the chief and assistant chief with cell phones and to combine these phones with the Bureau of Fire Prevention's cell phone plan. Second was made by M. Tobin. All were in favor. M. Tobin will handle the purchasing of the phones and the combining of the plans.

M. Tobin reported that he is currently working on the new fire department website with Chief M. Riotto.

R. Dorio worked out a new discount for firefighters at Gibson's Gym. He will post a new form at the firehouses that provides each member with a \$125.00 reimbursement.

### **New Business**

None.

**Meeting opened to the public by R. Dorio at 8:45 P.M.**

No public participation.

**Meeting closed to the public by R. Dorio at 8:45 P.M.**

**Treasurer's Report/Payment of Bills**

Treasurer's report for August 2010 read by M. Tobin and submitted. Motion to pay bills made by C. Shotwell. Second was made by M. Noctor. All were in favor. The total of the approved bills for August 2010 is \$15,980.72.

**Miscellaneous**

M. Noctor was asked to verify that members participating in the Boro's softball tournament on August 14, 2010, are covered by insurance. M. Noctor verified that members are covered as per VFIS.

**Adjournment**

Motion made by C. Shotwell to adjourn meeting at 8:47 P.M. Second was made by M. Noctor. All were in favor.

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**Karl B. Spolarich**  
**Secretary**